

T Transportation Committee
For the Metropolitan Council meeting of October 14,
2009

ADVISORY INFORMATION

Date September 29, 2009
Prepared:
Subject: 2010 Unified Planning Work Program (UPWP), Authorization to File Grant Application

Proposed Action:

That the Metropolitan Council:

- Adopt the proposed 2010 Unified Planning Work Program (UPWP) with a budget of \$7,438,184.
- Adopt the attached resolution authorizing the filing of an application with the Minnesota Department of Transportation to the US DOT for federal transportation planning funds.
- Authorize Regional Administrator to enter into an agreement with the Minnesota Department of Transportation to receive FHWA and FTA planning funds.

Summary of Committee Discussion / Questions:

Elaine Koutsoukos, MTS Senior Planner, presented this item. Leppik questioned whether the Sector Studies are funded with the UPWP. Koutsoukos responded that the Sector Studies are funding through the Metro transit budget.

The Item was moved, seconded, passed

Hearing no objection, Chair Meeks stated that this item could move to the full Council as a Consent Item.

Transportation Committee

Business Item

Item: 2009-331

Meeting date: September 28, 2009

Council meeting: October 14, 2009

ADVISORY INFORMATION

Date:	September 17, 2009
Subject:	2010 Unified Planning Work Program (UPWP), Authorization to File Grant Application
District(s), Member(s):	All
Policy/Legal Reference:	SAFETEA-LU
Staff Prepared/Presented:	Arlene McCarthy, Director, MTS, 651-602-1754 Connie Kozlak, Manager, Transportation Planning & Programming, MTS, 651-602-1720 Elaine Koutsoukos, Senior Planner, MTS, 651-602-1717
Division/Department:	Metropolitan Transportation Services (MTS)

Proposed Action

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- Adopt the proposed 2010 Unified Planning Work Program (UPWP) with a budget of \$7,438,184.
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- Authorize Regional Administrator to enter into an agreement with the Minnesota Department of Transportation to receive FHWA and FTA planning funds.

Background

The UPWP is the federal program through which Metropolitan Planning Organizations (MPOs) receive federal funds to conduct transportation and land use planning activities. The Metro Council as the MPO for the seven county region receives these planning funds through the Minnesota Department of Transportation (MnDOT). The UPWP includes planning work proposed by the Council (MTS), MnDOT, the Minnesota Pollution Control Agency (MPCA), and Metropolitan Airports Commission (MAC). There are six planning activities (Planning Program Support and Administration, TIP Development and Management, Comprehensive and Land Transportation Planning, Research and Travel Forecasting, Operations and Management, and Aviation Transportation Planning) in the proposed 2010 UPWP, with an overall budget of \$7,438,184 (Appendix A attached). The 2010 planning budget is unusually large due to the inclusion of the Travel Behavior Inventory (TBI) which will largely take place during 2010. The 2010 TBI will be funded using \$3.45 million in federal ARRA funds in addition to UPWP funds and local match.

Rationale

The primary purposes of the UPWP are to serve as an application to US DOT for federal transportation planning funds and to ensure coordination of planning activities among the various agencies involved in the transportation planning process.

Funding

The proposed UPWP is based on the assumption that \$3,064,790 will be available in 2010 from Federal Highway Administration and Federal Transit Administration for the proposed Council work. If the final approved grant amounts are different, the Council will reconsider the work program and make any necessary amendments. The budget includes federal ARRA funds in the amount of \$3,450,000, and local match of \$923,393, with the Metropolitan Council providing \$817,911 and MAC providing \$105,482.

Known Support / Opposition

The 2010 UPWP was approved by the Transportation Advisory Board on September 16, 2009 (action item attached). There is no known opposition.

METROPOLITAN COUNCIL
390 Robert Street North, St. Paul, Minnesota 55101-1805

RESOLUTION NO. 2009-33

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MINNESOTA
DEPARTMENT OF TRANSPORTATION,
FOR A CONSOLIDATED PLANNING GRANT FROM THE UNITED STATES
DEPARTMENT OF TRANSPORTATION (US DOT)

- WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects and transportation planning; and
- WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs; and
- WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of the Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant give an assurance that it will comply with the Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and
- WHEREAS, Title 23, U.S. Code requires that a continuing, comprehensive, and cooperative (3-C) transportation planning process be carried out between the state and local governments in urbanized areas; and
- WHEREAS, the Metropolitan Council is eligible to receive Federal Highway Administration and Federal Transit Administration grant funds for the 2010 transportation planning work program.

NOW, THEREFORE, BE IT RESOLVED:

1. THAT the Regional Administrator is authorized to execute and file an application on behalf of the Metropolitan Council, to aid in the financing of FTA Technical Studies Projects in the calendar 2010 Council's transportation work program;
2. THAT the Metropolitan Council enter into an agreement for distribution of Federal Highway Administration and Federal Transit Administration Planning Funds with the State of Minnesota, Department of Transportation.
3. THAT the Regional Administrator is hereby authorized to execute the following agreement: Minnesota Department of Transportation agreement(s) for Federal Highway Administration and Federal Transit Administration planning funds;
4. THAT the Regional Administrator is authorized to furnish such additional information as the Mn/DOT or the U.S. Department of Transportation may require in connection with applications, projects, or agreements.

Adopted this _____ day of _____, 2009.

Peter Bell, Chair

Pat Curtiss, Recording Secretary

**A. 2010 Unified Planning Work Program Budget
Metropolitan Council - Metropolitan Transportation Services**

	Staff Weeks 2010	Salary Cost	Consultant Cost	Expenses & A-87 Allocation	Total Cost	Federal UPWP	Local Met C	Local MAC	Federal ARRA	Total	% Local
A Planning Program Support & Admin	307	\$516,395		\$492,221	\$1,008,616	\$806,893	\$201,723			\$1,008,616	20%
B TIP Development & Management	53	\$80,094		\$33,311	\$113,405	\$90,724	\$22,681			\$113,405	20%
C Comprehensive & Land Transp PI	566	\$931,475	\$540,000	\$354,132	\$1,825,607	\$1,460,485	\$365,121			\$1,825,607	20%
D Research & Travel Forecasting	159	\$280,303	\$3,600,000	\$116,579	\$3,996,882	\$437,505	\$109,376		\$3,450,000	\$3,996,882	20%*
E Operations and Management	107	\$126,442	\$157,449	\$52,588	\$336,479	\$269,183	\$67,296			\$336,479	20%
Federally Funded	1,192	\$1,934,708	\$4,297,449	\$1,048,831	\$7,280,988	\$3,064,790	\$766,198		\$3,450,000	\$7,280,988	20%
F Aviation Transportation Planning	56	\$111,022		\$46,174	\$157,196		\$51,714	\$105,482		\$157,196	100%
Locally Funded	56	\$111,022	\$0	\$46,174	\$157,196	\$0	\$51,714	\$105,482		\$157,196	100%
Total	1,248	\$2,045,730	\$4,297,449	\$1,095,005	\$7,438,184	\$3,064,790	\$817,911	\$105,482	\$3,450,000	\$7,438,184	23%

* ARRA funds are not included in the calculation of percent of local match. ARRA funds required 0% local match.

Transportation Advisory Board

of the Metropolitan Council of the Twin Cities

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September 18, 2009

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Peter Bell, Chair
Metropolitan Council
390 Robert Street No.
St. Paul, MN 55101

Mr. Bell,

On September 16, 2009, the Transportation Advisory Board voted to recommend approval of the 2010 Unified Planning Work Program (UPWP) for the Twin Cities Metropolitan Area.

The TAB appreciates the opportunity to review the draft 2010 UPWP one month prior to taking action to recommend approval. We also appreciate the staff's willingness to include our suggested changes.

The TAB forwards this action to the Metropolitan Council along with additional information described in TAB action transmittal 2009-47.

Sincerely,



for Bill Hargis, Acting Chair
Transportation Advisory Board

Transportation Advisory Board
of the Metropolitan Council of the Twin Cities

ACTION TRANSMITTAL

No. 2009- 47

DATE: September 18, 2009
TO: Metropolitan Council
FROM: Transportation Advisory Board
SUBJECT: 2010 Unified Planning Work Program (UPWP)

MOTION: The TAB recommends approval of the 2010 Unified Planning Work Program (UPWP) for the Twin Cities Metropolitan Area.

BACKGROUND AND PURPOSE OF ACTION: The Unified Planning Work Program (UPWP) includes activities required by federal regulation that address planning priorities of the metropolitan area. The document identifies budgeted expenditures, funding sources, and allocation of staff resources for transportation planning activities of many participants. Participants in the UPWP include the Metropolitan Council, Minnesota Department of Transportation, Minnesota Pollution Control Agency, and the Metropolitan Airports Commission. These planning activities are organized into six general categories, including:

- Transportation Planning Process
- TIP Development and Management
- Comprehensive and Land Transportation Planning
- Research and Travel Forecasting
- Operations and Management
- Aviation Transportation Planning

For Metropolitan Transportation Services, the total UPWP budget is over \$7.4 million. Of this, an estimated \$3.1 million will come from a federal consolidated planning grant. The UPWP serves as the application for this grant. The TAC added a recommendation that the Metropolitan Council include their efforts on passenger rail planning in the 2010 UPWP.

ROUTING

TO	ACTION REQUESTED	DATE COMPLETED
TAC Planning Committee	Review & Recommend	August 13, 2009
Technical Advisory Committee	Review & Recommend	September 2, 2009
TAB Policy Committee	Review & Recommend	September 16, 2009
Transportation Advisory Board	Review & Recommend	September 16, 2009
Metropolitan Council Transportation Committee	Review & Recommend	
Metropolitan Council	Review and Approve	