

## METROPOLITAN COUNCIL

390 North Robert Street, St. Paul, Minnesota 55101

### REGULAR MEETING OF THE MANAGEMENT COMMITTEE

Wednesday, September 8, 2010

Committee Members  
Present

Roger Scherer, Chair; Lynette Wittsack, Vice Chair; Sherry Broecker; Craig Peterson; Kris Sanda.

#### CALL TO ORDER

A quorum being present, Committee Chair Scherer called the regular meeting of the Council's Management Committee to order at 2:30 p.m. on Wednesday, September 8, 2010.

#### APPROVAL OF AGENDA AND MINUTES

It was moved by K. Sanda, seconded by S. Broecker to approve the agenda. *Motion carried.*

It was moved by S. Broecker, seconded by L. Wittsack to approve the minutes of the August 25, 2010 regular meeting of the Management Committee. *Motion carried.*

#### BUSINESS

##### Street Centerline Data Contract

Micky Gutzmann – Manager, Contracts & Procurement, presented this business item. Rick Gelbmann, GIS Manager answered Councilmember questions. Chair and other members asked what Street Centerline Data meant. Staff explained that street centerline data represents roads in the Metro Area as lines in the GIS. Council serves approximately 16,000 miles of roads. The data is used by Transit for route and itinerary planning; by HRA to determine the density of a low economic populous in a given area; by Community Development to map the location of more than 50,000 employers in the region.

The Council's current contract for access to required street centerline data expires on December 21, 2010. The proposal from NCompass Technologies and Applied Geographics was determined to be the most advantageous to the Council. A new collaborative model for maintaining a street centerline network (both private and public) is desired. Implementation is expected to reduce the Council's costs for sustained access to street.

It was moved by K. Sanda, seconded by S. Broecker:

"That the Metropolitan Council authorize the Regional Administrator to execute a contract with NCompass Technologies and Applied Geographics for a five year, competitively procured contract with an amount not to exceed \$344,310." *Motion carried.*

##### Metropolitan Sports Facilities Commission 2011 Budget, Resolution No. 2010-27

This business item was presented by Mary Bogie, Deputy Chief Financial Officer. Bill Lester, MSFC Executive Director, attended and addressed questions from the Committee.

It was moved by L. Wittsack, seconded by K. Sanda:

"That the Metropolitan Council approve Resolution 2010-27 granting approval of the proposed year 2011 Metropolitan Sports Facilities Commission (MSFC) Budget and Report on User Fee Charges."

*Motion carried.*

##### Authorization to Award a Price Preference for Uniform and Safety Equipment Purchases

This business item was presented by Chris Gran, Director Metro Transit Purchasing. Currently, the Council does not provide a price preference on any purchases.

In order to comply with state law, the Council must establish a preference that will apply to the bids of required uniforms and safety equipment. The Council will apply this preference only after manufacturers either directly, or through a retailer, certify to their wage and benefit rate.

This price preference is to comply with Minnesota Statutes § 181.986 (2009), which establishes the following requirement when public employers purchase uniforms and safety equipment: "Preference must be given to purchases from manufacturers who pay an average annual income, including wages and

benefits, equal to at least 150 percent of the federal poverty guideline adjusted for a family size of four." Also, requires purchases from manufacturers located in the United States (unless not available.)

In discussing this proposed action, the Committee asked about the consequences of the Council not establishing a preference for those purchases. Staff responded that the Office of General Counsel has advised that the Council must comply with this state law, and that future purchases could be subject to protest or lawsuit if there is no preference. The Committee asked about upcoming Council uniform procurements. Staff responded that Metro Transit will be soliciting bids for bus and rail operator uniforms soon, and that Environmental Services will also be issuing a solicitation for work uniforms.

It was moved by K. Sanda, seconded by L. Wittsack:

"That the Metropolitan Council apply a preference to the bid amount for uniforms and safety equipment, as required by Minnesota Statutes § 181.986 (2009), Required Equipment and Apparel. This price preference shall be set at five percent and will only be applied to the first \$500,000 of the response."

***Motion carried with one "no" vote.***

## **INFORMATION**

### **Summary of Procurements for Second Quarter 2010**

Micky Gutzmann, Manager, Contracts and Procurements, reviewed the Procurements Summary. The summary of procurements is listed below:

<b>Dollar Amount Range</b>	<b>Number of Procurements</b>	<b>Percent of Value</b>	<b>Total Value</b>
Up to \$2,500	3616	2.8%	\$1,297,101
\$2,501 – \$50,000	642	13.1%	\$6,000,799
\$50,001 – \$100,000	26	4.5%	\$2,046,111
<b>\$100,001 – \$250,000</b>	<b>12</b>	<b>3.9%</b>	<b>\$1,769,087</b>
Greater than \$250,000	15	75.7%	\$34,624,738
<b>Total</b>	<b>4311</b>	<b>100%</b>	<b>\$45,737,836</b>

Also reviewed were details of procurements valued between \$100,001 and \$250,000; contracts awarded based on a formal "request for proposal"; contracts awarded based on their processes; emergency declarations; and summary of procurements valued at greater than \$250,000. Details of these lists can be found in the business item.

## **ADJOURNMENT**

Business completed, the meeting adjourned at 3:21 p.m.

Respectfully submitted,

Lana Lindstrom  
Recording Secretary