

Meeting date: April 28, 2009

For the Metropolitan Council Meeting of May 13, 2009

## ADVISORY INFORMATION

<b>Date:</b>	April 16, 2009
<b>Subject:</b>	Authorization to Negotiate and Execute an Agreement for a Vehicle Global Positioning System (GPS) for the MCES Fleet, Contract Number 07P124
<b>District(s), Member(s):</b>	All
<b>Policy/Legal Reference:</b>	Council Policy 3-3, Expenditures
<b>Staff Prepared/Presented:</b>	Bill Moeller 651-602-4504; Jim Wawra 651-602-4518
<b>Division/Department:</b>	MCES c/o William G. Moore 651-602-1162

### Proposed Action

That the Metropolitan Council authorize its Regional Administrator to negotiate and execute an agreement with Thomtech Design for a Fleet Vehicle Global Positioning Tracking and Diagnostic System for MCES in an amount not to exceed \$270,835 (\$267,035 plus \$3,800 contingency).

### Background

This agreement is to provide a real-time fleet tracking and management system for MCES, including: driver and vehicle identification and management; activity tracking and exception notification; multiple reporting levels and on-board vehicle diagnostics.

Seventeen proposals were received for this project. Proposals were weighed against the requirements identified in the RFP and the list was narrowed to four vendors whose proposals addressed all of the requirements of the RFP. Proposals were then evaluated on the following criteria: quality, qualifications, experience, and price.

The evaluation panel ranked the four short-listed proposals in the following order:

1. Thomtech Design
2. Radio Satellite Integrators
3. Interfleet
4. E.J. Ward

The estimated price of the top-ranked proposal, ThomTech, is \$267,035. The range in estimated price of the proposals is \$267,035 to \$389,653.

Thomtech's proposal was determined to be the most advantageous to the Council. They have a local presence and have provided GPS services to similar public sector clients in Minnesota and in several other states and Canada; their system will interface with the Council's GIS data; they can provide driver identification using the Council's existing employee ID cards; they have a strong training methodology; and their proposed price is the lowest of the four proposals.

The estimated price to purchase, install and utilize the system for three years is \$267,035. Additional consulting and report writing services are available for \$95 per hour. It is recommended that a \$3,800 contingency be included in the agreement to be defined and authorized by Council management if needed.

### Rationale

Professional services contracts exceeding \$250,000 require Metropolitan Council authorization.

### Funding

Funds for this purpose are included in the annual operating budget.

### Known Support / Opposition

No known opposition.