

# T Transportation Committee

Meeting date: September 10, 2007

## ADVISORY INFORMATION

<b>Date:</b>	August 28, 2007
<b>Subject:</b>	Metro Transit Master Contracts
<b>District(s), Member(s):</b>	All
<b>Policy/Legal Reference:</b>	MN Statutes 473.405 subd.3
<b>Staff Prepared/Presented:</b>	Brian Lamb, General Manager, 612 349-7510 Tom Thorstenson, Director, Engineering & Construction, 612 349-7689 Pat Jones, Manager, Facilities Engineering, 612 349-7606
<b>Division/Department:</b>	Metro Transit Engineering and Facilities Division

### Proposed Action/Motion

That the Metropolitan Council authorize the Regional Administrator to execute six Metro Transit Master Contracts, each valued at \$300,000.

### Issue(s)

- Council authorization is required for contracts having a value greater than \$250,000.

### Overview and Funding

As provided by Metropolitan Council Procurement Policy 3-4-3 Metro Transit Engineering & Facilities has made extensive use of Master Contracts for miscellaneous design and support services since 2001. Master Contracts are also available for use by staff from Northstar Corridor commuter rail, Central Corridor LRT and Metropolitan Transit Services. Staff employ Master Contract consultants by negotiating scopes of services for individual work orders and applying the rates identified within the contract. Work order values are usually less than \$50,000. This process significantly increases staff efficiency and is well received by design consultants.

Eleven existing Master Contracts for design services are nearing contract end dates (May 31, 2008) with 7 of 11 having reached their contract value limitations. As a result, Council invited proposals for identified design and related services on June 8, 2007. Thirty firms responded. An Evaluation Panel evaluated and ranked the proposals in accordance with established Council procedures for projects funded with Federal funds, and recommended twelve of the firms for award of a Master Contract. Based on the areas of expertise of the recommended firms and the projected work load for staff, the Evaluation Panel also recommended contract values for each of the firms (see table below). Council approval is required for those contracts having a value greater than \$250,000.

RECOMMENDED FIRM	AREAS OF EXPERTISE	VALUE
EVS, Inc.	Civil Engineering	\$300,000
Howard R. Green Co.	Architecture, Civil Engineering	\$300,000
Kimley-Horn and Associates, Inc.	Civil Engineering, Rail	\$300,000
TKDA	Architecture, Building Engineering, Civil Engineering	\$300,000
URS	Architecture, Building Engineering, Civil Engineering	\$300,000
Bonestroo	Architecture, Building Engineering, Civil Engineering	\$300,000

CH2MHill	Rail	\$200,000
Collaborative Design Group, Inc.	Architecture, Building Engineering	\$200,000
Earth Tech, Inc.	Rail	\$200,000
LSA Design, Inc.	Architecture	\$200,000
Short Elliott Hendrickson Inc.	Building Engineering, Civil Engineering	\$200,000
SRF Consulting Group, Inc.	Civil Engineering	\$200,000

Funds for the work covered by these contracts will be provided by benefiting projects, as identified within individual work orders. These new contracts will allow Metro Transit to continue to have design services expertise available through its Master Contracts for an additional 3 years.