

# Transportation Committee

For the Metropolitan Council meeting of April 23, 2008

## **ADVISORY INFORMATION**

**Date Prepared:** April 15, 2008

**Subject:** Authorization to Award Contract for Hennepin County Dial-a-Ride Transit Service

### **Proposed Action:**

That the Metropolitan Council authorize the Regional Administrator to execute a contract with Midwest Paratransit Services Inc. to provide Hennepin County Dial-a-Ride Transit Service from June 9, 2008 to June 1, 2010 in an amount not to exceed \$900,200.

### **Summary of Committee Discussion / Questions:**

Bruce Dreier presented. Member Hass Stephen had a question regarding Senior Community Services audit findings, answered by Arlene McCarthy. Motion by Hilker, seconded by Leppik and passed. No discussion.

# Transportation Committee

**Meeting date: April 14, 2008**

**Metropolitan Council meeting April 23, 2008**

## ADVISORY INFORMATION

**Date:** April 3, 2008

**Subject:** Authorization to Award Contract for Hennepin County Dial-a-Ride Transit Service

**District(s), Member(s):** All

**Policy/Legal Reference:** Council Policy 3-3 Expenditures - Procurement of Goods and Services Over \$250,000

**Staff Prepared/Presented:** Arlene McCarthy, Director MTS (651)602-1754  
Chris Gran, Director of Purchasing, Metro Transit (612)349-5060  
Gerri Sutton, Asst. Dir. Contracted Transit Services (651)602-1672  
John Harper, Supervisor Contracted Transit Services (651)602-1744  
Bruce Dreier, Project Administrator (651)602-1708

**Division/Department:** Metropolitan Transportation Services (MTS)

## Proposed Action/Motion

That the Metropolitan Council authorize the Regional Administrator to execute a contract with Midwest Paratransit Services Inc. to provide Hennepin County Dial-a-Ride Transit Service from June 9, 2008 to June 1, 2010 in an amount not to exceed \$900,200.

## Issue(s)

- As the result of a 2007 internal audit, funding agreements with Senior Community Services to provide dial-a-ride service in Hennepin County that expired on December 31, 2007 were not renewed. To assure continuity in service availability, two existing dial-a-ride programs and one newly created service in Western Hennepin County were combined into one agreement and provided under a sole source arrangement with Midwest Paratransit Inc., for a term not to exceed six months. This competitively procured contract will replace the current sole-source agreement beginning June 9, 2008.

## Overview and Funding

The Council contracts for operation of Hennepin County Dial-a-Ride Transit Service. Dial-a-Ride service operates in the communities of Greenfield, Independence, Minnetrista, St. Bonifacious, Minnetonka Beach, Orono, Medina, Loretto, Wayzata, Rogers, Dayton, Champlin, Maple Grove, Brooklyn Park, Osseo and Edina.

Requests for proposals (RFPs) were advertised in the State Register and in Passenger Transport. RFPs were also directly mailed to 16 transportation firms. Two proposals were received and evaluated by a six-member evaluation panel consisting of staff from MTS, Metro Transit Service Development, City of Maple Grove, City of Edina and City of Osseo. The panel evaluated the proposals on the following criteria:

- experience
- size and scope of experience related to the required service
- driver training and selection
- management, administrative, financial, and technical capabilities
- vehicle maintenance practices
- reporting capabilities,
- compliance with RFP requirements
- cost

The results of the evaluation are as follows:

<b>Proposing Firm</b>	<b>Summary Evaluation Rating</b>	<b>2-Year Weighted Cost (Used for evaluation purposes)</b>
Midwest Paratransit Services Inc.	Very Good proposal; articulated their intimate knowledge of the service as the incumbent. High likelihood of success in performing the contract. Lowest cost.	\$ 750,163
Transit Team Inc.	Very Good proposal; very experienced in providing Dial a Ride service, also high likelihood of success in performing a contract of this size and scope. Highest cost.	\$828,861

The Evaluation Panel concluded the proposal submitted by Midwest Paratransit Service Inc. (MPS) adequately addressed all aspects required in the RFP and with lowest cost, recommends MPS as the most advantageous to the Council.

The average proposed rate per revenue hour over the two year contract is \$43.36. The current contract rate is \$40.91 per revenue hour.

Funding for this service is budgeted in the adopted 2008 operating budget.