

E Environment Committee

For the Metropolitan Council meeting of February 11, 2009

ADVISORY INFORMATION

Date Prepared: January 28, 2009

Subject: Authorization to Award and Execute a Contract for Grounds Maintenance Services for MCES Facilities

Proposed Action:

That the Metropolitan Council authorize the Regional Administrator to execute a contract with Husker Outdoors, Inc. in the amount of \$264,720 to provide grounds maintenance services for MCES facilities for a period of three years.

Summary of Committee Discussion / Questions:

CM Leppik asked about the difference in the bid amount versus the estimated cost. Staff responded that the economy has affected pricing. CM Bowles asked how this contract price compares to the previous one. At the time of the meeting, staff indicated the estimate was \$160,000/year and did not have specific information on the previous year's contract. The last 3-year contract was for \$215,382 as compared to \$264,720 for the proposed new contract. This vendor will perform more work than the previous one.

The proposed action was moved, seconded, and passed unanimously.

E Environment Committee

Meeting date: January 27, 2009

For the Metropolitan Council Meeting of February 11, 2009

| ADVISORY INFORMATION | |
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| Date: | January 14, 2009 |
| Subject: | Authorization to Award and Execute a Contract for Grounds Maintenance Services for MCES Facilities |
| District(s), Member(s): | All |
| Policy/Legal Reference: | Council Policy 3-3 Expenditures - Procurement of Goods and Services Over \$250,000 |
| Staff Presented: | Micky Gutzmann 651-602-1741 |
| Division/Department: | MCES c/o William G. Moore 651-602-1162 |

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to execute a contract with Husker Outdoors, Inc. in the amount of \$264,720 to provide grounds maintenance services for MCES facilities for a period of three years.

Background

A formal Invitation for Bids (IFB) for these services was issued October 20, 2008 allowing bidders to submit unit price bids for each type of service. Bid packages were sent to 15 interested vendors. Five vendors did a walk through of the properties.

Two bids were received on December 9, 2008. Husker Outdoors, Inc. was the low priced, responsive, responsible bidder with a bid of \$264,720.00. (The estimate was calculated at \$160,000 a year for three years - \$480,000 total.)

Maple Crest Landscape submitted the second bid in the amount of \$404,868.00 which was found to be non-responsive and was rejected. Contracts & Procurement Unit (CPU) contacted a number of the other plan holders to determine why they did not submit bids. Responses received included “could not obtain the required bonds,” “too busy,” and “did not have the necessary equipment to meet the requirements of the IFB.”

After discussions with the project manager it was determined to award to Husker Outdoors as they were responsive and responsible and the submitted bid was well within the estimated contract amount shown on the Contract Initiation Memo.

Rationale

Grounds maintenance services are required at the following MCES locations: Blue Lake, Empire, Metro, Rosemount and Seneca wastewater treatment plants. The current contract for these services expired 10/31/09. Contracts with an amount exceeding \$250,000 require Metropolitan Council authorization.

Funding

Funds are available in the annual operating budget of each plant utilizing the services.

Known Support / Opposition

None.