

**M** Management Committee  
For the Metropolitan Council meeting of May 9, 2012

**ADVISORY INFORMATION**

**Date Prepared:** April 26, 2012

**Subject:** Authorization to enter into a three year Microsoft license and support agreement

**Proposed Action:**

That the Metropolitan Council authorize the Regional Administrator to enter into a three year Microsoft license and support agreement in the amount of \$1,855,000 to cover the period 5/1/2012 to 4/28/2015.

**Summary of Committee Discussion / Questions:**

Dave Hinrichs (CIO) introduced business item 2012-139, Microsoft licensing and support agreement. Pancho Henderson (IS Manager II) presented the technical details of the Business Item.

- In 2009, the Council decided to discontinue its annual Microsoft support agreement because the Council had enough perpetual product licenses for several years of Office, Exchange and Server software. At that time, it was anticipated we would have to reenter into another support agreement in 2012.
- In March of this year, the state of Minnesota negotiated a new Microsoft licensing agreement which is available for the Council's use. Staff evaluated the available options and determined a three-year enterprise agreement is the most cost-effective option for the organization.
- Funding for this Microsoft agreement is included in the 2012 unified operating budget amendment and in the 2013 and 2014 proposed operating budgets.

With no further discussion needed, the motion passed unanimously.

**M** Management Committee  
**Meeting date:** April 25, 2012  
**For the Council Meeting of** May 9, 2012

**ADVISORY INFORMATION**

<b>Date:</b>	April 18, 2012
<b>Subject:</b>	Authorization to Enter into a Three Year Microsoft License and Support Agreement
<b>District(s), Member(s):</b>	All
<b>Policy/Legal Reference:</b>	
<b>Staff Prepared/Presented:</b>	Dave Hinrichs, CIO and Pancho Henderson, IS Manager
<b>Division/Department:</b>	Finance/Information Services

**Proposed Action:**

That the Metropolitan Council authorize the Regional Administrator to enter into a three year Microsoft license and support agreement in the amount of \$1,885,000 to cover the period 5/1/2012 to 4/28/2015.

**Background**

In 2009, the Council decided to discontinue its annual Microsoft support agreement because it had enough perpetual product licenses for several years for Office, Exchange, and Server software. This saved in excess of \$900,000. At the time, it was anticipated that we would have to reenter into another support agreement in 2012.

**Rationale**

The Council learned that the State of Minnesota negotiated a new Microsoft licensing agreement that took effect in March 2012. This State Contract is available for the Council's use. We evaluated the options available under this agreement and have determined that a three year Enterprise Agreement (EA) is the most cost effective option for an organization as large and complex as the Council. The EA includes Office (Word, PowerPoint, Excel, and Access), Client Access Licenses (CALs for SharePoint, Exchange, Server, Forefront Protection Suite, System Center Configuration and Opalis Client), and licenses for the Windows Operating System. The ability to manage mobile devices and virtual machines is improved under this agreement as well.

Entering into this agreement will provide predictable budgeting, software upgrades, and flexibility to use additional software suites that can potentially eliminate other products that we have used.

**Funding**

The Management Committee approved a 2012 Unified Operating Budget Amendment (item 2012-107) on April 11, that provides the first year funding with General Fund Reserves. Funding for years two and three will be included in the 2013 and 2014 Operating Budgets.

**Known Support / Opposition**

No known opposition.