MANAGEMENT COMMITTEE
2012 WORK PLAN

Management Committee Charter:

The **purpose** of the Management Committee is to provide accountability for financial and other resources.

The Management Committee ensures accountability for use of financial and other resources and addresses issues regarding budget review, financial monitoring, personnel policy, labor agreements, bond authority and insurance.

Tentative Plan Schedule

	1st Qtr						2nd Qtr						3rd Qtr						4th Qtr					
	J	J	F	F	M	M	A	A	M	M	J	J	J	J	A	A	S	S	O	O	N	N	D	D
Administrative																								
Management Committee Workplan			X	X																				
Resolutions Setting Council & Comm Mtg Dates and Auth Closed Mtgs																								
Admistrative Policy Revisions																								
- Bus Item 2012-168 - Revised Investment Policy										X														
- Bus Item 2012-140 - Council Bylaws Amendment																								
Southwest Project Update	X																							
Replacement of the Council Logo - Bus Item 2012-151										X														
Budget																								
Carryforward and Quarterly Operating and Capital Budget Amendments																								
- Bus Item 2012-42 - Unified Operating Budget Amendment				X																				
- Bus Item - 2012-43 - Captial Budget Amendment				X																				
- Bus Item 2012-107 - Unified Operating Budget Amendment							X																	
- Bus Item - 2012-108 - Captial Budget Amendment							X																	
- Bus Item 2012-156 - Unified Operating Budget Amendment											X													
- Bus Item - 2012-157/183 - Captial Budget Amendment											X													
2013 Operating Budget Development - Regional Administration																								
State Forecast Briefing (February and November Forecasts)					X																			
State Budget Briefing (End of Session)																								
~~Metropolitan Sports Facilities Commission Budget~~																								

Tentative Plan Schedule

	1st Qtr						2nd Qtr						3rd Qtr						4th Qtr					
	J	J	F	F	M	M	A	A	M	M	J	J	J	J	A	A	S	S	O	O	N	N	D	D
Finance - Investments - Debt																								
Quarterly Financial Reports - Operating Funds					X																			
Investment Review Committee Report						X				X														
GO Bond Parameters Resolution and Results of Sale - Bus Item 2012-138								X			X													
PFA Loan Issuance Resolution - Bus Item 2012-35		X																						
PFA Loan Refunding																								
- Bus Item 2012-141 - Authorization to Reduce Interest Costs								X																
- Bus Item 2012-169 - Authorization to issue Taxable Refunding Bonds										X														
GANS Parameters Resolution and Results of Sale																								
Central Corridor Light Rail - Quarterly Cash Flow				X							X													
Policy Revision: 3-1-3: Funding OPEB - Bus Item 2012-34		X																						
Other Post Employement Benefits - Results of Actuarial Valuation																								
Annual Affirmation of Transaction Based Financial Contracts																								
Authorized Financial Institutions - Annual review																								
Banking Services - Award Contract																								
Human Resources - Labor Relations																								
Update: Labor Strategy & Compensation Plan						X																		
Update: Health Insurance Strategy & Options																								
Labor Agreements:																								
Labor Agreement - AFSCME (exp. 12/31/2011)																								
Labor Agreement - ATU (exp. 7/31/2012)																								
Labor Agreement - Machinists (exp. 12/31/2011) - Bus. Item 2012-25	X																							
Labor Agreement - MANA - Bus. Item 2012-32		X																						
Labor Agreement - Operating Enginieers (exp. 12/31/2012)																								
Labor Agreement - Painters (exp. 4/30/2012) - Bus. Item 2012-161										X														
Labor Agreement - Police FT (exp. 12/31/2012)																								
Labor Agreement - Police PT (exp. 12/31/2012)																								
Labor Agreement - Police Admin/Supv (exp. 12/31/2011) - Bus. Item 2012-120							X																	
Labor Agreement - TMSA (exp. 12/31/2010) - Bus Item 2012-207																								
Non-Rep Plan changes - Bus. Items 2012-33/208		X																						
Annual Workforce Statistics							X	X																

Tentative Plan Schedule

	1st Qtr						2nd Qtr						3rd Qtr						4th Qtr					
	J	J	F	F	M	M	A	A	M	M	J	J	J	J	A	A	S	S	O	O	N	N	D	D
Legal																								
Legal Agreements/Strategy/Business Items																								
- Bus Item 2012-39 - Amend Foley Laudner/Landrum Dollins			X																					
- Bus Item 2012-167 - Amend Foley Laudner										X														
Litigation Review Special Committee - Bus Item - 2012-206																								
Update: Contracts with Outside Legal Counsel																								
Procurement																								
Quarterly Procurement Report				X						X														
Annual Sole Source Procurement for Hardware/Software Maint Services																								
Procurement Contracts - Various																								
- Bus Item 2012-09 - SW Project Office Lease	X																							
- Bus Item 2012-10 - SWPO Office Furniture	X																							
- Bus Item 2012-53 - Cubic Software Support Agreement Exention			X																					
- Bus Item 2012-98 - Extention of Health Ptnrs Contract					X																			
- Bus Item 2012-139 - 3YR Microsoft License/Support								X																
- Bus Item 2012-175 - Phone system Upgrade/Maintenance											X													
- Bus Item 2012-184 - NetApp Storage Equipment																								
- Bus Item 2012-203 - Occupational Health and Medical Services																								
Targeted Group Business (TGB) Plan					X																			
Conflict Waiver - Bloomberg & Podpeskar, LLP - Bus Item 2012-138							X																	
Risk																								
Renew Council Property Insurance							X																	
Various Insurance Renewal																								
Annual Risk Management Claims/Liability Statistics					X																			
COOP - Continuity of Operations Quarterly Update							X																	

Information Action