



Management Committee

Meeting Date: August 8, 2012

Metropolitan Council Meeting: August 22, 2012

ADVISORY INFORMATION

Date: August 2, 2012

Subject: Authorization to Negotiate and Execute a Consultant Services Contract for Budget Software, Contract 12PO86

District(s), Member(s): All

Policy/Legal Reference: Policy 3-3 Expenditures – Procurement of Goods and Services over \$250,000

Staff Prepared/Presented: Micky Gutzmann, Director of Purchasing (651-602-1741)
Alan Morris, Principal Financial Analyst (651-602-1446)

Division/Department: Council Wide

Proposed Action

That the Metropolitan Council authorizes the Regional Administrator to negotiate and execute a consulting services contract with Technolab International Corporation in an amount not to exceed \$1,226,716, for Contract 12PO86.

Background

This contract is for the purchase, installation and configuration of budgeting software at the Council to provide a platform for position cost forecasting and operating and capital budgeting. The budget software will provide a single platform across Council divisions that provides for improved budget planning and forecasting capabilities, improved control of the budget development process, improved integration with the Council's existing financial and human resources systems and improved financial reporting capabilities.

A Request for Proposals was issued on May 1, 2012. Nine proposals were received and evaluated by a seven-member evaluation panel consisting of budget, accounting and information systems staff from Metro Transit, Metropolitan Transportation Services, Environmental Services and Regional Administration. The panel evaluated the proposals based on 1) the quality of proposal, 2) qualifications of the proposer, 3) experience of the proposer and 4) price.

The evaluation panel ranked the Technolab proposal as the top proposal and the best value to the Council and recommends award of the contract to that firm. Technolab will install Oracle Corporation's Hyperion Public Sector Planning and Budgeting software at the Council. The software is a flexible, web-based and Microsoft Office-based application that is purpose-built for the public sector and supports planning, budgeting and forecasting. Technolab is the world's largest Hyperion business solutions provider and has extensive experience implementing Hyperion for state and local units of government.

Rationale

Professional services contracts exceeding \$250,000 require Metropolitan Council approval.

Funding

Funding for this contract and for other project costs is budgeted in the annual operating budgets of Metro Transit (\$541,000), Environmental Services (\$309,000) and Regional Administration (\$500,000).

Known Support / Opposition

There is no known opposition to this item.