

# M Management Committee

Meeting date:

## ADVISORY INFORMATION

<b>Date:</b>	March 16, 2010
<b>Subject:</b>	Summary of Procurements for Third and Fourth Quarters 2009
<b>District(s), Member(s):</b>	All
<b>Policy/Legal Reference:</b>	Council Policy 3-3 Expenditures
<b>Staff Presented:</b>	Micky Gutzmann, 651-602-1741 Christopher Gran, 651-349-5060
<b>Division/Department:</b>	Contracts and Procurement

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$250,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where

- (a) the value of the contract does not exceed \$1,000,000;
- (b) the construction project was included in the Council-adopted capital budget;
- (c) the cost of the project is less than the Engineer's Probable Construction Costs plus 10%;  
and
- (d) sufficient funds available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$100,000 to \$250,000 in August of 1999. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,001 and \$250,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$250,000.

Procurements valued at greater than \$250,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$250,000.

The Third and Fourth Quarter 2009 Procurement Summary Information is attached.

**Third Quarter 2009 Procurement Summary Information**  
**Summary of Procurements**

**There were no Emergency Declarations this Quarter.**

Dollar Amount Range	Number of Procurements	Percent of Value	Total Value
Up to \$2,500	3,549	1.5%	\$2,156,888
\$2,501 – \$50,000	661	3.9%	\$5,652,515
\$50,001 – \$100,000	12	0.6%	\$853,521
<b>\$100,001 – \$250,000</b>	<b>16</b>	<b>1.8%</b>	<b>\$2,660,094</b>
Greater than \$250,000	19	92.2%	\$135,404,753
<b>Total</b>	<b>4,257</b>	<b>100%</b>	<b>\$146,727,771</b>

**Details of Procurements Valued Between \$100,001 and \$250,000**

<b>Contracts awarded based on a formal Invitation for Bids</b>					
<b>Contractor</b>		<b>Amount</b>	<b>Division</b>	<b>Description</b>	<b>Type &amp; Term</b>
1	Northland Mechanical	\$116,900	Metro Transit	A/C Condenser Replacements at OHB and FTH	One-Time Purchase
2	Roskop and Associates	\$126,344	Metro Transit	East Metro Facility Lunchroom	One-Time Purchase
3	Schreiber Mullaney	\$178,894	Metro Transit	28 <sup>th</sup> Avenue Park & Ride Retail Build Out	One-Time Purchase
4	Premier Electrical Corporation	\$202,470	Metro Transit	Security Upgrade at 28 <sup>th</sup> Avenue Park & Ride	One-Time Purchase
5	Bituminous Roadways	\$123,214	MCES	Metro Plant Road Paving	One-Time Purchase
6	Total Mechanical Services	\$119,416	MCES	Chemical Storage Tank for Eagles Point WWTP	One-Time Purchase
7	North Valley, Inc.	\$115,769	MCES	White Bear Township Paving Project	One-Time Purchase
<b>Contracts awarded based on a formal Request for Proposals</b>					
<b>Contractor</b>		<b>Amount</b>	<b>Division</b>	<b>Description</b>	<b>Type &amp; Term</b>
1	Airport Taxi	\$120,000	Metro Transit	Metro Mobility Same Day/Peak Demand Overflow Service	Two-Year Term
2	Brown & Caldwell	\$232,498	MCES	Master Contract for Asset Management Services	Three-Year Term

**Contracts awarded based on a formal Request for Proposals**

3	Springsted, Inc.	\$250,000	RA	Financial Advisor – Bond Consultant	Three-Year Term
4	Intertech	\$200,000	RA	Project Management Services for IS	Two-Year Term

**Contracts awarded based on other processes**

	<b>Contractor</b>	<b>Amount</b>	<b>Division</b>	<b>Description</b>	<b>Type &amp; Term</b>
1	Cubic Transportation	\$107,868	Metro Transit	Spare Parts for Northstar Ticket Vending Machines	Sole Source – One-Time Purchase
2	HSQ Technology	\$184,228	Metro Transit	Integrate New Equipment for American Blvd Station/Platform Extensions with HLRT SCADA System	Sole Source – One-Time Purchase
3	Stertil-Koni	\$236,649	Metro Transit	Purchase 9 Sets of Bus Lifts	State Contract One-Time Purchase
5	Digital Data Corporation	\$242,900	Metro Transit	NexTrip IVR Park & Ride Application	Sole Source – One-Time Purchase
6	CDWG Computer Centers	\$102,944	RA	Maintenance Agreement for Cisco Smartnet	State Contract One-Time Purchase

**Third Quarter 2009 Procurement Summary Information**

**Summary of Procurements Valued at Greater Than \$250,000**

	<b>Contractor</b>	<b>Amount</b>	<b>Division</b>	<b>Description</b>	<b>Type &amp; Term</b>	<b>Council Action</b>
1	Friedges Contracting	\$1,127,000	Metro Transit	Cedar Ave. at 181 <sup>st</sup> St. P&R Lot - UPA	One-Time Purchase	Council Business Item 2009-208 Transportation Committee 7/13/09 Council Approval 7/22/09
2	Friedges Contracting	\$1,274,983	Metro Transit	Transit-Only Access Ramp	One-Time Purchase	Council Business Item 2009-207 Transportation Committee 6/22/09 Council Approval 6/24/09
3	Morcon Construction	\$1,296,070	Metro Transit	Storage Tank Additions at OHB and South Garages	One-Time Purchase	Council Business Item 2009-251 Transportation Committee 8/10/09 Council Approval 8/12/09
4	Sheehy Construction	\$269,300	Metro Transit	Modifications to HLRT Gov't Plaza	Construction Contract	Construction Contract - Delegated Authority to GM Metro Transit
5	PMI Construction	\$450,000	Metro Transit	HLRT Platform Extensions and Tactile Strip Replacement	Construction Contract	Construction Contract - Delegated Authority to GM Metro Transit

Contractor		Amount	Division	Description	Type & Term	Council Action
6	Oracle USA	\$854,858	RA	Oracle Maintenance Agreement	Sole Source One-year Term	Council Business Item 2008-323 Management Committee 11/12/08 Council Approval 12/10/08
7	MacQueen Equipment Co.	\$333,214	MCES	Purchase of Vactor Truck	State Contract One Time Purchase	Council Business Item 2009-259 Environment Committee 7/28/09 Council Approval 8/12/09
8	State of MN	\$412,856	RA	Special Comp Fund Assessment	State Statute	State Statute
9	Arden Environmental Engineering	\$375,000	MCES	Metering and Alarm Support Services	Five-Year Term	Council Business Item 2009-200 Environment Committee 6/9/09 Council Approval 6/24/09
10	Allied Barton Security Services	\$2,261,814	MCES & RA	Security Guard Services	Three-Year Term	Council Business Item 2009-201 Environment Committee 6/9/09 Council Approval 6/24/09
11	Ames Construction, Inc.	\$13,822,748	MCES	S. St. Paul Forcemain Improvements	Two-Year Term	Council Business Item 2009-187 Environment Committee 5/26/09 Council Approval 6/10/09
12	Knutson Construction Services	\$43,051,000	MCES	Blue Lake WWTP Phase 1 Liquids Improvements	Three-Year Term	Council Business Item 2009-189 Environment Committee 6/9/09 Council Approval 6/10/09
13	Michels Corporation	\$5,820,342	MCES	Plymouth Forcemain Rehabilitation	One-Year Term	Council Business Item 2009-149 Environment Committee 4/29/09 Council Approval 5/13/09
14	Lametti & Sons. Inc.	\$27,353,700	MCES	Victoria Interceptor Tunnels	Three-Year Term	Council Business Item 2009-215 Environment Committee 6/23/09 Council Approval 7/8/09
15	AP Midwest LLC	\$27,822,712	MCES	Blue Lake WWTP Solids Improvements	Three-Year Term	Council Business Item 2009-214 Environment Committee 6/23/09 Council Approval 7/8/09
16	Thomtech Design	\$289,585	MCES	Procurement of Vehicle GPS System	Three-Year Term	Council Business Item 2009-150 Environment Committee 4/29/09 Council Approval 5/13/09
17	Ames Construction, Inc.	\$7,142,946	MCES	Elko-New Market, Eureka & Lakeville Improvements	Two-Year Term	Council Business Item 2009-217 Environment Committee 6/23/09 Council Approval 7/8/09
18	Waste Management	\$465,500	MCES	Metro WWTP solids Processing Contingency Plan	Two-Year Term	Council Business Item 2009-276 Environment Committee 8/11/09 Council Approval 8/26/09
19	Verint Video Solutions	\$981,125	MTS	MTS Camera System Procurement	One-Time Purchase	Council Business Item 2009-118 Transportation Committee 4/13/09 Council Approval 4/22/09

### End of Third Quarter Procurement Information

## Fourth Quarter 2009 Procurement Summary Information

### Summary of Procurements

**There were no Emergency Declarations this Quarter.**

Dollar Amount Range	Number of Procurements	Percent of Value	Total Value
Up to \$2,500	3,675	7.5%	\$2,290,064
\$2,501 – \$50,000	664	20%	\$6,118,062
\$50,001 – \$100,000	33	7.8%	\$2,398,524
<b>\$100,001 – \$250,000</b>	<b>20</b>	<b>10.1%</b>	<b>\$3,111,194</b>
Greater than \$250,000	12	54.6%	\$16,455,224
<b>Total</b>	<b>4405</b>	<b>100%</b>	<b>\$30,373,068</b>

### Details of Procurements Valued Between \$100,001 and \$250,000

<b>Contracts awarded based on a formal Invitation for Bids</b>					
Contractor		Amount	Division	Description	Type & Term
1	Carl Bolander & Sons	\$106,059	Metro Transit	50 <sup>th</sup> St. & Hiawatha Ave. Building Demolition	One-Time Purchase
2	Reliakor	\$125,000	Metro Transit	Kenrick Ave. Parking Ramp Snow Removal	One Year Term with 2 year option to renew
3	K&J Contracting	\$125,000	Metro Transit	I-35W & Co. Rd. C Parking Ramp Snow Removal	One Year Term with 2 year option to renew
4	The Green Guardian	\$125,000	Metro Transit	I-35W & 95 <sup>th</sup> Ave. Parking Ramp Snow Removal	One Year Term with 2 year option to renew
5	The Green Guardian	\$125,000	Metro Transit	Northstar Anoka P&R Lot Snow Removal	One Year Term with 2 year option to renew
6	K&J Contracting	\$125,000	Metro Transit	Northstar Fridley P&R Lot Snow Removal	One Year Term with 2 year option to renew
7	The Green Guardian	\$125,000	Metro Transit	Northstar Coon Rapids P&R Lot Snow Removal	One Year Term with 2 year option to renew
8	Midwest Landscapes	\$125,000	Metro Transit	Northstar Big Lake P&R Lot Snow Removal	One Year Term
9	Mo Diggin Inc	\$148,568	Metro Transit	Sign Upgrade on I-394	One-Time Purchase
10	Design Electrical Contractors	\$149,970	Metro Transit	Northstar Commuter Rail Big Lake Maintenance Facility Switch Heaters	One-Time Purchase
11	Peoples Electric	\$170,665	Metro Transit	East Metro Lighting Replacement	One-Time Purchase
12	Construction Results Corporation	\$199,470	Metro Transit	Overhaul Base – Purchasing Office	One-Time Purchase
<b>Contracts awarded based on a formal Request for Proposals</b>					
Contractor		Amount	Division	Description	Type & Term
1	PB Americas Inc	\$245,000	Metro Transit	Metropolitan Highway System Investment Study	One-Time Purchase

**Contracts awarded based on a formal Request for Proposals**

Contractor		Contractor	Contractor	Contractor	Contractor
2	Geislinger & Sons, Inc.	\$200,000	MCES	Utility Potholing Services	3-Year Contract
3	Lametti & Sons, Inc.	\$200,000	MCES	Utility Potholing Services	3-Year Contract
4	Learn.com	\$180,220	RA	Learning management Software	2-Year Contract
5	Total Administrative Services Corp.	\$105,000	RA	Flexible Benefits RFP Administrator	4-Year Contract

**Contracts awarded based on other processes**

Contractor		Amount	Division	Description	Type & Term
1	Henricksen Public Sector Group	\$101,168	Metro Transit	Demountable Partitions	One-Time Purchase
2	Enfotech Consulting, Inc.	\$220,074	MCES	Software Upgrade to iPACS	Sole Source
3	State of MN/Auditor	\$210,000	RA	Annual Audit Fee	One Time Purchase

**Fourth Quarter 2009 Procurement Summary Information**

**Summary of Procurements Valued at Greater Than \$250,000**

Contractor		Amount	Division	Description	Type & Term	Council Action
1	North Central Bus	\$120,000	MTS	Purchase one bus for Scott County	One-Time Purchase	Council Business Item 2009-361 Transportation Committee 10/14/09 Council Approval 10/28/09
2	Alarm & Communication Systems	\$507,600	Metro Transit	Bus Surveillance System Maintenance	Three-Year Term	Council Business Item 2009-360 Transportation Committee 10/13/09 Council Approval 10/28/09
3	Hoglund Bus Company	\$660,000	MTS	Purchase 11 Buses for Hennepin County Dial-a-Ride Service	One-Time Purchase	Council Business Item 2009-361 Transportation Committee 10/14/09 Council Approval 10/28/09
4	GFI Genfare	\$665,100	Metro Transit	Farebox Data System Upgrade	One-Time Purchase	Council Business Item 2009-385 Transportation Committee 10/26/09 Council Approval 11/4/09
5	First Transit	\$2,782,756	MTS	Forest Lake Express Service	Five-Year Term	Council Business Item 2009-333 Transportation Committee 9/29/09 Council Approval 10/14/09
6	Lund-Martin Construction	\$2,931,167	Metro Transit	Kingfield Station Project	One-Time Purchase	Council Business Item 2009-226 Transportation Committee 07/28/09 Council Approval 8/12/09
7	Northwest Asphalt	\$428,615	Metro Transit	Kenrick Ave. & 175 <sup>th</sup> St. Roundabout	One-Time Purchase	Construction Contract - Delegated Authority to GM Metro Transit
8	Northland Mechanical	\$647,498	Metro Transit	Heywood Facilities Building Controls Re-Bid	One-Time Purchase	Construction Contract - Delegated Authority to Regional Administrator

Contractor		Amount	Division	Description	Type & Term	Council Action
9	Master Mechanical	\$768,100	Metro Transit	MJ Ruter Garage HVAC Upgrades	One-Time Purchase	Construction Contract - Delegated Authority to Regional Administrator
10	Lametti & Sons, Inc.	\$2,997,576	MCES	Trenchless Interceptor Rehabilitation	One-Time Purchase	Council Business Item 2009-338 Environment Committee 9/10/09 Council Approval 10/14/09
11	Gridor Construction, Inc.	\$1,669,349	MCES	Lift Station Improvements	One-Time Purchase	Council Business Item 2009-306 Environment Committee 8/18/09 Council Approval 9/9/09
12	Rice Lake Contracting	\$1,591,072	MCES	Lake Elmo Sewer Connection	One-Time Purchase	Council Business Item 2009-279 Environment Committee 8/11/09 Council Approval 8/26/09
13	Total Construction and Equipment	\$686,391	MCES	MWWTP Medium voltage cable replacement	One-Time Purchase	Construction Contract - Delegated Authority to Regional Administrator

## End of Fourth Quarter Procurement Information

## 2009 Procurement Summary Information

### Summary of Procurements

Dollar Amount Range	Number of Procurements	Percent of Value	Total Value
Up to \$2,500	14,111	3.1%	\$8,734,705
\$2,501 – \$50,000	2,655	8.9%	\$25,039,390
\$50,001 – \$100,000	75	2.0%	\$5,624,277
<b>\$100,001 – \$250,000</b>	<b>70</b>	<b>4.1%</b>	<b>\$11,543,017</b>
Greater than \$250,000	69	81.9%	\$230,510,243
<b>Total</b>	<b>16,980</b>	<b>100%</b>	<b>\$281,451,632</b>