

# T Transportation Committee

## Executive Summary

Item: 2007-285

Consent

**Meeting date: September 24, 2007**

**Metropolitan Council Meeting date: October 10, 2007**

### ADVISORY INFORMATION

**Date:** September 20, 2007  
**Subject:** 2008 Unified Planning Work Program (UPWP), Authorization to File Grant Application, Resolution 2007-32  
**District(s), Member(s):** All  
**Policy/Legal Reference:** SAFETEA-LU  
**Staff Prepared/Presented:** Arlene McCarthy, Director, MTS, 651-602-1754  
Amy Vennewitz, Deputy Director, Finance & Planning, MTS, 651-602-1058  
Connie Kozlak, Manager, Transportation Planning & Programming, MTS, 651-602-1720  
Elaine Koutsoukos, Senior Planner, MTS, 651-602-1717  
**Division/Department:** Metropolitan Transportation Services (MTS)

### Proposed Action/Motion

- That the Metropolitan Council adopt the proposed 2008 Unified Planning Work Program with a budget of \$4,374,000.
- That the Council adopt the attached resolution authorizing the filing of an application with the Minnesota Department of Transportation for a planning grant under the Safe, Accountable, Flexible, Efficient Transportation Equity Act for the 21<sup>st</sup> Century – A Legacy for Users.
- That the Regional Administrator be authorized to enter into agreement with the State of Minnesota, Department of Transportation, for distribution of FHWA and FTA planning funds.

**Issue(s):** None

### Overview and Funding

- The main purpose of the UPWP is to serve as an application to US DOT for federal transportation planning funds and to ensure coordination of planning activities among the various agencies involved in the transportation planning process. Included is work proposed by the Metropolitan Council, the Minnesota Department of Transportation (Mn/DOT), the Minnesota Pollution Control Agency (MPCA), and Metropolitan Airports Commission (MAC).
- There are six planning activities (Planning Program Support and Administration, TIP Development and Management, Comprehensive and Land Transportation Planning, Research and Travel Forecasting, Operations and Management, and Aviation Transportation Planning) in the proposed 2008 UPWP with an overall budget of \$4,374,444 (Appendix A attached).
- The proposed UPWP is based on the assumption that \$3,415,555 will be available in 2008 from Federal Highway Administration and Federal Transit Administration for the proposed Council work. If the final approved grant amounts are different, the Council reserves the right to reconsider the work program. The local match is \$958,889, with the Metropolitan Council providing \$853,889 and MAC providing \$105,000.

The 2008 UPWP was reviewed by the Transportation Advisory Committee and approved by the Transportation Advisory Board on September 19, 2007.



METROPOLITAN COUNCIL  
390 Robert Street North, St. Paul, Minnesota 55101-1805

RESOLUTION NO. 2007-32.

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MINNESOTA  
DEPARTMENT OF TRANSPORTATION,  
FOR A CONSOLIDATED PLANNING GRANT UNDER THE  
SAFE, ACCOUNTABLE, FLEXIBLE , EFFICIENT TRANSPORTATION EQUITY ACT  
FOR THE 21<sup>ST</sup> CENTURY – A LEGACY FOR USERS

- WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects and transportation planning; and
- WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs; and
- WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of the Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant give an assurance that it will comply with the Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and
- WHEREAS, Title 23, U.S. Code requires that a continuing, comprehensive, and cooperative (3-C) transportation planning process be carried out between the state and local governments in urbanized areas; and
- WHEREAS, the Metropolitan Council is eligible to receive Federal Highway Administration and Federal Transit Administration grant funds for the 2008 transportation planning work program.

NOW, THEREFORE, BE IT RESOLVED:

1. THAT the Regional Administrator is authorized to execute and file an application on behalf of the Metropolitan Council, to aid in the financing of FTA Technical Studies Projects in the calendar 2006 Council's transportation work program;
2. THAT the Metropolitan Council enter into an agreement for distribution of Federal Highway Administration and Federal Transit Administration Planning Funds with the State of Minnesota, Department of Transportation.
3. THAT the Regional Administrator is hereby authorized to execute the following agreement: Minnesota Department of Transportation agreement(s) for Federal Highway Administration and Federal Transit Administration planning funds;
4. THAT the Regional Administrator is authorized to furnish such additional information as the Mn/DOT or the U.S. Department of Transportation may require in connection with applications, projects, or agreements.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

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Peter Bell, Chair

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Pat Curtiss, Recording Secretary

**Appendix A**  
**2008 Unified Planning Work Program Budget**  
**Metropolitan Council - Metropolitan Transportation Services**

	Staff Weeks 2008	Salary Cost	Consult- ant Cost	Overhead and Expenses	Total Cost	Federal	Local	MAC	Total	Percent Local
A Planning Program Support & Adm	309	\$553,045		\$904,654	\$1,457,699	\$1,166,159	\$291,540		\$1,457,699	20%
B TIP Development & Management	53	\$77,316			\$77,316	\$61,852	\$15,463		\$77,316	20%
C Comprehensive & Land Transp Pl	463	\$792,278	\$250,000		\$1,042,278	\$833,822	\$208,456		\$1,042,278	20%
D Research & Travel Forecasting	134	\$164,556	\$357,165	\$188,035	\$709,756	\$567,805	\$141,951		\$709,756	20%
E Operations and Management	468	\$736,071	\$15,000	\$231,325	\$982,396	\$785,917	\$196,479		\$982,396	20%
<b>Federally Funded</b>	1,427	\$2,323,265	\$622,165	\$1,324,014	\$4,269,444	\$3,415,555	\$853,889		\$4,269,444	20%
F Aviation Transportation Planning	55	\$105,000			\$105,000			\$105,000	\$105,000	100%
<b>Locally Funded</b>	55	\$105,000	\$0	\$0	\$105,000	\$0	\$0	\$105,000	\$105,000	100%
<b>Total</b>	1,482	\$2,428,265	\$622,165	\$1,324,014	\$4,374,444	\$3,415,555	\$853,889	\$105,000	\$4,374,444	22%