

METROPOLITAN COUNCIL
390 North Robert Street, St. Paul, Minnesota 55101

REGULAR MEETING OF THE MANAGEMENT COMMITTEE
Wednesday, October 8, 2008

Committee Members Present: Roger Scherer, Chair; Lynette Wittsack, Vice Chair; Sherry Broecker; Mary Hill Smith

Committee Members Absent: Craig Peterson, Tony Pistilli, Kris Sanda

CALL TO ORDER

A quorum being present, Committee Chair R. Scherer called the regular meeting of the Council's Management Committee to order at 2:30 p.m. on Wednesday, October 8, 2008.

APPROVAL OF AGENDA AND MINUTES

It was moved by L. Wittsack, seconded by S. Broecker to approve the agenda. *Motion carried.*

It was moved by L. Wittsack, seconded by S. Broecker to approve the minutes of the September 24, 2008 regular meeting of the Management Committee. *Motion carried.*

BUSINESS

Extension of Contract with Health Partners for Dental and Medical Insurance

This item was presented by Barbara Padrnos, Manager, Human Resources Benefits. It was moved by M. Hill Smith and seconded by S. Broecker that the Metropolitan Council authorize the Regional Administrator to execute an extension of one year (1/1/09-12/31/09) to the contracts for medical and dental insurance with Health Partners. Staff does not recommend a contract beyond 2009 because an RFP may be conducted or they may recommend a one-year extension for 2010 based upon market conditions and Council utilization.

Motion carried.

Technical Amendments to Legal Services Agreement; No Budget Impact.

This item was presented by Mark Thompson, Deputy General Counsel. It was moved by L. Wittsack and seconded by S. Broecker to authorize the General Counsel to amend legal services agreements to increase the maximum contract prices for Bassford Remele and Parker Rosen as listed below. It was further moved to defer the request for amendment to Fredrikson & Byron service agreement. *Motion carried.*

<u>Law Firm</u>	<u>Services</u>	<u>Term</u>	<u>Current Price</u>	<u>Proposed Increase</u>
Bassford Remele	Legal Services related to Tort & Property Damage Contract No. 06P152A	12/31/09	\$500,000	\$125,000
Parker Rosen	Legal Services related to Transit Employment, RA and Planning Contract No. 06P153A	12/31/09	\$500,000	\$125,000
Fredrikson & Byron	Legal Services related to MOAC v. Metropolitan Airports Commission Contract No. 07PO75	12/31/08	\$250,000	\$125,000

Authorization to Award Contract for Temporary Employee Services

This item was presented by Gloria Heinz, Director Human Resources. It was moved by M. Hill Smith and seconded by L. Wittsack that the Metropolitan Council authorize the Regional Administrator to negotiate and execute a contract with AppleOne for an amount not to exceed \$550,000 for clerical and administrative temporary services. This contract will be for a period of three years. Expenditures for this service are variable depending on need but are estimated at approximately \$175,000 annually. *Motion carried.*

INFORMATION

DBE (Disadvantaged Business Enterprises) Program Evaluation.

Katie Shea, Director Program Evaluation and Audit gave an overview of the DBE Program. The overview included compliance requirements, objectives, goal setting, race neutral means, contract means, good faith efforts, DBE participation, DBE certification and requirements, procurement and contracts, monitoring and recordkeeping and previous DBE reviews. Strengths of the program and works in progress were also discussed.

Robert Street Building Briefing

Michael Karels, Manager Central Services, gave an update of the Robert Street building. Comparisons of the Mears Park location and Robert Street location show a decrease in operating costs for the Robert Street location as listed below:

	Mears	Robert St.	
<u>Operating Costs</u>	<u>June 2006</u>	<u>Act 2007</u>	<u>Est 2008</u>
Rent* / Debt Service	\$ 1,194	\$ 1,035	\$ 1,034
Energy	223	239	245
Other	441	423	392
Total Operating	\$ 1,858	\$ 1,697	\$ 1,671
Square footage	113	130	130
Energy Cost per sq ft	\$ 1.98	\$ 1.84	\$ 1.88
Total Cost per sq ft	\$ 16.44	\$ 13.05	\$ 12.85

Other Operating Costs Detail

	Mears	Robert St.	
<u>Other Operating Costs</u>	<u>June 2006</u>	<u>Act 2007</u>	<u>Est 2008</u>
Janitorial	\$ 130	\$ 149	\$ 130
Maintenance	104	130	120
Security	76	122	120
Management Fees	88	-	-
Insurance	30	11	11
Other	13	11	11
Total Cost per sq ft	\$ 441	\$ 423	\$ 392

INFORMATION (Continued)

Update on Labor Strategy

A motion was read by L. Wittsack and seconded by M. Smith to close the meeting for a discussion on labor strategy. Chair R. Scherer closed the meeting. Attendees of the closed meeting are limited to Council Members, Council management staff members, and others whose presence is necessary to conduct the closed meeting. Sandi Blaeser, Assistant Director, Human Resources and Bill Moore, General Manager, Environmental Services, gave an update of the on-going labor discussions and strategy for labor negotiations.

The meeting was re-opened and then adjourned.

ADJOURNMENT

Business completed, the meeting adjourned at 3:25 p.m.

Respectfully submitted,

Lana K. Lindstrom
Recording Secretary