

T Transportation Committee
Meeting date: September 27, 2010
Metropolitan Council: October 13, 2010

ADVISORY INFORMATION

Date:	September 17, 2010
Subject:	2011 Unified Planning Work Program (UPWP), Authorization to File Grant Application
District(s), Member(s):	All
Policy/Legal Reference:	SAFETEA-LU
Staff Prepared/Presented:	Arlene McCarthy, Director, MTS (651-602-1754) Amy Vennewitz, Deputy Director, Finance & Planning, MTS (651-602-1058) Connie Kozlak, Manager, Transportation Planning & Programming, MTS (651-602-1720) Elaine Koutsoukos, Senior Planner, MTS (651-602-1717)
Division/Department:	Metropolitan Transportation Services (MTS)

Proposed Action

- That the Metropolitan Council adopt the proposed 2011 Unified Planning Work Program with a budget of \$8,464,096.
- That the Council adopt the attached resolution authorizing the filing of an application with the Minnesota Department of Transportation for a planning grant under the Safe, Accountable, Flexible, Efficient Transportation Equity Act for the 21st Century – A Legacy for Users.
- That the Regional Administrator be authorized to enter into agreement with the State of Minnesota, Department of Transportation, for distribution of FHWA and FTA planning funds.

Background

- Includes work proposed by the Metropolitan Council, the Minnesota Department of Transportation (Mn/DOT), the Minnesota Pollution Control Agency (MPCA), and Metropolitan Airports Commission (MAC).
- There are six planning activities (Planning Program Support and Administration, TIP Development and Management, Comprehensive and Land Transportation Planning, Research and Travel Forecasting, Operations and Management, and Aviation Transportation Planning) in the proposed 2011 UPWP with an overall budget of \$8,464,096 (Appendix A attached).

Rationale

The main purpose of the UPWP is to serve as an application to US DOT for federal transportation planning funds and to ensure coordination of planning activities among the various agencies involved in the transportation planning process.

Funding

The proposed UPWP is based on the assumption that \$3,600,000 will be available in 2011 from Federal Highway Administration and Federal Transit Administration for the proposed Council work. If the final approved grant amounts are different, the Council reserves the right to reconsider the work program. The local match is \$1,123,796 with the Metropolitan Council providing \$1,018,271 and MAC providing \$105,525. Mn/DOT State Research Program funds in the amount of \$3,500,000 are included for the Travel Behavior Inventory.

Known Support / Opposition

The 2011 UPWP was reviewed by the Transportation Advisory Committee and approved by the Transportation Advisory Board on September 15, 2010 (Action item attached). There is no known opposition.

METROPOLITAN COUNCIL
390 Robert Street North, St. Paul, Minnesota 55101-1805

RESOLUTION NO. 2010-28

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MINNESOTA
DEPARTMENT OF TRANSPORTATION,
FOR A CONSOLIDATED PLANNING GRANT UNDER THE
SAFE, ACCOUNTABLE, FLEXIBLE, EFFICIENT TRANSPORTATION EQUITY ACT
FOR THE 21ST CENTURY – A LEGACY FOR USERS

- WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects and transportation planning; and
- WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs; and
- WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of the Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant give an assurance that it will comply with the Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and
- WHEREAS, Title 23, U.S. Code requires that a continuing, comprehensive, and cooperative (3-C) transportation planning process be carried out between the state and local governments in urbanized areas; and
- WHEREAS, the Metropolitan Council is eligible to receive Federal Highway Administration and Federal Transit Administration grant funds for the 2011 transportation planning work program.

NOW, THEREFORE, BE IT RESOLVED:

1. THAT the Regional Administrator is authorized to file an application with the Minnesota Department of Transportation, on behalf of the Metropolitan Council, for a consolidated planning grant to aid in financing the Council's 2011 transportation work program;
2. THAT the Metropolitan Council enter into an agreement with the State of Minnesota, Department of Transportation, for distribution of Federal Highway Administration and Federal Transit Administration Planning Funds;
3. THAT the Regional Administrator is hereby authorized to execute the State of Minnesota, Department of Transportation agreement(s) for Federal Highway Administration and Federal Transit Administration planning funds;
4. THAT the Regional Administrator is authorized to furnish such additional information as the Minnesota Department of Transportation or the U.S. Department of Transportation may require in connection with applications, projects, or agreements.

Adopted this _____ day of _____, 2010.

Peter Bell, Chair

Pat Curtiss, Recording Secretary

2011 Unified Planning Work Program Budget
Metropolitan Council – Metropolitan Transportation Services

	Staff Weeks 2011	Salary Cost	Consult- ant Cost	Overhead & Expenses	Total Cost	UPWP Federal	Local Met C	Local MAC	Mn/DOT SRP	HPP	Total
A Planning Program Support & Admin	263	\$522,939		\$495,961	\$1,018,901	\$815,120	\$203,780				\$1,018,901
B TIP Development & Management	53	\$82,861		\$36,208	\$119,069	\$95,256	\$23,814				\$119,069
C Comprehensive & Land Transp PI	553	\$895,741	\$881,200	\$365,176	\$2,142,117	\$1,713,694	\$428,423				\$2,142,117
D Research & Travel Forecasting	159	\$268,802	\$4,409,233	\$117,460	\$4,795,494	\$796,095	\$259,099		\$3,500,000	\$240,300	\$4,795,494
E Operations and Management	60	\$104,242	\$75,000	\$45,551	\$224,793	\$179,835	\$44,959				\$224,793
Federally Funded	1,088	\$1,874,586	\$5,365,433	\$1,060,357	\$8,300,375	\$3,600,000	\$960,075	\$0	\$3,500,000	\$240,300	\$8,300,375
F Aviation Transportation Planning	56	\$113,934		\$49,786	\$163,721		\$58,196	\$105,525			\$163,721
Locally Funded	56	\$113,934	\$0	\$49,786	\$163,721	\$0	\$58,196	\$105,525	\$0	\$0	\$163,721
Total	1,144	\$1,988,520	\$5,365,433	\$1,110,143	\$8,464,096	\$3,600,000	\$1,018,271	\$105,525	\$3,500,000	\$240,300	\$8,464,096

Transportation Advisory Board

of the Metropolitan Council of the Twin Cities

Bill Hargis
Acting Chair

September 17, 2010

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Peter Bell, Chair
Metropolitan Council
390 Robert Street No.
St. Paul, MN 55101

Mr. Bell,

On September 15, 2010, the Transportation Advisory Board voted to recommend adoption of the 2011 Unified Planning Work Program to the Metropolitan Council.

The TAB forwards the TIP amendment action to the Metropolitan Council along with additional information described in TAB action transmittal 2010-57.

Sincerely,



for
Bill Hargis,
Acting Chair

Transportation Advisory Board
of the Metropolitan Council of the Twin Cities

ACTION TRANSMITTAL

No. 2010-57

DATE: September 17, 2010
TO: Metropolitan Council
FROM: Transportation Advisory Board
SUBJECT: 2011 Unified Planning Work Program

MOTION: Recommend adoption of the 2011 Unified Planning Work Program (UPWP) for the Twin Cities Metropolitan Area to the Metropolitan Council.

BACKGROUND AND PURPOSE OF ACTION: The Unified Planning Work Program (UPWP) includes activities required by federal regulation that address planning priorities of the metropolitan area. The document identifies budgeted expenditures, funding sources, and allocation of staff resources for transportation planning activities of many participants. Participants in the UPWP include the Metropolitan Council, the Minnesota Department of Transportation, Minnesota Pollution Control Agency, and the Metropolitan Airports Commission. These planning activities are organized into six general categories, including:

- Transportation Planning Process
- TIP Development and Management
- Comprehensive and Land Transportation Planning
- Research and Travel Forecasting
- Operations and Management
- Aviation Transportation Planning

For Metropolitan Transportation Services, the total UPWP budget is \$8.4 million. Of this, an estimated \$3.6 million will come from a federal consolidated planning grant (FHWA and FTA). The UPWP serves as the application for this grant.

The TAC noted that two work products, development of the Regional Service Improvement Plan and development of performance evaluation methodology for TDM strategies, were not listed in the UPWP. The Council will add these work products to the 2011 UPWP.

ROUTING

TO	ACTION REQUESTED	DATE COMPLETED
TAC Planning Committee	Review & Recommend	August 12, 2010
Technical Advisory Committee	Review & Recommend	September 1, 2010
TAB Policy Committee	Review & Recommend	September 15, 2010
Transportation Advisory Board	Review & Recommend	September 15, 2010
Metropolitan Council	Review & Adopt	