

## **Draft Schedule to Solicit Projects in 2011 for Inclusion in the 2013-2016 TIP**

<b>DATE</b>	<b>PROCESS</b>
May through December, 2010	TAC Funding & Programming Committee (F&PC) develops solicitation criteria based on direction from the TAB and discussion of issues raised during the 2007 solicitation.
December 16, 2010	TAC F&PC recommends adoption of the draft 2011 regional solicitation package for TAB review and public meeting.
January 7, 2011	TAC recommends approval of the draft 2011 solicitation package for TAB review.
January 21, 2011	TAB Programming and full TAB review the draft 2011 solicitation package and approves it for the purpose of holding a public meeting. The approved 2009 solicitation package is put up on the Met Council's website and announced to our 700 mailing list.
February 4, 2011	TAC hosts public meeting with past and prospective applicants to discuss the solicitation criteria and process. Written or emailed comments are accepted until February 19.
February 19, 2011 February 26, 2011 if necessary	TAC F&PC reviews the list of comments and staff responses, recommends changes to the solicitation criteria and process if necessary, and recommends adoption of the final 2009 regional solicitation package to the TAC.
March 4, 2011	TAC recommends approval of the 2011 regional solicitation package and forwards it to the TAB for adoption.
March 18, 2011	TAB Programming Committee and full TAB review the revised 2011 solicitation package and adopt it. The TAB forwards it to the Metropolitan Council for concurrence.
March 23, 2011	The Metropolitan Council's Transportation Committee considers the solicitation package, and then recommends it to the Metropolitan Council for concurrence.
April 8, 2011	The Metropolitan Council approves the 2011 regional solicitation package.
April 10, 2011	TAB solicits for STP, CMAQ and TE projects. Staff sends letters to about 700 persons in 300 local governments and other organizations announcing the solicitation and directing interested applicants to the Met Council website where all the solicitation materials will be accessible. Copies will also be available from the Met Council Data Center.
May 2011	Met Council and TAB host an information forum or workshop on STP-UG, CMAQ and Transportation Enhancements. Staff describes each program, various requirements and criteria and answers questions.
June 15, 2011	STP-UG, CMAQ and Transportation Enhancements applications are due.
July 16, 2011	Staff completes the qualifying criteria review and meets with the scoring group chair if necessary. Staff report is mailed to the TAC Funding & Programming Committee and applicants are notified of qualifying issues.
July 23, 2011 (Fourth Thursday)	TAC Funding & Programming Committee votes on each qualifying issue.
July 24 through September 10, 2011	Scoring groups meet and evaluate the applications. They develop ranked lists of projects in all four federal programs.
September 17, 2011	The TAC Funding and Programming Committee approve the ranked lists of projects and make them available on the Met Council website. Applicants are notified that the scores are available and scoring challenges can be submitted.
October 5, 2011	Scoring challenges are due.
October 22, 2011	Staff reviews all the scoring challenges, consults with the individual scorer and chair and prepares report for TAC Funding and Programming Committee.
October 29, 2011 (Fifth Thursday)	The TAC Funding & Programming Committee votes on all scoring appeals. Final scores are forwarded to the TAC and TAB.
November 19, 2011	TAC Funding & Programming Committee develops funding options for TAB consideration.
December 2, 2011	TAC reviews the funding options forwarded by TAC Funding & Programming Committee and may make adjustments. TAC forwards the options to the TAB Programming Committee.
January or February 2012	TAB awards fund to STP-UG, CMAQ and Transportation Enhancement applications and directs staff to include them into the draft 2013-2016 TIP.