

TRANSPORTATION ADVISORY BOARD

Metropolitan Council Building, 390 North Robert Street, Saint Paul, Minnesota 55101

TAB POLICY COMMITTEE

Meeting Minutes: August 17, 2011
Metropolitan Airport Commission Chambers

Members Present: Ken Johnson Co Chair, Russ Stark, Co-Chair, Steve Gallagher, David Gepner, Ron Have, Tom Heffelfinger, Randy Maluchnik, Scott McBride, Lisa Peilen, Becky Petryk, Sue Sanger, Will Rossbach.

Guests and Staff: Cole Hiniker, Metropolitan Council
Mary Karlsson, Metropolitan Council
Kevin Roggenbuck, TAB Coordinator

I. Call to Order.

Co Chair Johnson called the meeting to order at 12:05 PM.

II. Adoption of the Agenda.

Mr. Maluchnik moved, seconded by Mr. Gepner, to adopt the agenda. The motion passed unanimously by voice vote.

III. Approval of the Minutes from May 12, 2011.

Mr. have moved, seconded by Mr. Rossbach, to approve the minutes from the May 12, 2011 TAB Policy Committee meeting. The motion passed unanimously by voice vote.

The committee took up item b.

IV. Information Items and Action Transmittals.

b. Transportation Policy Plan Update Process.

Mr. Roggenbuck presented this item to the committee. Mr. Roggenbuck recounted the discussion about TAB's role in the update of the region's Transportation Policy Plan (TPP) from the April TAB meeting and the decision to refer it to the TAB Policy Committee. The Policy Committee then directed staff to work with Commissioner Ulrich to revise the process. Mr. Roggenbuck said the revised TPP Update process included in the committee mailing was the result of consultation with Mr. Ulrich and Ms. McCarthy, and described the proposed changes and other revisions made to reflect current practice and to clarify the TAB's role in the TPP update process.

Mr. Roggenbuck added that these changes can be the first revisions to become part of the Transportation Planning Handbook; the replacement for the Prospectus. Mr. Johnson said the Handbook would be prepared with input from the technical committees and the TAB.

Mr. Gallagher moved, seconded by Ms. Peilen, to recommend adoption of the revised TPP update process flow chart. The motion passed unanimously by voice vote.

c. Transitway Guidelines.

Ms. Karlsson and Mr. Hiniker presented this item to the committee. They said the purpose of preparing Transitway Guidelines is to provide technical guidance on the development and operation of transitways and to achieve a better alignment of transit, land use planning and sustainable communities in transitway corridors. The guidelines address four transitway modes – commuter rail, light rail, highway bus rapid transit and arterial bus rapid transit – and include ten technical topic areas. Mr. Hiniker reviewed the schedule for development and adoption of the Transitway Guidelines, and said this is an opportunity for the TAB to comment before they are released for public comment.

Ms. Karlsson and Mr. Hiniker presented information about each of the ten technical topic areas and answered questions from the committee. Ms. Karlsson and Mr. Hiniker said the draft Transitway Guidelines should be available for public comment after September 14.

Mr. Johnson asked the committee members if they have any comments to forward to the Metropolitan Council. The committee did not offer any comments. Mr. Johnson and Mr. Stark thanked staff for their report.

a. St. Croix River Bridge funding.

Due to time constraints, Mr. Johnson deferred discussion of this item to the full TAB meeting to follow.

V. Other Business.

Members did not raise any other business.

VI. Adjournment.

Mr. Johnson adjourned the TAB Policy Committee meeting at 1:30 PM.

Minutes prepared by
Kevin Roggenbuck,
TAB Coordinator