

T Transportation Committee

Meeting date: June 11, 2007

ADVISORY INFORMATION

Date:	June 1, 2007
Subject:	Authorization to Negotiate and Execute an On-Call Engineering Services Contract for Hiawatha Light Rail Transit
District(s), Member(s):	All
Policy/Legal Reference:	Council Policy 3-3 Expenditures
Staff Prepared/Presented:	Brian Lamb, General Manager, 612-349-7510 Vince Pellegrin, Chief Operating Officer, 612-341-5612 Sheri Gingerich, Deputy Chief Operating Officer, 612-341-5660 Arthur Crabtree, Director-Rail Systems, 612-349-5060 Chris Gran, Director Purchasing, 612-349-5060
Division/Department:	Metro Transit/Rail Operations and Maintenance

Proposed Action/Motion

That the Metropolitan Council authorize the Regional Administrator to negotiate and execute an on-call engineering services contract with LTK Engineering Services to support Hiawatha Light Rail Transit for a three-year term.

Issue

- Metro Transit requires on-call engineering services to support Hiawatha LRT.

Overview and Funding

Metro Transit requires engineering services on an as-needed basis to support various short-term projects for Hiawatha LRT. Engineering services may be required in areas such as light rail vehicles, traction power substations, overhead contact system, signals, communications, fare collection, system-wide electrical, maintenance facility, maintenance equipment, and corrosion control. Work orders will be issued as engineering services are required, and will specify the scope of work, personnel, hours, and schedule. Each work order is expected to be valued at less than \$80,000. Annual contract expenditures are estimated at \$250,000.

Request for Proposals were directly sent to 30 engineering firms, and advertisements were posted in the State Register and on the Council's website. LTK Engineering Services submitted the only proposal. The Evaluation Panel rated the LTK proposal as excellent and recommended award to LTK. In accordance with Brooks Act procurement requirements, final negotiations with LTK will include reaching a fair and reasonable price.

A 17 percent DBE participation goal was assigned to this contract. The Council's Office of Diversity reviewed LTK's proposal and determined that LTK does meet the goal contingent upon one of the subcontractors obtaining DBE certification within 30 days of contract execution.