

E Environment Committee

Meeting date: January 10, 2007

For the Special Metropolitan Council Meeting of January 17, 2007

| ADVISORY INFORMATION | |
|----------------------------------|--|
| Date: | December 19, 2006 |
| Subject: | Authorization to Award Contract for Security Guard Services for MCES Facilities and 390 North Robert Street Building |
| District(s), Member(s): | All |
| Policy/Legal Reference: | Council Policy 3-3 Expenditures – Procurement of Goods and Services Over \$250,000 |
| Staff Prepared/Presented: | Richard Halsted, 602-1038 |
| Division/Department: | MCES c/o William G. Moore, 602-1162 |

Proposed Action/Motion

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute a contract with General Security Services Corporation (GSSC) to provide Security Guard Services for MCES facilities and 390 N. Robert Street.

Issue(s)

- Procurement of Goods and Services for amounts exceeding \$250,000 requires Council approval.

Overview and Funding

The Council’s Regional Administration and Environmental Services Divisions utilize regular and armed security guard services at 390 North Robert Street and various wastewater treatment facilities.

A formal Request for Proposals (RFP) was advertised and issued for these services. Proposals were submitted by seven vendors: General Security (GSSC), Allied Barton, Avalon, American Security, Viking Security, Twin City Lawmen, Twin City Security, and Vance Security.

The proposals were evaluated by an Evaluation Panel based on price, proposer qualifications, proposer experience and overall quality of the proposal.

The proposal submitted by GSSC was judged by the Evaluation Panel to be the proposal most advantageous to the Council. It was ranked highest technically and the total price was 4.6% lower than the second ranked proposer.

The proposal submitted by GSSC offers a guarantee of their services tied to their billing structure, which was not offered by any other proposer.

The contract with GSSC will be for a period of three years. Annual expenditures for these services are estimated at approximately \$695,000. However, total cost for the service is variable, dependent on specific security issues and natural events such as flooding.