

# T Transportation Committee

For the Metropolitan Council meeting of October 22, 2008

## ADVISORY INFORMATION

**Date Prepared:** September 24, 2008

**Subject:** Amendment to 2008 Unified Planning Work Program (UPWP), Resolution 2008-29

### Proposed Action:

- That the Metropolitan Council amend the 2008 Unified Planning Work Program, as shown on the attached summary sheet, to reduce the total budget by \$259,804 to \$4,114,640.
- That the Metropolitan Council adopt Resolution 2008-29 and authorize the Regional Administrator to amend the UPWP agreement with the State of Minnesota, Department of Transportation, to obtain the additional planning funds.

### Summary of Committee Discussion / Questions:

Connie Kozlak presented information on the item to the Transportation Committee. There was no committee discussion. Motion was made, seconded, and passed.

# Transportation Committee

**Business Item**

Item: 2008-250

**Meeting date: September 22, 2008**

**Council meeting date: October 22, 2008**

## ADVISORY INFORMATION

**Date:** September 17, 2008  
**Subject:** Amendment to 2008 Unified Planning Work Program (UPWP), Resolution 2008-29  
**District(s), Member(s):** All  
**Policy/Legal Reference:** SAFETEA-LU  
**Staff Prepared/Presented:** Arlene McCarthy, Director MTS, 651-602-1754  
Amy Vennewitz, Dep. Dir. Finance & Planning, 651-602-1058  
Connie Kozlak, Mgr. Systems Planning, 651-602-1720  
Elaine Koutsoukos, Senior Planner MTS, 651-602-1717  
**Division/Department:** Metropolitan Transportation Services (MTS)

## Proposed Action

- That the Metropolitan Council amend the 2008 Unified Planning Work Program, as shown on the attached summary sheet, to reduce the total budget by \$259,804 to \$4,114,640.
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## Background

The primary purpose of the UPWP is to serve as an application to the US DOT for federal transportation planning funds and to ensure coordination of planning activities among the various agencies involved in the transportation planning process. When the UPWP was approved, an estimate of federal funds was used to prepare the budget. When additional or less money becomes available from the US DOT, the UPWP must be amended. Less federal funds are available for 2008 than previously expected.

## Rationale

In order for Mn/DOT to prepare an amended contract, an amended 2008 UPWP must be approved.

## Funding

In October 2007 the Metropolitan Council adopted the proposed 2008 Unified Planning Work Program, based on the assumption that \$3,415,555 would be available from US DOT for proposed transportation planning work in 2008. The Council reserved the right to reconsider the work program if the final approved grant amount was different than the amount assumed. Once Congress adopted a 2008 budget, the final Metropolitan Council share of the Minnesota MPO funds was determined by Mn/DOT to be \$3,171,797, a decrease of \$243,758. Taking into consideration the minimum required local match of 20%, the total budget reduction is \$259,804.

The reduced funding is proposed to be taken from the activities as described below:

- Eliminate Van-Go Study, Auto Occupancy Study, St. Paul Station Area Planning, and membership in the RailVolution Partnership
- Reduce the amount for Coordinated Transit Plan Website, Measuring Transit Impacts Study (with CTS), Research and Travel Forecasting studies

A correction was also made to the allocation of overhead expenses to actual activities.

## Known Support / Opposition

The Council applied for and Mn/DOT approved the initial funding application. There is no known opposition.

METROPOLITAN COUNCIL  
390 Robert Street North, St. Paul, Minnesota 55101-1805

RESOLUTION NO. 2008-29

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MINNESOTA  
DEPARTMENT OF TRANSPORTATION,  
FOR A CONSOLIDATED PLANNING GRANT UNDER THE  
SAFE, ACCOUNTABLE, FLEXIBLE, EFFICIENT TRANSPORTATION EQUITY ACT  
FOR THE 21<sup>ST</sup> CENTURY – A LEGACY FOR USERS

- WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects and transportation planning; and
- WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs; and
- WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of the Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant give an assurance that it will comply with the Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and
- WHEREAS, Title 23, U.S. Code requires that a continuing, comprehensive, and cooperative (3-C) transportation planning process be carried out between the state and local governments in urbanized areas; and
- WHEREAS, the Metropolitan Council is eligible to receive Federal Highway Administration and Federal Transit Administration grant funds for the 2008 transportation planning work program.

NOW, THEREFORE, BE IT RESOLVED:

1. THAT the Regional Administrator is authorized to execute and file an application on behalf of the Metropolitan Council, to aid in the financing of FTA Technical Studies Projects in the calendar 2008 Council's transportation work program;
2. THAT the Metropolitan Council enter into an agreement for distribution of Federal Highway Administration and Federal Transit Administration Planning Funds with the State of Minnesota, Department of Transportation.
3. THAT the Regional Administrator is hereby authorized to execute the following agreement: Minnesota Department of Transportation agreement(s) for Federal Highway Administration and Federal Transit Administration planning funds;
4. THAT the Regional Administrator is authorized to furnish such additional information as the Mn/DOT or the U.S. Department of Transportation may require in connection with applications, projects, or agreements.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

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Peter Bell, Chair

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Pat Curtiss, Recording Secretary

**2008 Unified Planning Work Program Budget - Amended  
Metropolitan Council - Metropolitan Transportation Services**

	Staff Weeks 2008	Salary Cost	Consult- ant Cost	Overhead & Expenses	Total Cost	Federal	Local Met C	Local MAC	Total	Percent Local
A Planning Program Support & Admin	307	\$547,829		\$522,287	\$1,070,116	\$856,093	\$214,023		\$1,070,116	20%
B TIP Development & Management	53	\$77,316		\$28,292	\$105,608	\$84,486	\$21,122		\$105,608	20%
C Comprehensive & Land Transp PI	465	\$794,021	\$211,156	\$248,226	\$1,253,403	\$1,002,723	\$250,681		\$1,253,403	20%
D Research & Travel Forecasting	185	\$253,765	\$150,000	\$167,855	\$571,620	\$457,296	\$114,324		\$571,620	20%
E Operations and Management	461	\$729,968		\$234,032	\$964,000	\$771,200	\$192,800		\$964,000	20%
<b>Federally Funded</b>	<b>1,471</b>	<b>\$2,402,898</b>	<b>\$361,156</b>	<b>\$1,200,692</b>	<b>\$3,964,747</b>	<b>\$3,171,797</b>	<b>\$792,949</b>		<b>\$3,964,747</b>	<b>20%</b>
F Aviation Transportation Planning	63	\$116,263		\$33,631	\$149,893		\$45,422	\$104,472	\$149,893	100%
<b>Locally Funded</b>	<b>63</b>	<b>\$116,263</b>	<b>\$0</b>	<b>\$33,631</b>	<b>\$149,893</b>	<b>\$0</b>	<b>\$45,422</b>	<b>\$104,472</b>	<b>\$149,893</b>	<b>100%</b>
<b>Total</b>	<b>1,534</b>	<b>\$2,519,161<sup>1</sup></b>	<b>\$361,156<sup>2</sup></b>	<b>\$1,234,323<sup>3</sup></b>	<b>\$4,114,640<sup>4</sup></b>	<b>\$3,171,797<sup>5</sup></b>	<b>\$838,371<sup>6</sup></b>	<b>\$104,472</b>	<b>\$4,114,640</b>	<b>23%</b>

<sup>1</sup> Increased \$90,896. (Transferred staff from Research. Originally paid salary and benefits in Expenses category.)

<sup>2</sup> Decreased \$261,009.

<sup>3</sup> Decreased \$89,691. (See note #1.)

<sup>4</sup> Decreased \$259,804.

<sup>5</sup> Decreased \$243,758.

<sup>6</sup> Decreased \$15,518.