

**T** Transportation Committee  
For the Metropolitan Council meeting of October 12,  
2011

Item: 2011-265  
Consent

ADVISORY INFORMATION

Date September 27, 2011  
Prepared:  
Subject: 2012 Unified Planning Work Program (UPWP), Authorization to File Grant Application

**Proposed Action:**

That the Metropolitan Council:

- Adopt the proposed 2012 Unified Planning Work Program (UPWP) with a budget of \$6,591,752.
- Adopt the attached resolution authorizing the filing of an application with the Minnesota Department of Transportation for a planning grant under the Safe, Accountable, Flexible, Efficient Transportation Equity Act for the 21<sup>st</sup> Century – A Legacy for Users.
- Authorize the Regional Administrator to enter into agreement with the State of Minnesota, Department of Transportation, for distribution of FHWA and FTA planning funds.

**Summary of Committee Discussion / Questions:**

Elaine Koutsoukos, MTS Senior Planner, presented this item and answered questions regarding the budget in new 21012 activities.

Three individual motions were made:

Motion to adopt the UPWP by Munt, seconded by Đoàn.

Motion to approve the resolution by Schreiber, seconded by Đoàn.

Motion to authorize the Regional Administrator to enter into agreement, with the State of Minnesota, Department of Transportation, for distribution of FHWA and FTA planning funds by Munt, seconded by Commers.

All passed unanimously, and Chair Elkins stated the business item could go to the Council as a consent item.

# T Transportation Committee

Meeting date: September 26, 2011

Metropolitan Council Meeting: October 12, 2011

## ADVISORY INFORMATION

<b>Date:</b>	September 21, 2011
<b>Subject:</b>	2012 Unified Planning Work Program (UPWP), Authorization to File Grant Application
<b>District(s), Member(s):</b>	All
<b>Policy/Legal Reference:</b>	SAFETEA-LU
<b>Staff Prepared/Presented:</b>	Arlene McCarthy, Director MTS, 651-602-1754 Amy Vennewitz, Dep. Dir. Finance & Planning, 651-602-1058 Connie Kozlak, Mgr. Systems Planning, 651-602-1720 Elaine Koutsoukos, Senior Planner MTS, 651-602-1717
<b>Division/Department:</b>	Metropolitan Transportation Services (MTS)

### Proposed Action

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### Background

The UPWP is the federal program through which Metropolitan Planning Organizations (MPOs) receive federal funds to conduct transportation and land use planning activities and includes work proposed by the Metropolitan Council, the Minnesota Department of Transportation (MnDOT), the Minnesota Pollution Control Agency (MPCA), and Metropolitan Airports Commission (MAC). There are six planning activities (Planning Program Support and Administration, TIP Development and Management, Comprehensive and Land Transportation Planning, Research and Travel Forecasting, Operations and Management, and Aviation Transportation Planning) in the proposed 2012 UPWP with an overall budget of \$6,591,752 (attached).

### Rationale

The main purpose of the UPWP is to serve as an application to the US DOT for federal transportation planning funds and to ensure coordination of planning activities among the various agencies involved in the transportation planning process.

### Funding

The proposed UPWP is based on the assumption that \$3,600,000 will be available in 2012 from the Federal Highway Administration and the Federal Transit Administration for the proposed Council work. If the final approved grant amounts are different, the Council reserves the right to reconsider the work program. The local match is \$1,060,752 with the Metropolitan Council providing \$957,993 and MAC providing \$102,759. MnDOT State Research Program funds in the amount of \$1,931,000 are included for the Travel Behavior Inventory.

## **Known Support / Opposition**

The 2012 UPWP was reviewed by the Technical Advisory Committee and approved by the Transportation Advisory Board on September 21, 2011 (Action item attached). There is no known opposition.

METROPOLITAN COUNCIL  
390 Robert Street North, St. Paul, Minnesota 55101-1805

RESOLUTION NO. 2011-28

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MINNESOTA  
DEPARTMENT OF TRANSPORTATION,  
FOR A CONSOLIDATED PLANNING GRANT UNDER THE  
SAFE, ACCOUNTABLE, FLEXIBLE, EFFICIENT TRANSPORTATION EQUITY ACT  
FOR THE 21<sup>ST</sup> CENTURY – A LEGACY FOR USERS

- WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects and transportation planning; and
- WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs; and
- WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of the Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant give an assurance that it will comply with the Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and
- WHEREAS, Title 23, U.S. Code requires that a continuing, comprehensive, and cooperative (3-C) transportation planning process be carried out between the state and local governments in urbanized areas; and
- WHEREAS, the Metropolitan Council is eligible to receive Federal Highway Administration and Federal Transit Administration grant funds for the 2012 transportation planning work program.

NOW, THEREFORE, BE IT RESOLVED:

1. THAT the Regional Administrator is authorized to file an application with the Minnesota Department of Transportation, on behalf of the Metropolitan Council, for a consolidated planning grant to aid in financing the Council's 2012 transportation work program;
2. THAT the Metropolitan Council enter into an agreement with the State of Minnesota, Department of Transportation, for distribution of Federal Highway Administration and Federal Transit Administration Planning Funds;
3. THAT the Regional Administrator is hereby authorized to execute the State of Minnesota, Department of Transportation agreement(s) for Federal Highway Administration and Federal Transit Administration planning funds;
4. THAT the Regional Administrator is authorized to furnish such additional information as the Minnesota Department of Transportation or the U.S. Department of Transportation may require in connection with applications, projects, or agreements.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Susan Haigh, Chair

\_\_\_\_\_  
Laurie Nistl, Recording Secretary

**2012 Unified Planning Work Program Budget**  
**Metropolitan Council – Metropolitan Transportation Services**

	Staff Weeks 2012	Salary Cost	Consult- ant Cost	Overhead & Expenses	Total Cost	UPWP Federal	Local Met C	Local MAC	Mn/DOT SRP	Total
A Planning Program Support & Admin	263	\$542,496	\$100,000	\$552,308	\$1,194,803	\$955,843	\$238,961			\$1,194,803
B TIP Development & Management	53	\$86,484		\$41,904	\$128,388	\$102,711	\$25,678			\$128,388
C Comprehensive & Land Transp PI	623	\$1,013,408	\$700,444	\$454,218	\$2,168,070	\$1,734,456	\$433,614			\$2,168,070
D Research & Travel Forecasting	129	\$212,957	\$2,204,077	\$103,185	\$2,520,218	\$471,375	\$117,844		\$1,931,000	\$2,520,218
E Operations and Management	70	\$131,031	\$225,000	\$63,489	\$419,520	\$335,616	\$83,904			\$419,520
<b>Federally Funded</b>	<b>1,138</b>	<b>\$1,986,375</b>	<b>\$3,229,521</b>	<b>\$1,215,103</b>	<b>\$6,431,000</b>	<b>\$3,600,000</b>	<b>\$900,000</b>	<b>\$0</b>	<b>\$1,931,000</b>	<b>\$6,431,000</b>
F Aviation Transportation Planning	58	\$108,285		\$52,468	\$160,752		\$57,993	\$102,759		\$160,752
<b>Locally Funded</b>	<b>58</b>	<b>\$108,285</b>	<b>\$0</b>	<b>\$52,468</b>	<b>\$160,752</b>	<b>\$0</b>	<b>\$57,993</b>	<b>\$102,759</b>	<b>\$0</b>	<b>\$160,752</b>
<b>Total</b>	<b>1,196</b>	<b>\$2,094,660</b>	<b>\$3,229,521</b>	<b>\$1,267,571</b>	<b>\$6,591,752</b>	<b>\$3,600,000</b>	<b>\$957,993</b>	<b>\$102,759</b>	<b>\$1,931,000</b>	<b>\$6,591,752</b>