

E Environment Committee

Meeting date: December 14, 2010

For the Metropolitan Council Meeting of January 12, 2011

ADVISORY INFORMATION

Date:	November 23, 2010
Subject:	Authorization to Negotiate and Execute Engineering Services Agreement for East Bethel Reclaimed Water Distribution System, Contract 09P235, MCES Project Number 801620
District(s), Member(s):	District 9, Natalie Steffen
Policy/Legal Reference:	Council Policy 3-3, Expenditures
Staff Prepared/Presented:	Jim Roth 651-602-1123; Bryce Pickart 651-602-1091
Division/Department:	MCE c/o William G. Moore 601-1162

Proposed Action

That the Metropolitan Council authorizes its Regional Administrator to negotiate and execute an architectural/engineering services agreement with Bolton and Menk, Inc. in the amount not to exceed \$572,161 for East Bethel Reclaimed Water Distribution Design and Construction Phase Services, Contract No. 09P235, MCES Project Number 801620.

Background

This project provides architectural/engineering services for design and construction phase services for construction of 24,000 feet of 16 and 10 inch reclaimed water lines between the East Bethel Water Reclamation Plant and two land application sites. The contract also provides acquisition assistance for acquiring permanent and temporary easements necessary for construction of the project.

Eight proposals were received. The proposals were evaluated on the following criteria:

- The quality of the proposal
- The qualifications of the proposer
- The experience of the proposer
- The price of the proposal

The evaluation committee found three proposals were of similar quality and rated these proposals as very good. Other proposals were rated good or marginal.

The prices ranged from \$572,161 to \$1,207,565. Bolton and Menk, Inc. offered the lowest price among all the proposals and its proposal was rated as one of the three with the highest quality overall proposal.

Rationale

Professional services contracts with an amount exceeding \$250,000 require Metropolitan Council authorization.

Funding

Annual or Capital	Project No.	Estimated Project Cost	Current Authorization	Unencumbered Funds	Requested Amount
Capital	801620	28,000,000	28,000,000	\$17,600,000	\$572,161

Known Support / Opposition

The City of East Bethel supports the project.