

M Management Committee

Meeting date:

ADVISORY INFORMATION

Date:	June 22, 2009
Subject:	Summary of Procurements for First and Second Quarter 2009
District(s), Member(s):	All
Policy/Legal Reference:	Council Policy 3-3 Expenditures
Staff Presented:	Micky Gutzmann, 651-602-1741 Christopher Gran, 651-349-5060
Division/Department:	Contracts and Procurement

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$250,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where

- (a) the value of the contract does not exceed \$1,000,000;
- (b) the construction project was included in the Council-adopted capital budget;
- (c) the cost of the project is less than the Engineer's Probable Construction Costs plus 10%; and
- (d) sufficient funds available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$100,000 to \$250,000 in August of 1999. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,001 and \$250,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$250,000.

Procurements valued at greater than \$250,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$250,000.

The First and Second Quarter 2009 Procurement Summary Information is attached.

First Quarter 2009 Procurement Summary Information

Summary of Procurements

Dollar Amount Range	Number of Procurements	Percent of Value	Total Value
Up to \$2,500	3442	4.2%	\$2,170,052
\$2,501 – \$50,000	737	14.5%	\$7,621,166
\$50,001 – \$100,000	22	3.3%	\$1,712,706
\$100,001 – \$250,000	18	5.6%	\$2,947,820
Greater than \$250,000	25	72.4%	\$37,971,857
Total	4244	100%	\$52,423,601

Details of Procurements Valued Between \$100,001 and \$250,000

Contracts awarded based on a formal invitation for bids					
Contractor		Amount	Division	Description	Type & Term
1	Master Mechanical, Inc.	\$110,700	Metro Transit	Provide and Install Vehicle Exhaust Hose Systems	One-Time Purchase
2	Hauhinco Trading/Tiefenbach	\$175,341	Metro Transit	Tiefenbach Island Processor Racks	One-Time Purchase
3	Saxon Ford	\$125,000	MTS	E-350 Engines	One-Time Purchase
4	EAccess, LLC	\$142,195	Metro Transit	Contactless Smart Cards	One-Year Term
5	Reliakor	\$250,000	Metro Transit	Snow Removal Services	One-Year Term
6	Engineering & Construction Innovations	\$205,997	MCES	Meter M019 Relocation & Upgrade	One-Time Purchase
Contracts awarded based on a formal request for proposals					
Contractor		Amount	Division	Description	Type & Term
1	Bonestroo, Inc	\$142,792	Metro Transit	Design of South and OHB Garages Fuel Tank Additions	One-Time Purchase
Contracts awarded based on other processes					
Contractor		Amount	Division	Description	Type & Term
1	Hopkins, City of	\$101,522	MTS	Demand Response Transit Service	One-Year Term
2	NE Suburban Transit	\$177,000	MTS	Demand Response Transit Service	One-Year Term
3	Prism	\$187,040	MTS	Demand Response Transit Service	One-Year Term
4	Nelson Dodge and GMC	\$144,085	MCES	Five Dodge Ram Pick-up Trucks	State Contract One-Time Purchase

Contractor		Amount	Division	Description	Type & Term
5	U of M Dept of Bioproducts	\$180,000	MCES	Conduct research for Algae/Biodiesel Project	Interagency Agreement
6	Mythics, Inc.	\$137,734	RA	Fare Collection Upgrade - Oracle Licensing	State Contract One-Time Purchase
7	Worker's Compensation Reinsurance Assn.	\$140,599	RA	Worker's Comp Insurance	One-Year Term
8	Software House Int'l	\$127,815	RA	LanDESK Software	State Contract One-Time purchase
9	MEDTOX Scientific	\$200,000	RA	Drug and Alcohol Testing Services	Emergency Declaration One-Year Term
10	MN Occupational Health	\$200,000	RA	Occupational Health & Medical Services	Emergency Declaration One-Year Term
11	Occupational Health Consultants	\$200,000	RA	Occupational Health & Medical Services	Emergency Declaration One-Year Term

First Quarter 2009 Procurement Summary Information

Summary of Procurements Valued at Greater Than \$250,000

Contractor		Amount	Division	Description	Type & Term	Council Action
1	Hastings, City of	\$250,841	MTS	Demand Response Transit Service	One-Year Term	Council Business Item 2008-278 Transportation Committee 10/13/08 Council Approval 10/22/08
2	Lake Area Bus	\$280,017	MTS	Demand Response Transit Service	One-Year Term	Council Business Item 2008-278 Transportation Committee 10/13/08 Council Approval 10/22/08
3	Carver County	\$355,677	MTS	Demand Response Transit Service	One-Year Term	Council Business Item 2008-278 Transportation Committee 10/13/08 Council Approval 10/22/08
4	H.S.I.	\$371,873	MTS	Demand Response Transit Service	One-Year Term	Council Business Item 2008-278 Transportation Committee 10/13/08 Council Approval 10/22/08
5	Darts	\$402,146	MTS	Demand Response Transit Service	One-Year Term	Council Business Item 2008-278 Transportation Committee 10/13/08 Council Approval 10/22/08
6	American Engineering Testing	\$429,124	Metro Transit	Independent Testing and Construction Inspection	One-Time Purchase	Council Business Item 2008-348 Transportation Committee 12/8/08 Council Approval 1/14/09
7	American Financial Printing	\$546,662	Metro Transit	Printing Schedules	Two-Years plus one year option	Council Business Item 2008-290 Transportation Committee 11/10/08 Council Approval 12/10/08
8	Nancy Adena Blum	\$560,000	CCPO	Artists' Services and Artwork for the CCLRT Transit Stations	One-Time Purchase	Council Business Item 2008-275 Transportation Committee 11/10/08 Council Approval 12/10/08
9	Seitu Kenneth Jones	\$560,000	CCPO	Artists' Services and Artwork for the CCLRT Transit Stations	One-Time Purchase	Council Business Item 2008-275 Transportation Committee 11/10/08 Council Approval 12/10/08

Contractor		Amount	Division	Description	Type & Term	Council Action
10	Myklebust, Sears & Sons	\$560,000	CCPO	Artists' Services and Artwork for the CCLRT Transit Stations	One-Time Purchase	Council Business Item 2008-275 Transportation Committee 11/10/08 Council Approval 12/10/08
11	Janet Faye Lofquist	\$560,000	CCPO	Artists' Services and Artwork for the CCLRT Transit Stations	One-Time Purchase	Council Business Item 2008-275 Transportation Committee 11/10/08 Council Approval 12/10/08
12	Roberto L Delgado	\$560,000	CCPO	Artists' Services and Artwork for the CCLRT Transit Stations	One-Time Purchase	Council Business Item 2008-275 Transportation Committee 11/10/08 Council Approval 12/10/08
13	Scott County	\$569,081	MTS	Demand Response Transit Service	One-Year Term	Council Business Item 2008-278 Transportation Committee 10/13/08 Council Approval 10/22/08
14	Anoka County Transit	\$1,035,437	MTS	Regular Route Public Transit Service	One-Year Term	Council Business Item 2008-278 Transportation Committee 10/13/08 Council Approval 10/22/08
15	Knutson Construction	\$6,523,000	Metro Transit	I-35W and 95 th Ave. Parking Structure – UPA	One-Time Purchase	Council Business Item 2009-17 Transportation Committee 1/12/09 Council Approval 1/14/09
16	Adolfson & Peterson Co.	\$6,561,300	Metro Transit	I-35W and County C Parking Structure - UPA	One-Time Purchase	Council Business Item 2009-16 Transportation Committee 1/12/09 Council Approval 1/14/09
17	Adolfson & Peterson Co.	\$8,313,200	Metro Transit	Kenrick Ave. Parking Structure – UPA	One-Time Purchase	Council Business Item 2009-15 Transportation Committee 1/12/09 Council Approval 1/14/09
18	Vulcanite	\$799,512	Metro Transit	Parts for LRV Overhaul Program	One-Time Purchase	Council Business Item 2008-159 Transportation Committee 6/9/08 Council Approval 6/25/08
19	Verint Video Solutions	\$870,242	Metro Transit	Digital Video Recording System	One-Time Purchase	Council Business Item 2009-61 Transportation Committee 2/23/09 Council Approval 3/11/09
20	FM Global	\$1,129,850	RA	Property Insurance	One-Year Term	Council Business Item 2009-59 Management Committee 2/11/09 Council Approval 2/25/09
21	Rochon Corporation	\$2,557,000	MCES	L-2 Lift Station Improvements	One-Time Purchase	Council Business Item 2008-173 Environment Committee 10/22/08 Council Approval 11/12/08
22	Keys Well Drilling	\$614,775	MCES	Blue Lake Dewatering Wells	One-Time Purchase	Construction Contract - Delegated Authority to Regional Administrator
23	Polydyne, Inc.	\$3,000,000	MCES	Metro Plant Polymer	One-Year Term	Council Business Item 2009-44 Environment Committee 1/27/09 Council Approval 2/11/09

Contractor		Amount	Division	Description	Type & Term	Council Action
24	Husker Outdoors, Inc.	\$264,720	MCES	Grounds Maintenance	Three-Year Term	Council Business Item 2009-43 Environment Committee 1/27/09 Council Approval 2/11/09
25	Bolton & Menk, Inc.	\$297,400	MCES	Metro Plant Settling Tank Collector System Design	Four-Year Term	Council Business Item 2009-28 Environment Committee 1/13/09 Council Approval 1/27/09

End of First Quarter Procurement Information

Second Quarter 2009 Procurement Summary Information

Summary of Procurements

Dollar Amount Range	Number of Procurements	Percent of Value	Total Value
Up to \$2,500	3445	4.1%	\$2,117,701
\$2,501 – \$50,000	593	10.9%	\$5,647,647
\$50,001 – \$100,000	8	1.3%	\$659,526
\$100,001 – \$250,000	16	4.3%	\$2,823,909
Greater than \$250,000	12	79.4%	\$40,678,409
Total	4074	100.0%	\$51,927,192

Details of Procurements Valued Between \$100,001 and \$250,000

Contracts awarded based on a formal invitation for bids					
Contractor		Amount	Division	Description	Type & Term
1	Southland Printing	\$179,042	Metro Transit	Magnetic Transfers Tickets	One-Time Purchase
2	ANA Laboratories	\$180,000	Metro Transit	Kit Oil Analysis	Five-Year Term
3	Railworks Track Systems	\$250,000	Metro Transit	Track Maintenance and Repair Services	Three-Year Term
4	Hawkins, Inc.	\$117,195	MCES	Process Chemicals	One-Time Purchase
5	Selam Hospitality Services	\$144,600	RA	Janitorial Services for 390 North Robert	Two-Year Term
6					
Contracts awarded based on a formal request for proposals					
Contractor		Amount	Division	Description	Type & Term
1	Braun Intertec	\$103,145	Metro Transit	Independent Testing Lab Services	Eight-Month Term
2	SRF Consulting Group	\$173,247	Metro Transit	ACAR for construction at Lakeville P&R	Eight-Month Term
3	Kimley-Horn & Associates	\$198,524	Metro Transit	ACAR for construction at Twin Lakes P&R	Nine-Month Term
4	Bonestroo Inc.	\$203,752	Metro Transit	ACAR for construction at I-35W and 95 th P&R	Nine-Month Term
5	SRF Consulting Group	\$237,337	Metro Transit	CAR for construction on 3 UPA Projects	One-Year Term
6	SRF Consulting Group	\$250,000	Metro Transit	Fulfilling FTA Title VI Reporting Requirements	Four-Year Term
7	Dunn Solutions Group	\$150,000	MCES	Business Objects Software	One-Time Purchase
8	Personnel Decisions International	\$231,000	RA/MCES	Assessment, Coaching and 360 Degree Feedback	Three-Year Term

Contracts awarded based on other processes

Contractor		Amount	Division	Description	Type & Term
1	HSQ Technology	\$144,000	Metro Transit	Tech Support for HLRT SCADA and Communications Systems	Sole Source - Fifteen-Month Term
2	Giro, Inc.	\$161,557	RA	Annual Maintenance Renewal for Giro/HASTUS	Part of IS Sole Source List – One Year Term
3	COMPAR	\$100,510	RA/MT	Toughbooks Laptop Computers for Metro Transit Police Cars	State Contract One-Time Purchase
4					
5					
6					
7					

Second Quarter 2009 Procurement Summary Information

Summary of Procurements Valued at Greater Than \$250,000

Contractor		Amount	Division	Description	Type & Term	Council Action
1	Construction Support Services, Inc.	\$322,000	Metro Transit	CAR – Construction of platform extensions, American Boulevard reverse signalization, grade crossing	One-Year Term	Council Business Item 2009-102 Transportation Committee 3/23/09 Council Approval 3/25/09
2	Morcon Constructions	\$561,000	Metro Transit	Construction of East Platform Interlocking at Intermodal Station	One-Time Purchase	Council Business Item 2009-55 Transportation Committee 2/09/09 Council Approval 2/25/09
3	GFI Genfare	\$1,013,080	Metro Transit	Purchase of 86 Fareboxes	One-Time Purchase	Council Business Item 2009-160 Transportation Committee 5/11/09 Council Approval 6/10/09
4	Braun Intertec	\$1,301,897	Metro Transit	Phase II ESA	One-Time Purchase	Council Business Item 2009-125 Transportation Committee 4/13/09 Council Approval 4/22/09
5	Sheehy Construction	\$2,265,300	Metro Transit	HLRT American Boulevard Station	One-Time Purchase	Council Business Item 2009-161 Transportation Committee 5/11/09 Council Approval 5/13/09

Contractor		Amount	Division	Description	Type & Term	Council Action
6	Gillig Corporation	\$2,625,000	MTS	Purchase 8 30-foot transit buses	One-Time Purchase	Council Business Item 2008-311 Transportation Committee 11/10/08 Council Approval 12/10/08
7	Sheehy Construction	\$10,598,800	Metro Transit	HLRT Platform Extensions, American Boulevard Station, and grade crossing control upgrades	One-Time Purchase	Council Business Item 2009-80 Transportation Committee 2/23/09 Council Approval 2/25/09
8	Lorenz Bus Service	\$16,887,727	MTS	Minneapolis and St. Paul North Suburban Transit Service	Five-Year Term	Council Business Item 2009-66 Transportation Committee 2/23/09 Council Approval 3/11/09
9	Max Steininger	\$519,810	Metro Transit	Construction of Starlite Transit Center	One-Time Purchase	Construction Contract – Delegated Authority to Regional Administrator
10	Lametti & Sons	\$2,927,370	MCES	Interceptor Rehabilitation	One-Time Purchase	Council Business Item 2009-89 Environment Committee 3/10/09 Council Approval 3/25/09
11	Siemens/Davis Process	\$1,100,000	MCES	Odor Contract Chemicals for MCES Lift Stations	Three-Year Term	Council Business Item 2009-151 Environment Committee 4/28/09 Council Approval 5/13/09
12	Collisys	\$556,425	MCES	MWWTP Tunnel Lighting	One-Time Purchase	Construction Contract – Delegated Authority to Regional Administrator
13						

First and Second Quarter Summary

Dollar Amount Range	Number of Procurements	Percent of Value	Total Value
Up to \$2,500	6,887	4.1%	\$4,287,753
\$2,501 – \$50,000	1,330	12.7%	\$13,268,813
\$50,001 – \$100,000	30	2.3%	\$2,372,232
\$100,001 – \$250,000	34	5.5%	\$5,771,729
Greater than \$250,000	37	75.4%	\$78,650,266
Total	8,318	100%	\$104,350,793