

M Management Committee

Meeting date:

ADVISORY INFORMATION

Date:	
Subject:	Summary of Procurements for First Quarter 2012
District(s), Member(s):	All
Policy/Legal Reference:	Council Policy 3-3 Expenditures
Staff Presented:	Micky Gutzmann, 651-602-1741
Division/Department:	Contracts and Procurement

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$250,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where

- (a) the value of the contract does not exceed \$1,000,000;
- (b) the construction project was included in the Council-adopted capital budget;
- (c) the cost of the project is less than the Engineer's Probable Construction Costs plus 10%;
and
- (d) sufficient funds are available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$100,000 to \$250,000 in August of 1999. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,001 and \$250,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$250,000.

Procurements valued at greater than \$250,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$250,000.

The First Quarter 2012 Procurement Summary Information is attached.

First Quarter 2012 Procurement Summary Information

Summary of Procurements

Dollar Amount Range	Number of Procurements	Percent of Value	Total Value
Up to \$2,500	3698	2.9%	\$2,376,593
\$2,501 – \$50,000	783	9.9%	\$8,035,162
\$50,001 – \$100,000	35	3.2%	\$2,568,078
\$100,001 – \$250,000	13	2.5%	\$2,065,486
Greater than \$250,000	20	81.5%	\$66,464,150
Total	4549	100.0%	\$81,509,470

Details of Procurements Valued Between \$100,001 and \$250,000

Procurements Awarded Based on a Formal Request for Proposals					
Contractor	Amount	Division	Description	Type & Term	Location of Contractor
1 SRF Consulting Group, Inc.	\$223,547	Metro Transit	Northstar-Ramsey Station	PTS- 18 Month Term	Minneapolis, MN

Procurements Awarded Based on Quotes or Bids					
Contractor	Amount	Division	Description	Type & Term	Location of Contractor
1 Gillig Corp	\$179,025	Metro Transit	Seat Inserts	Goods	Hayward, CA
2 Gillig Corp	\$154,369	Metro Transit	Bus Brake Linings	Goods	Hayward, CA

Procurements Awarded Based on Other Processes						
Contractor		Amount	Division	Description	Type & Term	Location of Contractor
1	MFRA Inc.	\$124,090	Metro Transit	SWLRT Aerial Photography, Survey, and Alignment Mapping	Sole Source PTS 3 Month Term	Plymouth, MN
2	Toshiba Corporation	\$125,820	Metro Transit	LRV Inverter	Sole Source- Goods	Houston, TX
3	Penn Machine Co	\$166,760	Metro Transit	LRV Wheels	Sole Source- Goods	Blairsville, PA
4	SHI International	\$124,332	RA	SQL Enterprise License	State Contract- Goods	Bloomington, MN
5	NCompass Technologies	\$150,964	RA	VM Upgrade for Citrix Server Consolidation	State Contract- Goods	Minneapolis, MN
6	Compar	\$152,023	RA	Workstations for Southwest Project Office	State Contract- Goods	Minnetonka, MN
7	RDO Equipment	\$210,094	ES	2012 John Deere 4WD Loader	State Contract- Goods	Burnsville, MN
8	NCompass Technologies	\$103,305	RA	TransitMaster NetApp Storage and Backup	State Contract- Goods	Minneapolis, MN
9	Trapeze Software Group	\$204,491	RA	Annual Support for Trapeze Software	Sole Source	Scottsdale, AZ
10	Workers' Compensation Reinsurance Assn	\$148,664	RA	Workers' Compensation Insurance Payments	Required by State Statute	Minneapolis, MN

Emergency Declarations						
Reason		Date Signed	Amount Requested	PO Amount to Date	Council Action	Contractor/Location
1	Repair of Metro East Garage Door	1/18/12	\$7782	\$8317	None Required	Star Equipment Blaine, MN

Summary of Procurements Valued at Greater Than \$250,000

Contractor		Amount	Division	Description	Type & Term	Council Action	Location of Contractor
1	Rice Lake Contracting	\$13,056,600	ES	East Bethel Water Reclamation Plant Construction	Construction	Business Item 2012-16 Environment Comm. 1/10/12 Council Approval 1/25/12	Deerwood, MN
2	Brown and Caldwell	\$12,000,000	ES	Interceptor Engineering Services	A/E 5 Year Term	Business Item 2012-18 Environment Comm. 1/10/12 Council Approval 1/25/12	Saint Paul, MN
3	Howard R. Green	\$4,000,000	ES	Interceptor Engineering Services	A/E 5 Year Term	Business Item 2012-18 Environment Comm. 1/10/12 Council Approval 1/25/12	Saint Paul, MN
4	Foth Infrastructure	\$4,000,000	ES	Interceptor Engineering Services	A/E 5 Year Term	Business Item 2012-18 Environment Comm. 1/10/12 Council Approval 1/25/12	Lake Elmo, MN
5	Short Elliott Hendrickson	\$4,000,000	ES	Interceptor Engineering Services	A/E 5 Year Term	Business Item 2012-18 Environment Comm. 1/10/12 Council Approval 1/25/12	Saint Paul, MN
6	VIF II/Park Place West	\$3,600,000	Metro Transit	Lease Agreement for Southwest Project Office	Other	Business Item 2012-09 Joint Comm. 1/9/12, 1/11/12 Council Approval 1/25/12	Saint Louis Park, MN
7	Sheehy Construction Company	\$11,152,300	Metro Transit	Maplewood Mall Parking Structure	Construction	Business Item 2012-30 Trans Comm. 2/13/12 Council Approval 2/22/12	Saint Paul, MN
8	New Flyer of America Inc.	\$1,289,200	Metro Transit	Purchase of Buses- Assignment of Option	Goods	Business Item 2011-224 Trans Comm. 9/12/11 Council Approval 9/28/11	Winnipeg, Manitoba
9	Intereum Inc	\$512,144	Metro Transit	Office Furniture for Southwest Project Office	Goods	Business Item 2012-10 Joint Comm. 1/9/12, 1/11/12 Council Approval 1/25/12	Plymouth, MN
10	Knorr Brake	\$390,000	Metro Transit	Brake Caliper Modification	PTS- 2 Year Term	Business Item 2011-317 Trans Comm. 11/14/11 Council Approval 12/14/11	Westminster, MD
11	Knorr Brake	\$344,637	Metro Transit	HLRV Level Sensors	Goods	Business Item 2011-262 Trans Comm. 10/10/11 Council Approval 10/26/11	Westminster, MD
12	Sheehy Construction Company	\$308,000	Metro Transit	Traction Power Substation at Mall of America	Construction	Council has Delegated Authority to General Manager	Saint Paul, MN

Contractor		Amount	Division	Description	Type & Term	Council Action	Location of Contractor
13	Visu-Sewer Inc	\$4,648,091	ES	Savage Interceptor Improvements 8560	Construction	Business Item 2011-314 Environment Comm. 12/13/11 Council Approval 12/14/11	Pewaukee, WI
14	CNA Consulting	\$2,000,000	ES	Interceptor Sewer Tunneling Master Contract	A/E- 4 Year Term	Business Item 2012-19 Environment Comm. 1/10/12 Council Approval 1/25/12	Minneapolis, MN
15	Engineering & Construction Innovations	\$1,617,875	ES	3rd and Commercial Street Structure Improvements	Construction	Business Item 2012-57 Environment Comm. 2/14/12 Council Approval 2/22/12	Oakdale, MN
16	Cummins NPower LLC	\$854,254	ES	Non-Emergency Generator Retrofit Project	Construction	Council has Delegated Authority to Regional Admin.	White Bear Lake, MN
17	G&K Services, Inc.	\$675,000	Metro Transit	Non-Operator Work Uniform Services	Non-Construction Services	Business Item 2012-73 Trans Comm. 2/27/12 Council Approval 3/14/12	St Paul, MN
18	Wendel Duchsherer	\$649,967	Metro Transit	Overhaul Base Facility Renovations	Construction	Business Item 2012-50 Trans Comm. 2/13/12 Council Approval 2/22/12	Minneapolis, MN
19	Barr Engineering Company	\$314,570	ES	Twin Cities Regional Groundwater Flow Model Update	PTS- 5 Year Term	Business Item 2012-20 Environment Comm. 1/10/12 Council Approval 1/25/12	Minneapolis, MN
20	Alfa Laval	\$750,000	ES	Centrifuge Backdrive System Upgrades	Sole Source- 3 Year Term	Business Item 2011-362 Environment Comm. 12/13/11 Council Approval 1/11/12	Warminster, PA

End of First Quarter 2012 Procurement Summary