

# **E** Environment Committee

**Meeting date: June 9, 2009**

**For the Metropolitan Council Meeting of June 24, 2009**

<b>ADVISORY INFORMATION</b>	
<b>Date:</b>	May 29, 2009
<b>Subject:</b>	Authorization to Award Contract for Security Guard Services for MCES Facilities and 390 North Robert Street
<b>District(s), Member(s):</b>	All
<b>Policy/Legal Reference:</b>	Council Policy 3-3 Expenditures – Procurement of Goods and Services over \$250,000
<b>Staff Prepared/Presented:</b>	Micky Gutzmann 651-602-1741
<b>Division/Department:</b>	MCES c/o William G. Moore 651- 602-1162

**Proposed Action:**

That the Metropolitan Council authorize the Regional Administrator to execute a contract with Allied-Barton Security Services to provide security guard services for MCES Facilities and 390 North Robert Street in the amount of \$2,261,814.

**Background:**

The Council’s Environmental Services and Regional Administration Divisions utilize security guard services at various wastewater treatment facilities and the Council’s corporate headquarters.

A formal Request for Proposals (RFP) was advertised and issued for these services. Proposals were submitted by eleven vendors: Allied Barton, American Security, Avalon Security, CSS USA, Diamond Detective Agency, G4S Wackenhut, General Security Services Corporation (GSSC), Per Mar Security Services, Viking Security, Twin City Security, and Whelan Security.

All proposals were evaluated individually by each evaluation panel member without collaboration with any other panel member. The consensus meeting of the entire evaluation panel was held Thursday, April 9, 2009. Three proposals were short listed and were ranked as follows: Allied-Barton, General Security Services Corporation, and American Security.

Proposals were evaluated based on the following factors: Quality of the Proposal, Qualifications of the Proposer, Experience of the Proposer and Price of the proposal, with Price being approximately equal in importance to a combination of the other criteria.

The proposal submitted by Allied-Barton was judged by the evaluation panel to be the proposal most advantageous to the Council. It was ranked highest technically and the total price was 12% lower than the second ranked proposer. Allied-Barton’s bill rate and overall cost to the Council was also the lowest price out of all the proposals submitted.

**Rationale**

Procurement of Goods and Services for amounts exceeding \$250,000 requires Council approval.

**Funding:**

The contract with Allied-Barton will be for a period of three years. Annual expenditures for these services are estimated at approximately \$753,938. However, total cost for the service is variable, dependent on specific security issues and natural events such as flooding.

**Known Support / Opposition**

None