

M Management Committee

Meeting date: December 8, 2010

ADVISORY INFORMATION

Date:	November 24, 2010
Subject:	Summary of Procurements for Third Quarter 2010
District(s), Member(s):	All
Policy/Legal Reference:	Council Policy 3-3 Expenditures
Staff Presented:	Christopher Gran, 651-349-5060 Micky Gutzmann, 651-602-1741
Division/Department:	Contracts and Procurement

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$250,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where

- (a) the value of the contract does not exceed \$1,000,000;
- (b) the construction project was included in the Council-adopted capital budget;
- (c) the cost of the project is less than the Engineer's Probable Construction Costs plus 10%;
and
- (d) sufficient funds available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$100,000 to \$250,000 in August of 1999. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,001 and \$250,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$250,000.

Procurements valued at greater than \$250,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$250,000.

The Third Quarter 2010 Procurement Summary Information is attached.

Third Quarter 2010 Procurement Summary Information

Summary of Procurements

Dollar Amount Range	Number of Procurements	Percent of Value	Total Value
Up to \$2,500	3422	0.3%	\$2,286,353
\$2,501 – \$50,000	668	0.9%	\$5,776,881
\$50,001 – \$100,000	31	0.3%	\$2,302,288
\$100,001 – \$250,000	19	0.5%	\$3,268,112
Greater than \$250,000	25	98%	\$651,737,501
Total	4165	100%	\$665,371,135

Details of Procurements Valued Between \$100,001 and \$250,000

Contracts Awarded Based on a Formal Invitation for Bids					
Contractor		Amount	Division	Description	Type & Term
1	Schindler Elevator Corp	\$250,000	Metro Transit	Elevator Escalator Maintenance Services	Non-Construction - Three Years
2	Aspen Waste Systems	\$250,000	Metro Transit	Solid Waste Disposal Services	Non-Construction - Two Years
3	Aglient Technology	\$146,514	MCES	Metals Analyzer Procurement	One-Time Purchase
4	TechnoSoft Corporation	\$102,000	RA	Trapeze Business Analyst	Professional Technical Services – Six Months
5	TEK Systems	\$149,600	RA	Project Manager Services	Professional technical Services – Ten Months
6	* North Central Bus	\$242,100	MTS	Bus Purchase Contract North Central Bus Sales	Transit Service Procurement - Four Months

* Council Business Item 2010-127 Transportation Comm 4/13/10 Council Approval 4/28/10

Contracts Awarded Based on a Formal Request for Proposals					
Contractor		Amount	Division	Description	Type & Term
1	Braun Intertec Corp	\$150,000	Metro Transit	Environmental Assessment and Investigations	Master Contract Procurement - Three Years
2	Dunham	\$150,000	Metro Transit	Mechanical Services	Master Contract Procurement - Three Years
3	American Eng Testing Inc	\$150,000	Metro Transit	Environmental Assessment and Investigations	Master Contract Procurement - Three Years
4	Thatcher Engineering	\$150,000	Metro Transit	Environmental Assessment and Investigations	Master Contract Procurement - Three Years

Contracts Awarded Based on a Formal Request for Proposals

5	Toltz, King, Duvall, Anders and Associates	\$150,000	Metro Transit	Mechanical Services	Master Contract Procurement - Three Years
6	Northland Business Systems	\$140,017	Metro Transit	TCC Hardware and Software Rail Associated Cap Maintenance	A/E - Four Months
7	Dunham	\$150,000	Metro Transit	Electrical Services	Master Contract Procurement - Three Years
8	Black & Veetch	\$200,000	MCES	Solids Management Building Optimization	Professional Technical Services – Sixteen Months
9	Applied Communications	\$243,596	RA	Tape Backup Software Upgrade	Professional Technical Services – Three Years
10	LogRhythm	\$129,564	RA	Enterprise Logging and Security Correlation	Professional Technical Services – One Time Purchase
11	* Arthur, Chapman PA	\$240,000	RA	Tort & Property Damage Legal Services	3-Year Contract

* Council Business Item 2010-256 Management Comm 7/14/10 Council Approval 7/28/10

Contracts Awarded Based on Other Processes

Contractor		Amount	Division	Description	Type & Term
1	GIRO, Inc.	\$166,580	RA	GIRO/HASTUS Annual Maintenance	Sole Source One-Time Purchase
2	Hewlett Packard	\$108,141	RA	MTS Server Refresh	MN State Contract One-Time Purchase

Emergency Declarations

Reason	Date Signed	Amount Requested	Date Ratified	Amount Ratified	PO Amount to Date	Council Action
1						

Third Quarter 2010 Procurement Summary Information

Summary of Procurements Valued at Greater Than \$250,000

Contractor		Amount	Division	Description	Type & Term	Council Action
1	Willis HRH	\$297,000	Metro Transit	CCLRT Insurance Broker and Risk Management Services	Professional Services - Five Years	Council Business Item 2010-160 SW Management Comm 4/28/10 Council Approval 4/28/10
2	Braun Intertec Corp	\$799,229	Metro Transit	CCLRT Environmental Testing and Monitoring	Architectural and Engineering Services - Four Years	Council Business Item 2010-221 Transportation Comm 6/14/10 Council Approval 6/23/10
3	Walsh Construction	\$205,111,234 *Limited NTP \$20,000,000	Metro Transit	CCLRT Civil East Construction	Major Construction - Four Years	Council Business Item 2010-211 Transportation Comm 6/14/10 Council Approval 6/23/10
4	Siemens Trans Systems	\$153,211,516	Metro Transit	Central Corridor Low Floor Light Rail Vehicles	Rolling Stock Procurement - Five Years	Council Business Item 2010-275 Transportation Comm 8/10/10 Council Approval 8/25/10
5	Brasco International Inc	\$366,225	Metro Transit	Passenger Waiting Shelters	Non-Construction - Six Months	Council Business Item 2010-237 Transportation Comm 6/28/10 Council Approval 7/14/10
6	Meisinger Construction Co	\$5,000,000	Metro Transit	Rail Support Facility	Major Construction - One Year	Council Business Item 2010-262 SW Transportation Comm 7/26/10 Council Approval 7/28/10
7	First Transit Inc	\$16,071,328	MTS	East Metro, West Metro & Hopkins Area Transit Service	Transit Service Procurement - Five Years	Council Business Item 2010-158 SW Transportation Comm 4/27/10 Council Approval 4/28/10
8	Transit Team Inc	\$78,170,518	MTS	Metro Mobility Demand Response Paratransit Service w/in Regional Zone 1	Transit Service Procurement - Five Years	Council Business Item 2010-83 Transportation Comm 3/9/10 Council Approval 3/24/10
9	First Transit Inc	\$55,061,552	MTS	Metro Mobility Demand Response Paratransit Service w/in Regional Zone 2	Transit Service Procurement - Five Years	Council Business Item 2010-83 Transportation Comm 3/9/10 Council Approval 3/24/10
10	Hoglund Bus Co Inc	\$266,000	MTS	Purchase 4 Buses	Transit Service Procurement - Four Months	Council Business Item 2010-127 Transportation Comm 4/13/10 Council Approval 4/28/10
11	AECOM USA	\$1,000,000	MCES	Geotechnical and Other Testing Services	Master Contract – Five Years	Council Business Item 2010-139 Environment Comm 4/12/10 Council Approval 4/28/10

Contractor		Amount	Division	Description	Type & Term	Council Action
12	Zahl Petroleum Maintenance Co	\$303,532	Metro Transit	Remove and Install Temporary Tanks at FTH Garages	Remove and Install Temporary Tanks at FTH Garages	Construction Contract - Delegated Authority to GM Metro Transit
13	Roskop and Associates	\$409,000	Metro Transit	Northstar Commuter Rail Project-Crew Facilities	Northstar Commuter Rail Project-Crew Facilities	Construction Contract - Delegated Authority to GM Metro Transit
14	HDR Engineering	\$500,000	MCES	TMDL & Permitting Assistance	Master Contract – Three Years	Council Business Item 2010-254 Environment Comm 7/13/10 Council Approval 7/28/10
15	Marsh USA	\$325,000	RA	Insurance and Risk Management Services	Three -Year Contract	Council Business Item 2010-161 Management Comm 4/28/10 Council Approval 5/26/10
16	Provo-Peterson, O’Neill, PA	\$502,500	RA	Tort & Property Damage Legal Services	3-Year Contract	Council Business Item 2010-256 Management Comm 7/14/10 Council Approval 7/28/10
17	Oskie, Hamilton & Sofio, PA	\$465,000	RA	Tort & Property Damage Legal Services	3-Year Contract	Council Business Item 2010-256 Management Comm 7/14/10 Council Approval 7/28/10
18	LaBore, Guiliani, LTD	\$442,500	RA	Tort & Property Damage Legal Services	3-Year Contract	Council Business Item 2010-256 Management Comm 7/14/10 Council Approval 7/28/10
19	Northdale Construction	\$489,999	MCES	Hilltop Interceptor Improvements	Major Construction – Five Months	Construction Contract - Delegated Authority to GM Environmental Services
20	Berwald Roofing	\$573,600	MCES	Metro Plant Roof Replacements	Major Construction – Three Months	Construction Contract - Delegated Authority to the Regional Administrator
21	S.M. Hentges	\$17,543,146	MCES	1-RF-491 Interceptor Repair	Major Construction – Twenty-Three Months	Council Business Item 2010-184 Environment Comm 5/11/10 Council Approval 5/26/10
22	Rice Lake Contracting	\$420,000	MCES	Aeration Tanks 9-12 Improvements	Major Construction – Fourteen Months	Construction Contract - Delegated Authority to GM Environmental Services
23	VSIS, Inc.	\$329,550	RA	MTS Camera System Installation	Installation Services	Council Business Item 2010-212 Transportation Comm 6/14/10 Council Approval 6/23/10
24	Applied Communications	\$275,072	RA	Tape Backup Upgrade – Hardware	Consolidation Services	Council Business Item 2010-239 Management Comm 7/14/10 Council Approval 7/28/10
25	Ames Construction/ C.S. McCrossan	\$113,804,000 *Limited NTP \$10,000,000	Metro Transit	CCLRT Civil East Construction	Major Construction	Council Business Item 2010-297SW Transportation Comm 8/23/10 Council Approval 8/25/10

End of Third Quarter 2010 Procurement Summary