

# M Management Committee

Meeting date: 11/28/2012

## ADVISORY INFORMATION

<b>Date:</b>	
<b>Subject:</b>	Summary of Procurements for Third Quarter 2012
<b>District(s), Member(s):</b>	All
<b>Policy/Legal Reference:</b>	Council Policy 3-3 Expenditures
<b>Staff Presented:</b>	Micky Gutzmann, 651-602-1741
<b>Division/Department:</b>	Contracts and Procurement

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$250,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where

- (a) the value of the contract does not exceed \$1,000,000;
- (b) the construction project was included in the Council-adopted capital budget;
- (c) the cost of the project is less than the Engineer's Probable Construction Costs plus 10%;  
and
- (d) sufficient funds are available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$100,000 to \$250,000 in August of 1999. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,001 and \$250,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$250,000.

Procurements valued at greater than \$250,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$250,000.

The Third Quarter 2012 Procurement Summary Information is attached.

## Third Quarter 2012 Procurement Summary Information

### Summary of Procurements

Dollar Amount Range	Number of Procurements	Percent of Value	Total Value
Up to \$2,500	3648	2.7%	\$2,306,798
\$2,501 – \$50,000	730	7.2%	\$6,129,198
\$50,001 – \$100,000	30	2.7%	\$2,294,010
\$100,001 – \$250,000	23	4.8%	\$4,102,044
Greater than \$250,000	32	82.5%	\$69,800,449
<b>Total</b>	<b>4463</b>	<b>100.0%</b>	<b>\$84,632,499</b>

### Details of Procurements Valued Between \$100,001 and \$250,000

Procurements Awarded Based on a Formal Request for Proposals					
Contractor	Amount	Division	Description	Type & Term	Location of Contractor
1 Brown and Caldwell	\$150,000	ES	Energy Engineering Services	PTS-3 Year Term	Saint Paul, MN
2 EMA, Inc.	\$200,000	ES	Interceptor Services Organizational Improvement Project	PTS- 6 Month Term	Saint Paul, MN
3 Aerotek Scientific LLC	\$200,000	ES	Temporary Staffing Services- ES Lab	PTS- 2 Year Term	Arden Hills, MN
4 Brown and Caldwell	\$200,000	ES	WWTP Process Support Master Contract	PTS-3 Year Term	Saint Paul, MN
5 Camp Dresser & McKee Inc. (CDM)	\$200,000	ES	Electrical Engineering Services	PTS-4 Year Term	Saint Paul, MN
6 Stanley Consultants Inc.	\$200,000	ES	Electrical Engineering Services	PTS-4 Year Term	Minneapolis, MN
7 EMA, Inc.	\$200,000	ES	Electrical Engineering Services	PTS-4 Year Term	Saint Paul, MN

<b>Contractor</b>		<b>Amount</b>	<b>Division</b>	<b>Description</b>	<b>Type &amp; Term</b>	<b>Location of Contractor</b>
8	American Engineering Testing, Inc.	\$200,000	Metro Transit	2011 Master Contracts - Transit Engineering and Construction Projects	PTS-3 Year Term	Saint Paul, MN
9	Oberon Technologies Inc	\$240,000	ES	Operations, Maintenance, and Training Manual Configuration	PTS-3 Year Term	Saline, MI
10	Aspen Waste Systems Inc	\$250,000	Metro Transit	Solid Waste & Recyclable Material Removal at all MT Facilities	Non-Construction Services 1 Year Term	Minneapolis, MN

<b>Procurements Awarded Based on Quotes or Bids</b>						
<b>Contractor</b>		<b>Amount</b>	<b>Division</b>	<b>Description</b>	<b>Type &amp; Term</b>	<b>Location of Contractor</b>
1	Veit & Company, Inc.	\$146,320	ES	Chlorine Contact Channel Dredging	Non-Construction Services 2 Year Term	Rogers, MN
2	Applied Ecological Services Inc	\$153,989	ES	System-Wide Landscape Management	Major Construction	Brodhead, WI
3	Northland Mechanical Contractors, Inc.	\$234,000	Metro Transit	Boiler Feed-Water Tank Replacement at Three Bus Garages	Major Construction	Minneapolis, MN
4	SAP Public Services	\$241,146	RA	Business Objects Data Integrator	Goods	Washington, DC

<b>Procurements Awarded Based on Other Processes</b>						
<b>Contractor</b>		<b>Amount</b>	<b>Division</b>	<b>Description</b>	<b>Type &amp; Term</b>	<b>Location of Contractor</b>
1	Engelmeier & Umanah, P.A.	\$125,000	RA	Legal services	Legal Services	Minneapolis, MN
2	Lockridge Grindal Nauen P.L.L.P.	\$125,000	RA	Legal Services U.S.D.C. File No. 12-cv-2003	Legal Services	Minneapolis, MN
3	Landrum Dobbins LLC	\$125,000	RA	Housing Issues	Legal Services	Edina, MN
4	Egan Company	\$160,000	Metro Transit	UPA Transit Technology - RTS/TCIS - System Support Master Contract	Sole Source	Brooklyn Park, MN
5	ACT Traffic Solutions	\$180,000	Metro Transit	UPA Transit Technology - TSP - General System Support Master Contract	Sole Source	Shorewood, MN
6	Hoglund Bus	\$209,994	Metro Transit	Purchase Three Small Buses for Plymouth	State Cooperative Procurement Venture	Monitcello, MN
7	EIDorado National, Inc	\$230,000	Metro Transit	Purchase Three Cutaway Buses for MTS	State Cooperative Procurement Venture	Salina, KS
8	CDWG Computer Centers	\$111,495	RA	Annual Smartnet Renewal for Cisco Switches	State Contract	Vernon Hills, IL

<b>Emergency Declarations</b>						
<b>Reason</b>		<b>Date Signed</b>	<b>Amount Requested</b>	<b>PO Amount to Date</b>	<b>Council Action</b>	<b>Contractor/Location</b>
1	Emergency Repair of Brooklyn Park forcemain 69U1	6/26/12	\$750,000	\$450,000	Business Item 2012-220 Environment Comm. 7/10/12 Council Approval 7/11/12	Hugo, MN

**Summary of Procurements Valued at Greater Than \$250,000**

<b>Contractor</b>		<b>Amount</b>	<b>Division</b>	<b>Description</b>	<b>Type &amp; Term</b>	<b>Council Action</b>	<b>Location of Contractor</b>
1	Oracle, Inc.	\$897,252.59	RA	Annual Support Renewal	Non-Con Services 1 Year Term	Business Item 2011-309 Management Comm. 11/3/11 Council Approval 11/9/11	Palantine, IL
2	State of Minnesota	\$313,850	RA	2012 Special Comp Fund Assessment - Payments per MN Statute 176.129	Other	None-Statutorily Obligated	St Paul, MN
3	N Compass Technologies	\$329,744	RA	NetApp Disk Shelf Storage system upgrade for RAFS and RAFS2	Goods	Business Item 2012-184 Management Comm. 6/27/12 Council Approval 7/11/12	Minneapolis, MN
4	Hoglund Bus	\$279,992	MTS	Purchase four small buses for Plymouth	Goods	Business Item 2012-249 Transportation Comm. 8/13/12 Council Approval 8/22/12	Monitcello, MN
5	American Environmental LLC	\$366,972	ES	Interceptor CCTV Inspection - Southwest Area	Non-Con Services 1 Year Term	Business Item 2012-26 Environment Comm. 5/22/12 Council Approval 7/11/12	Chaska, MN
6	CY-CON INC	\$367,000	Transit	Areaway and Sidewalk Reconstruction	Major Construction	Signature Authority Delegated to the General Manager	Saint Paul, MN
7	North Central Bus	\$465,000	MTS	Purchase of Three Small buses for DARTS and Four Large Cutaways for Scott Co.	Goods	Business Item 2012-100 Transportation Comm. 5/14/12 Council Approval 5/23/12	Saint Cloud, MN
8	Bloomington Electric Company	\$497,998	ES	MWWTP Buildings Relighting	Major Construction	Signature Authority Delegated to the General Manager	Bloomington, MN
9	Meisinger Construction Co. Inc.	\$502,400	Transit	Raymond Historical Pavers	Major Construction	Signature Authority Delegated to the Regional Administrator	South St Paul, MN
10	Hoglund Bus	\$511,478	MTS	Purchase of Seven Cutaway Buses for MTS' Two Rivers Service	Goods	Business Item 2012-100 Transportation Comm. 5/14/12 Council Approval 5/23/12	Monitcello, MN
11	EIDorado National, Inc	\$565,000	MTS	Purchase Seven Small Buses for MTS and One Large Cutaway	Goods	Business Item 2012-100 Transportation Comm. 5/14/12 Council Approval 5/23/12	Salina, KS

Contractor		Amount	Division	Description	Type & Term	Council Action	Location of Contractor
12	e-Builder	\$681,000	Transit	Project Management Software	PTS 1 Year Term	Business Item 2012-182 Transportation Comm. 6/11/12 Council Approval 6/27/12	Plantation, FL
13	Minnesota Occupational Health	\$700,000	RA	Occupational Medicine	PTS 3 Year Term	Business Item 2012-203 Management Comm. 6/27/12 Council Approval 7/11/12	Saint Paul, MN
14	SRF Consulting Group, Inc.	\$740,125	Transit	Midtown Corridor Alternatives Analysis	PTS 2 Year Term	Business Item 2012-204 Transportation Comm. 6/25/12 Council Approval 7/11/12	Minneapolis, MN
15	Allied Barton Security Services	\$786,245	ES	Security Officer Services	Non Con Services 1-3 Yr Term	Business Item 2012-170 Management Comm. 5/22/12 Council Approval 6/12/12	Conshohocken, PA
16	Hoglund Bus	\$876,821	MTS	Purchase Eight Small Buses for Anoka and Four Small Buses for MTS	Goods	Business Item 2012-100 Transportation Comm. 5/14/12 Council Approval 5/23/12	Monitcello, MN
17	Braun Intertec Corporation	\$1,000,000	ES	Master Contract Geotechnical and other Testing Services	PTS 3 Year Term	Business Item 2012-243 Environment Comm. 7/24/12 Council Approval 8/8/12	Minneapolis, MN
18	American Engineering Testing, Inc.	\$1,000,000	ES	Master Contract Geotechnical and other Testing Services	PTS 3 Year Term	Business Item 2012-243 Environment Comm. 7/24/12 Council Approval 8/8/12	Saint Paul, MN
19	Howard R. Green Company	\$1,000,000	ES	General WWTP Engineering - Master Contract	PTS 3 Year Term	Business Item 2012-222 Environment Comm. 7/10/12 Council Approval 7/25/12	Saint Paul, MN
20	Short Elliott Hendrickson, Inc. (SEH)	\$1,000,000	ES	General WWTP Engineering - Master Contract	PTS 3 Year Term	Business Item 2012-222 Environment Comm. 7/10/12 Council Approval 7/25/12	Saint Paul, MN
21	Technolab International Corp	\$1,226,715	RA	Budgeting Software	PTS 7 Month Term	Business Item 2012-253 Management Comm. 8/8/12 Council Approval 8/22/12	North Miami Beach, FL
22	Premier Electrical Corporation	\$1,516,702	ES	MWWTP Electrical Cable Replacement - Phase 3	Major Construction	Business Item 2012-190 Environment Comm. 6/12/12 Council Approval 6/27/12	Brooklyn Park, MN
23	Rachel Contracting, LLC	\$2,227,124	Transit	Highway 36 and Rice Street Park and Ride	Major Construction	Business Item 2012-210 Transportation Comm. 7/9/12 Council Approval 7/11/12	Saint Michael, MN

<b>Contractor</b>		<b>Amount</b>	<b>Division</b>	<b>Description</b>	<b>Type &amp; Term</b>	<b>Council Action</b>	<b>Location of Contractor</b>
24	Lametti & Sons, Inc.	\$3,251,200	ES	VSB Interceptor 7019-B Rehabilitation	Major Construction	Business Item 2012-191 Environment Comm. 6/12/12 Council Approval 6/27/12	Hugo, MN
25	Michels Corporation	\$3,408,495	ES	Plymouth Forcemain Rehabilitation Project - Phase 2	Major Construction	Business Item 2012-240 Environment Comm. 7/24/12 Council Approval 8/8/12	Brownsville, WI
26	Meisinger Construction Co. Inc.	\$3,667,000	Transit	Red Line BRT	Major Construction	Business Item 2012-279 Transportation Comm. 9/10/12 Council Approval 9/12/12	South St Paul, MN
27	Lametti & Sons, Inc.	\$4,353,700	ES	Interceptor 1-MN-330 Rehabilitation	Major Construction	Business Item 2012-241 Environment Comm. 7/24/12 Council Approval 8/8/12	Hugo, MN
28	Total Mechanical Service	\$4,483,105	ES	MWWTP Process Equipment	Non-Con Services 2 Year Term	Business Item 2012-257 Environment Comm. 8/14/12 Council Approval 8/22/12	Inver Grove Heights, MN
29	Lametti & Sons, Inc.	\$13,873,700	ES	HSI Contract B - St. Louis Park/Minneapolis FM	Major Construction	Business Item 2012-272 Environment Comm. 8/28/12 Council Approval 9/12/12	Hugo, MN
30	Harris Contracting Company	\$17,911,826	ES	MWWTP Incineration System Improvements	Major Construction	Business Item 2012-272 Environment Comm. 7/10/12 Council Approval 7/25/12	Saint Paul, MN

### End of Third Quarter 2012 Procurement Summary