

Transportation Committee

Meeting date: May 14, 2007

| ADVISORY INFORMATION | |
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| Date: | May 8, 2007 |
| Subject: | Authorization to Award Contract for Minnetonka Area Dial-A-Ride Transit Service |
| District(s), Member(s): | All |
| Policy/Legal Reference: | Council Policy 3-3 Expenditures - Procurement of Goods and Services Over \$250,000 |
| Staff Prepared/Presented: | Arlene McCarthy, Director MTS (651)602-1754 Gerri Sutton, Asst Director - Contracted Transit Services (651)602-1672 Bruce Dreier, Project Administrator (651)602-1708 Chris Gran, Director of Purchasing – Metro Transit (612)349-5060 |
| Division/Department: | Metropolitan Transportation Services (MTS) |

Proposed Action/Motion

That the Metropolitan Council authorize the Regional Administrator to execute a contract with Midwest Paratransit Services, Inc. to provide Minnetonka Area Dial-A-Ride Transit Service from July 2, 2007 to June 30, 2012, in an amount not to exceed \$2,833,857.

Issue(s)

- The current contract for operation of the Minnetonka Area Dial-A-Ride Transit Service expires June 30, 2007.

Overview and Funding

The Council contracts for operation of Minnetonka Area Transit Service. The service consists of Dial-A-Ride Transit service in the communities of Minnetonka, Deephaven, Shorewood, Tonka Bay, Excelsior, Greenwood, Mound and Spring Park. The Council issued a Request for Proposals (RFP) for the Minnetonka Area Transit Service through advertisements in the State Register and in Passenger Transport. The RFP packet was mailed to 15 transportation firms.

The Council received three proposals. A five-member evaluation team, consisting of MTS, Metro Transit, Regional Administration and city of Minnetonka staff, evaluated the proposals based on the following criteria: experience; size and scope of experience related to the required service; driver training and selection; management, administrative, financial, and technical capabilities; vehicle maintenance practices; reporting capabilities; compliance with RFP requirements; and cost.

The Evaluation Panel concluded that the proposal submitted by Midwest Paratransit Services, Inc. is the most advantageous to the Council. The Midwest Paratransit Service, Inc. proposal rated high in driver selection/training, and technical capabilities. This RFP resulted in extremely competitive rates. The average hourly proposed rate for the five-year contract is \$42.59 compared to the current hourly rate of \$42.22.

Funding for this service is budgeted in the annual operating budget.