

**METROPOLITAN COUNCIL**  
390 North Robert Street, St. Paul, Minnesota 55101

**REGULAR MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE**  
Monday, July 19, 2010

Committee Members Present: **Chair; Tony Pistilli; Richard Aguilar; Kris Sanda; Georgeanne Hilker; Daniel Wolter; Sherry Broecker; Polly Bowles; Annette Meeks; Natalie Steffen; Wendy Wulff**

**CALL TO ORDER**

A quorum being present, Vice Chair Aguilar called the regular meeting of the Council's Community Development Committee to order at 4:00 p.m. on Monday, July 19, 2010.

**APPROVAL OF AGENDA AND MINUTES**

It was moved by Sanda seconded by Bowles, to approve the agenda. **The motion carried.**

It was moved by Steffen, seconded by Hilker to approve the minutes of the June 21, 2010 regular meeting of the Community Development Committee. **The motion carried.**

**BUSINESS**

**2010-215** City of Hastings 2030 Comprehensive Plan Update, Tier II Comprehensive Sewer Plan Review File No. 20609-1

Senior Planner Patrick Boylan presented the report to the Community Development Committee.

Aguilar moved, seconded by Hilker that the Metropolitan Council adopt the attached Advisory Comments and Review Record, and the following:

**Recommendation of the Community Development Committee:**

1. Authorize the City of Hastings to put its 2030 Comprehensive Plan Update into effect;
2. Accept the revised forecasts as shown in Table 1 of the attached Review Record.
3. Advise the City to implement the advisory comments noted in the Review Record for Transportation, ISTS, Wastewater, and Land Use.

**Recommendation of the Environment Committee:**

1. Approve the City of Hastings' Tier II Comprehensive Sewer Plan.
2. Advise the City that the approved Tier II Plan covers areas only within the 2010 municipal boundaries. The City will need to amend its Comprehensive Plan and Tier II Sewer Plan to include the status change of the affected area(s) of the Township(s), prior to the construction of any sewer extensions or extension of Regional Wastewater Service to those Townships.

Mr. Boylan addressed the forecast and annexation issues to committee members and explained the interaction between Council and City staff and the submission of new TAZ data.

Chair Pistilli presented additional language in the Forecast section, which was a direct result of supplemental material received from the City after the June 8, 2010 Environment Committee.

Boylan explained the changes to the Committee. **The motion carried.**

**2010-257** West Lakeland Township 2030 Comprehensive Plan Update, Review File No. 20632-1 Local Planning Assistance staff member, Tom Caswell, presented the report to the Community Development Committee.

Hilker moved, seconded by Sanda that the Metropolitan Council adopt the Advisory Comments and Review Record and take the following actions:

**Recommendations of the Community Development Committee:**

1. Authorize West Lakeland Township to put its 2030 Comprehensive Plan Update into effect.
2. Adopt forecasts as revised in Table 1 of the Review Record.
3. Change the Township's geographic planning area designation from Diversified Rural to Rural Residential in the Council's *2030 Regional Development Framework*.
4. Advise the Township to implement the Advisory Comments for Transportation, Surface Water Management, and Land Use.

The Committee asked if there are cities adjacent to the Township and whether parts of the Township were vulnerable to annexation. Caswell noted the adjacent cities of Lake Elmo, Afton, and Lakeland. He also said that annexation of parts of a township is always a possibility. **The motion carried.**

**2010-258** Amending the Administrative Review Guidelines to include criteria for Agricultural Preserves

Local Planning Assistance staff member, Freya Thamman, presented a proposed addition to the Council's Comprehensive Plan Amendment (CPA) Administrative Review Guidelines.

Wulff moved, seconded by Sanda that the Metropolitan Council Modify the Council's guidelines for *Administrative Review of Certain Plan Amendments* to allow administrative review of land use changes that are due to enrollment in the Metropolitan Agricultural Preserves Program. The guidelines would be modified to also state that minor comprehensive plan amendments (see attached):

- Propose a land use change to guide land at no more than one unit per 40 acres to meet requirements of the Metropolitan Agricultural Preserves Program (Minn. Stat. Ch.473H).

Ms. Thamman provided background on the existing guidelines, stating that original guidelines were acted on by Council in May 2005 and then were amended at the Metropolitan Council meeting September 17, 2007 (Business Item 2007-244). Ms. Thamman indicated that the proposed action was to modify the Administrative Review Guidelines to also include

consideration of land use changes to meet requirements of the Metropolitan Agricultural Preserves Program (Minn. Stat. Ch.473H).

Council member Wulff asked if the guidelines would mean that there are fewer hoops to go through because a CPA would not go to Council for action. Ms. Thamman indicated that was correct.

Council member Bowles asked about the general process for CPA administrative reviews. Ms. Thamman indicated that Council staff reviews the CPA to see if it meets the Administrative Review Guidelines. Ms. Thamman said that for CPAs that meet the Administrative Review, a letter is usually sent to the community within 30 days. The letter states that Council staff finds the amendment meets the CPA Administrative Review Guidelines, which waives further action. Council member Bowles asked who signs the letter. Ms. Thamman responded that the letter is signed by Phyllis Hanson, Manager of Local Planning Assistance. **The motion carried.**

## **INFORMATION**

### 2009 Population Estimates

Research Manager Libby Starling provided a presentation of the 2009 Population Estimates and household trends for 2000-2009.

After Ms. Starling's presentation the Committee has questions regarding the accuracy of the estimates. Ms. Starling clarified growth of some communities, and explanations of population loss due to household mixes.

## **ADJOURNMENT**

The next regularly scheduled CDC meeting will be held on August 2, 2010 at 4:00 p.m. in the Council Chambers.

Business completed Chair Pistilli adjourned the meeting at 4:50 p.m.

Respectfully submitted,

Michele Wenner  
Recording Secretary