

METROPOLITAN COUNCIL

390 North Robert Street, St. Paul, Minnesota 55101

REGULAR MEETING OF THE MANAGEMENT COMMITTEE

Wednesday, July 14, 2010

Committee Members Present: Roger Scherer, Chair; Lynette Wittsack, Vice Chair; Sherry Broecker; Robert McFarlin; Craig Peterson; Kris Sanda

CALL TO ORDER

A quorum being present, Committee Chair Scherer called the regular meeting of the Council's Management Committee to order at 2:35 p.m. on Wednesday, July 14, 2010.

APPROVAL OF AGENDA AND MINUTES

It was moved by K. Sanda, seconded by L. Wittsack to approve the agenda. *Motion carried.*

It was moved by S. Broecker, seconded by L. Wittsack to approve the minutes of the June 23, 2010 regular meeting of the Management Committee. *Motion carried.*

BUSINESS

2010-239 Authorization to Award Contract for Disk Backup System Upgrade, Software

Dave Hinrichs presented this business item. A new data back-up system is needed to allow Council data to be backed up quickly, reliably and securely to protect the integrity of the Council. This new system would be scaled to meet the continually increasing volume of data. Funds to replace the Council's data backup system are available in the Council's 2010 Capital budget. Approximately half of the funding will consist of FTA funds.

It was moved by K. Sanda, seconded by S. Broecker:

"That the Metropolitan Council authorize the Regional Administrator to execute a contract with Applied Communications to provide software and services to upgrade and consolidate the Council's multiple data backup processes for a term of three (3) years at a cost not to exceed \$400,493.

And that the Metropolitan Council authorize the Regional Administrator to issue a Purchase Order, utilizing State of Minnesota Contract #442683, to Applied Communications for hardware and related maintenance to upgrade the Council's data backup processes for a term of three (3) years in an amount not to exceed \$257,377."

Motion carried.

2010-256 Authorization to Negotiate and Execute Contract for Tort and Property Damage Legal Defense Counsel

This business item was presented by Phil Walljasper. The Risk Management department administers the Metropolitan Council's self-insured claims. Occasionally defense counsel is needed for legal proceedings. To better align the required legal services, a new Request for

Proposal (RFP) was issued. Twelve proposals were reviewed. Pricing, experience and the needs of the Council's claim defense determined that the following four firms were the best for Counsel:

Law Firm	Requested Contract Amount
Provo-Peterson	\$502,500
Oskie Hamilton	\$465,000
Arthur Chapman	\$240,000
Labore Giluani	\$442,500

It was moved by L. Wittsack, seconded by K. Sanda:

"That the Metropolitan Council authorizes the Regional Administrator to negotiate and execute four contracts for legal defense related to tort and property damage claims, in an aggregate amount not to exceed \$1,650,000 over the three year term of the contracts."

Motion carried.

INFORMATION

State Auditor's Report

Katie Shea gave a brief overview of the State's Auditor Report for the year ended December 31, 2009. It was a clean audit. The report (once again) shows the integrity and financial management controls within the Metropolitan Council are very good. Not only the Audit staff, but the Finance staff is to be commended.

Recommendation for Preliminary Operating Budget and Levies

Wes Kooistra gave an overview and slide presentation on the Proposed 2011 Levies and Regional Administration Operating Budget. The calendar year 2010 Council & Management Committee Budget Schedule was addressed. Also discussed and reviewed were the agency-wide budget objectives; RA budget pressures; and 2011 RA budget and levies. Mr. Kooistra detailed the 2011 Regional Administration Operating Budget by reviewing the Regional Administration budget structure; the proposed 2011 budget for Regional Administration; revenues and sources by type; proposed 2011 expenditures and uses by type; expenditures and uses by function; full time equivalents; and FTE changes. He explained the change in levies by unit of government; change in levies and net tax capacity; estimated impact of council levies on a home currently valued at \$250K; showed a 1% adjusted annual growth scenario; discussed the recommended council levy; proposed levies and estimated limits; and listed 2011 levy options.

ADJOURNMENT

Business completed, the meeting adjourned at 3:40 p.m.

Respectfully submitted,

Lana Lindstrom
Recording Secretary