

TRANSPORTATION ADVISORY BOARD

Metropolitan Council Building, 390 North Robert Street, Saint Paul, Minnesota 55101

TAB POLICY COMMITTEE

Meeting Minutes: October 19, 2011
Metropolitan Council Chambers

Members Present: Russ Stark, Co-Chair, Randy Maluchnik, Co-Chair, Jan Callison, Karl Drotning, Adam Duininck, Steve Gallagher, David Gepner, Bill Hargis, Ron Have, Tom Heffelfinger, James Hovland, Paul Krause, Robert Lilligren, Scott McBride, Kenya McKnight, James Meyers, Richard Mussell, Lisa Peilen, Becky Petryk, Andrew Reinhardt, AJ Siddiqui, Sue Sanger, Dick Swanson, Will Rossbach, Jon Ulrich, Dave Van Hattum, Julia Whalen.

Guests and Staff: Kevin Roggenbuck, TAB Coordinator

I. Call to Order.

Co Chair Maluchnik called the meeting to order at 1:10 PM.

II. Adoption of the Agenda.

Mr. Mussell moved, seconded by Mr. Meyers, to adopt the agenda. The motion passed unanimously by voice vote.

III. Approval of the Minutes from September 21, 2011.

Mr. Have moved, seconded by Mr. Duininck, to approve the minutes from the September 21, 2011 TAB Policy Committee meeting. The motion passed unanimously by voice vote.

IV. Information Items and Action Transmittals.

a. Transportation Planning Handbook.

Mr. Roggenbuck briefed the committee on this item. Mr. Roggenbuck described the Prospectus, a document last updated in 1996 that describes the roles and responsibilities of the TAB, the Metropolitan Council, MnDOT and other stakeholders in the federally-required transportation planning and programming process. Mr. Roggenbuck also described the Memorandum of Understanding jointly signed by MnDOT and the Metropolitan Council in 2008 that refreshed the region's commitment to the federal process.

Mr. Roggenbuck said the recent update of the Transportation Policy Plan raised questions about the TAB's role in reviewing and commenting on the draft document. Using the process description in the Prospectus as a guide, staff revised the TPP update process so it involves the full TAB more. This revised process was adopted by the TAB on August 17 as a new item to be included in the Transportation Planning Handbook. Members offered comments on the draft Handbook.

Mr. Stark said if the Handbook is an online document, it should include a link to agendas to help get the public involved.

Mr. Van Hattum said the Policy Committee should be involved in writing it and suggested that it include something up front explaining why people should read it and it should be written from a financial point of view. Mr. Stark added that the Handbook should include a chart or graphic showing where the transportation funding comes from and how it is spent.

Ms. Sanger said the Handbook should include more information about the planning processes for trails and public transit.

V. Other Business.

Members did not raise any other business.

VI. Adjournment.

Mr. Stark adjourned the TAB Policy Committee meeting at 1:25 PM.

Minutes prepared by
Kevin Roggenbuck,
TAB Coordinator