Management Committee Meeting date: October 27, 2010

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ADVISORY INFORMATION

Date: September 14, 2011

Subject: 2nd Quarter Financial Report – June 30, 2011

District(s), Member(s): All

Policy/Legal Reference: Council Policy 3 – Finance and Asset Management

Staff Presented: Mary Bogie 651-602-1359, Edwin Petrie 612-349-7624, Jason

Willett 651-602-1196

Division/Department: Regional Administration/Finance

Financial Statements are attached for Council operating funds for the quarter ending June 30, 2011. The narrative below provides information on significant events for each operating fund.

2nd Quarter Financial Report – June 30, 2011

• General Fund

General Fund operating expenses, overall, are under budget. The largest variances are in *Consulting & Contractual Services*, \$1.4 million and *Grants – Pass Through*, \$1.3 million. Based upon prior years, Consulting & Contract Services expenditures trend toward the last months of the year. The Livable Community grants will be issued during the third and fourth quarters.

The projected unassigned fund balance at year end 2011 is \$8.5 million. The 2012 preliminary budget approved by the Council assumes a \$2.5 million dollar addition to reserves. The unassigned fund balance is well above the Council's 10% target of \$4 million.

General fund reserve balances provide the most flexible use of total available operating reserves.

• Environmental Services

Environmental Services forecasts a small surplus in the wastewater fund for calendar year 2011, compared to a \$3.1 million budgeted use of the wastewater Operations and Contingency Reserve fund (\$2.5 million in the initial budget - increased by \$0.6 million by amendment early in the year). This positive forecast is primarily a result of a slowdown in consulting and contracted services for the division.

If this forecast proves accurate, the year-end Operations and Contingency Reserve would end the year at about \$30 million, compared to the Council target for this reserve of about \$11.8 million (10% of operations and maintenance budget, excluding debt service and paygo). In May, the Council adopted a "designation" of \$15.3 million of these above-reserve-target funds for use for SAC relief over the next few years. The 2012 preliminary budget and adopted rates use \$4.3 million of these funds for such a SAC "shift".

The SAC reserve balance was forecast to end 2011 at \$16.1 million with an expectation of receiving 7,000 paid SAC units. At this point in the year (with July receipts known) we are slightly ahead of that pace, and we now expect to end 2011 with 1,000 – 2,000 more units paid, generating an additional \$2-\$4 million for the SAC reserve. Note that the SAC reserve, by Council policy, is targeted at \$32.5 million, and thus will remain substantially below target. The rate adoption by the Council in July 2011 included an approval of this situation due to the economic downturn.

• Metro Transit

Bus Operations:

Metro Transit bus operations had an amended 2011 budgeted use of reserves of \$1.4 million.

Metro Transit is currently forecasting a net income of approximately \$5.3 million. This positive operating result will bring the Metro Transit Bus operating reserve to \$31.2 million or 12.5% of budgeted CY 2012 expenses, by the end of CY 2011.

Metro Transit bus ridership was 621,926 above the budgeted level for the first six months of CY 2011. This increase has mostly been in discounted fares and period passes which has caused a slight decrease in the overall average fare. The result has been a reduction in total fares of \$277 thousand. In addition a positive revenue variance has been achieved in federal revenues, investment earnings, scrap sales and warranty recovery giving revenue an overall positive variance of \$437 thousand.

Metro Transit bus operating expenses are under budget by \$2.1 million from the 2011 budget. *Salaries and Benefits* were reduced by \$1.1 million through temporarily not filling of vacant positions; *Professional and Technical Services* were reduced \$0.2 million due to savings on various maintenance contracts; *Diesel Fuel* was reduced \$0.64 million due to diesel prices dropping significantly during 2011; *Utilities* have been \$0.22 million under budget due to energy enhancement programs. These savings are forecast to continue through CY 2011.

Light Rail Operations:

Metro Transit Hiawatha Light Rail 2011 amended operating budget has a use of reserves of \$969 thousand. Light Rail operations are currently forecasting to finish the year with a positive variance of approximately \$100 thousand. This positive variance will bring the Light Rail operating reserves to \$2.4 million, or 9.3% of budgeted CY 2012 expenses by the end of CY 2011.

Light Rail ridership was 141,167 passengers below budget for the first six months of 2011 resulting in *Passenger fares* \$299 thousand under the budgeted level. Most of this decrease is due lower special events ridership. Much of this decrease has been offset reductions in operating expenses. *Salaries and Benefits* were reduced by \$0.317 thousand through temporarily not filling of vacant positions; *Professional and Technical Services* were reduced \$70 thousand due to savings on various maintenance contracts. These savings are forecast to continue through CY 2011.

Commuter Rail Operations:

Metro Transit Commuter rail operations had an amended CY 2011 budgeted use of reserves of \$77 thousand. Metro Transit is currently forecasting a net income of \$250 thousand. This positive operating result will bring the Commuter rail reserve to \$2.1 million or 13.2% of budgeted CY 2012 expenses by the end of CY 2011.

Metro Transit Northstar Commuter Rail ridership for the first six months of 2011 was 2,804 below budget. The passenger mix (more weekday riders and fewer weekend riders) has positively affected average fare and resulted in a positive budget variance of \$107 thousand.

Northstar operating expenses are also under budget by \$763 thousand. Most of these reductions have been in *Professional and technical services* \$384 thousand and fuel \$162 thousand. These savings are expected to continue through CY 2011.

• Metropolitan Transportation Services

The Metropolitan Transportation Services is under budget for *Consulting and Contractual Services* and related revenues primarily related to timing lag for invoices from outside providers and vendors. The 2001 budget anticipates a \$7.2M use of reserves to bring fund balances to Council policy target.

The target fund balance policy for Metropolitan Transit Services is 10% of budgeted operating expenses.

• Housing and Redevelopment Authority

Negative variances in housing related expenses will be offset by additional revenue from a HUD set-aside award of \$1.3M. Award will be made in August 2011. Fund equity balances are reserved for program purposes with projected year end HRA program reserves of \$4.5 million.

• Post Employment Health Care Liability

Investments set aside (reserved) for Post Employment Health Care Benefits were \$106.4 million at June 30, 2011. Funds are invested with the Minnesota State Board of Investment and include *cumulative unrealized gains* of \$5.2 million. Unrealized gains and losses are market driven and represent the difference between the purchase price and current market value of investments and are not realized until investments are sold. We have seen, and will continue to see, investment gains and losses over the life of these investments.

The actuarial accrued liability at January 1, 2010 was \$328 million. Actuarial valuations are done biennially to comply with Generally Accepted Accounting Principles.

The Council's funding policy requires contributions to the Health Care Liability Reserve for the portion of the benefit earned each year by active employees.

BALANCE SHEET General Fund June 30, 2011 (Un-audited)

Account	YTD
Cash & Cash Equivalents Accounts Receivable Deling Taxes Receivable	14,048,848 93,409 406,881
Accounts Payable Deferred Revenue Total Liabilities	204,410 406,881 611,291
Fund Equity Accounts Income Statement Ending Equity	17,424,195 (3,486,348) 13,937,847
Total Liabilities and Equity	14,549,138

STATEMENT OF REVENUES AND EXPENSES General Fund June 30, 2011 (Un-audited)

	YTD ACTUALS	XTD BUDGET	VARIANCE FAVORABLE (UNFAVORABLE)	YEARLY BUDGET	% OF YRLY BUDGET	
REVENUES Droporty Taxes	214.184	4.427.716	(4,213,532)	8,855,432	2.42%	
Aloporty races State Revenue	0	175,251	(175,251)	350,492	0.00%	
Juvestment Rarnings	285.757	336,217	(50,460)	672,438	42.50%	
Other Revenue	106,962	5,000	101,962	110,000	97.24%	
Total Revenue	606,903	4,944,184	(4,337,281)	9,988,362	%80.9	
EXPENSES					•	
Salary and Benefits	11,064,263	11,632,084	567,821	26,370,627	41.96%	
Consulting & Contractual Services	3,508,277	4,869,057	1,360,780	9,738,114	36.03%	
Rent & Utilities	1,218,655	1,277,069	58,414	2,554,137	47.71%	
Printing	84,059	138,925	54,866	277,850	30.25%	
Travel	105,184	192,288	87,104	384,575	27.35%	
Trance	11,604	12,000	396	24,000	48.35%	
Grants - Pass Through	0	1,295,000	1,295,000	2,590,000	0.00%	
Other Operating Expenses	281,635	509,502	227,867	1,019,004	27.64%	
Total Expenses	16,273,677	19,925,925	3,652,248	42,958,307	37.88%	
TRANSFERS						
Transfer In From MT	7.098.781	8,902,092	(1,803,311)	17,804,183	39.87%	
Transfer In From MCES	4.014.928	4,872,539	(857,611)	9,745,077	41.20%	
A87 Allocations	1.018.427	1,243,485	(225,058)	2,486,970	40.95%	
Charaehack from MAC	48.290	38,000	10,290	76,000	63.54%	
Chaigedach il on marc	0	(550,000)	550,000	(1,100,000)	0.00%	
Total Transfers	12,180,426	14,506,116	(2,325,690)	29,012,230	41.98%	
SURPLUS (DEFICIT)	(3,486,348)	(475,625)	(3,010,723)	(3,957,715)		

BALANCE SHEET Environmental Services June 30, 2011 (Un-audited)

Account	YTD
Cash & Cash Equivalents Accounts Receivable Materials & Supplies Total Assets	25,573,296 1,026,400 8,619,679 35,219,375
Accounts Payable Salaries/Fringes Payable Workers Comp Deferred Revenue (Advance payments of sewer charges) Total Liabilities	13,679,102 8,450,807 603,931 8,179,891 30,913,731
Fund Equity Accounts Income Statement Ending Equity Total Liabilities and Equity	4,305,644 4,305,644 35,219,375
Contingency Operating Reserves: Beginning Equity 2011 Budget Amendment - Carryforwards Ending Equity	30,239,636 (616,200) 29,623,436
Proposed Use/Designations	

11,823,436 *

(11,000,000)

(2,500,000) (4,300,000)

2011-131

2012 SAC Shift Designation 2013-2015 SAC Shift Prefunded

Adjusted Equity

2011 Budgeted Use

^{*}Per Council Policy 3-8; 2011 Target Balance is \$11,800,000

STATEMENT OF REVENUES AND EXPENSES Environmental Services June 30, 2011 (Un-audited)

	YTD ACTUALS	YTD BUDGET	VARIANCE FAVORABLE (UNFAVORABLE)	YEARLY BUDGET	% OF YRLY BUDGET
Municipal Wastewater Charges Industrial Charges Investment Earnings/Finance Charges State Grant Miscellaneous Revenue Total Revenue	86,392,305 4,051,197 315,387 565,998 56,126 91,381,013	86,392,302 4,051,197 487,500 1,181,244 212,580 92,324,823	3 (172,113) (615,246) (156,454) (943,810)	172,784,609 11,472,000 975,000 2,362,480 425,150 188,019,239	50.00% 35.31% 32.35% 23.96% 13.20% 48.60%
Salary and Benefits Retiree Hith, Wkrs Comp, Leave Benefi Consulting & Contractual Services Materials & Supplies Chemicals Travel Utilities & Rent Capital Outlay Other Direct Expenses	24,871,808 2,801,592 4,163,814 3,050,694 3,084,530 102,577 8,107,816 339,702 680,612 47,203,145	23,881,361 2,796,000 7,118,496 3,464,731 3,138,210 104,966 8,485,191 969,798 1,676,692 51,635,445	(990,447) (5,592) 2,954,682 414,037 53,680 2,389 377,375 630,096 996,080 4,432,300	54,140,470 5,601,999 14,112,725 6,429,577 6,276,420 209,978 16,924,719 1,939,600 2,959,724 108,595,212	45.94% 50.01% 29.50% 47.45% 49.14% 48.85% 47.91% 17.51% 23.00%
SAC Transfer Transfers In Debt Service Interdivisional Charges Transfers Out Total Transfers	10,225,500 616,200 (46,198,998) (4,014,928) (499,998)	10,225,500 816,200 (46,198,998) (4,872,540) (499,998) (40,529,836)	0 (200,000) 0 857,612 0	20,451,000 870,050 (92,500,000) (9,745,077) (1,000,000) (81,924,027)	50.00% 70.82% 49.94% 41.20% 50.00% 48.67%
SURPLUS (DEFICIT)	4,305,644	159,542	4,146,102	(2,500,000)	

BALANCE SHEET Metro Transit Operating Funds June 30, 2011 (Un-audited)

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ACCOUNT	BUS	LIGHT RAIL	COMMUTER RAIL	TOTAL
Cash & Cash Equivalents Accounts Receivable Due from Other Govern Units Materials & Supplies Other	53,593,895	216,919	3,365,284	57,176,098
	4,786,423	337,096	1,299	5,124,818
	208,443	0	2,826,247	3,034,690
	12,406,669	4,375,424	1,036,345	17,818,438
	2,086,404	217,309	719,208	3,022,921
	73,081,834	5,146,748	7,948,383	86,176,965
Accounts Payable Salaries & Benefits Payable Wrks Comp/Casualty-Liability Insurance Deferred Revenue (Monthly ridership passes) Other Total Liabilities	6,313,660	262,241	1,281,297	7,857,198
	26,919,013	1,154,321	195,948	28,269,282
	14,879,026	1,447,886	3,113,042	19,439,954
	4,864,436	0	0	4,864,436
	964,227	188,157	739,259	1,891,643
	53,940,362	3,052,605	5,329,546	62,322,513
Fund Equity Accounts Beginning Fund Equity Income Statement Ending Equity Total Liabilities and Equity	25,835,612	3,197,060	1,798,228	30,830,900
	(6,694,140)	(1,102,917)	820,609	(6,976,448)
	19,141,472	2,094,143	2,618,837	23,854,452
	73,081,834	5,146,748	7,948,383	86,176,965

STATEMENT OF REVENUES AND EXPENSES Metro Transit - Bus Operations June 30, 2011

(Un-audited)

	YTD ACTUALS	YTD BUDGET	VARIANCE FAVORABLE (UNFAVORABLE)	YEARLY BUDGET	% OF YRLY BUDGET
Passenger Fares Auxiliary Transit Revenue MVST State Appropriations Federal Grants Investment Earnings Miscellaneous Revenue Total Revenue	38,343,338 1,218,401 65,942,074 8,066,070 5,531,633 306,793 398,415 119,806,724	38,621,067 1,211,611 65,942,076 8,017,650 5,377,206 199,998 0	(277,729) 6,790 (2) 48,420 154,427 106,795 398,415 437,116	77,880,059 2,880,344 147,910,226 8,066,067 10,754,366 400,000 8,100,000 8,100,000	49.23% 42.30% 44.58% 100.00% 51.44% 76.70% 4.92% 46.80%
EXPENSES Salary and Benefits Professional & Technical Services Fuel Materials & Supplies Utilities Other Allocated Charges Total Expenses	96,893,914 2,952,662 9,925,625 7,730,471 2,344,406 485,216 6,168,570 6,168,500,864	98,001,816 3,181,902 10,570,114 7,980,355 2,566,596 185,871 6,106,093	1,107,902 229,240 644,489 249,884 222,190 (299,345) (62,477) 2,091,883	197,488,172 6,131,235 21,357,488 15,442,069 4,255,491 493,429 12,212,164 257,380,048	49.06% 48.16% 46.47% 50.06% 55.09% 98.34% 50.51% 49.15%
SURPLUS (DEFICIT)	(6,694,140)	(9,223,139)	2,528,999	(1,388,986)	

STATEMENT OF REVENUES AND EXPENSES Metro Transit - Hiawatha LRT Operations June 30, 2011 (Un-audited)

	YTD ACTUALS	YEARLY BUDGET	VARIANCE FAVORABLE (UNFAVORABLE)	YEARLY BUDGET	% OF YRLY BUDGET
Begging Force	4 552,776	4.851.897	(299,121)	10,657,955	42.72%
rassenger rates Anviliary Transit Revenue	245.744	355,265	(109,521)	865,291	28.40%
CTIR	3,657,120	3,657,120	0	9,023,248	40.53%
MVST	739,364	739,362	7	739,362	100.00%
State Appropriations	2.586.999	2,587,002	(3)	4,204,366	61.53%
Investment Farnings	3.683	30,000	(26,317)	000'09	6.14%
Other	23,039	30,000	(6,961)	60,000	38.40%
Total Revenue	11,808,725	12,250,646	(441,921)	25,610,222	46.11%
EXPENSES		•			
Salaries & Benefits	7,033,093	7,349,990	316,897	14,854,070	47.35%
Professional & Technical Services	295,956	366,654	20,07	635,632	46.56%
End.	15,598	8,748	(6,850)	0	#DIV/0!
Materials & Supplies	803,663	800,298	(3,365)	1,253,114	64.13%
Marchael & Suppares	1.335.441	1,379,928	44,487	2,916,831	45.78%
VIIICI	1.257,656	1,169,826	(87,830)	2,625,853	47.90%
Cullities A Hometod Charges	2.170.235	2,147,177	(23,058)	4,294,327	50.54%
Total Expenses	12,911,642	13,222,621	310,979	26,579,827	48.58%
SURPLUS (DEFICIT)	(1,102,917)	(971,975)	(130,942)	(969,605)	

STATEMENT OF REVENUES AND EXPENSES STATEMENT OF REVENUES AND EXPENSES Metro Transit - Northstar CRT Operating Fund June 30, 2011

(Un-audited)

	YTD	YTD	VARIANCE	YEARLY	% OF YRLY
	ACTUALS	BUDGET	FAVORABLE (UNFAVORABL	BUDGET	BUDGET
REVENUES					
Passenger Fares	1,351,543	1,244,118	107,425	2,640,000	51.19%
CTIB	2,857,452	2,857,452	0	8,344,565	34.24%
State Appropriations	548,328	548,328	0	0	0.00%
Loca Revenue	548,328	548,328	0	1,096,662	20.00%
MVET	2,943,861	2,943,861	0	4,354,723	%09'.29
Investment Earnings	15,044	0	15,044	0	0.00%
Total Revenue	8,264,556	8,142,087	122,469	16,435,950	50.28%
A STANLEY OF THE STAN					
Salary and Benefits	1,455,250	1,523,186	67,936	3,162,000	46.02%
Professional & Technical Serv	2,948,705	3,333,588	384,883	6,591,496	44.73%
	494,993	657,571	162,578	1,426,697	34.70%
Materials & Supplies	201,840	252,780	50,940	759,393	76.58%
Iftilities	367,571	397,427	29,856	398,178	92.31%
Other	1,412,265	1,393,541	(18,724)	1,799,890	78.46%
Allocated Charges	563,323	648,858	85,535	2,375,476	23.71%
Total Expenses	7,443,947	8,206,951	763,004	16,513,130	45.08%
				!	
SURPLUS (DEFICIT)	820,609	(64,864)	885,473	(77,180)	

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BALANCE SHEET

Housing and Redevelopment Authority (HRA) June 30, 2011

		YTD	6,594,894 77,360 19,323,405 25,995,659	468,841 68,340 1,405,000 1,942,181	4,730,073 19,323,405 24,053,478 25,995,659
June 30, 2011	(Un-audited)	Account	Cash & Cash Equivalents Accounts Receivable Fixed Assets - Houses/Other Total Assets	Accounts Payable Salaries/Fringes Payable Family Affordable Housing Program (FAHP) Loan Total Liabilities	Fund Equity Accounts HRA Program Reserves Capital Assets Ending Equity Total Liabilities and Equity

STATEMENT OF REVENUES AND EXPENSES Housing and Redevelopment Authority (HRA) June 30, 2011 (Un-audited)

	YTD ACTUALS	YTD BUDGET	VARIANCE FAVORABLE (UNFAVORABLE)	YEARLY BUDGET	% OF YRLY BUDGET
Federal Revenue State Revenue Investment Earnings Other Revenue Total Revenue	26,812,659 623,828 (8,295) 991,756 28,419,948	26,635,421 798,303 85,000 982,500 28,501,224	177,238 (174,475) (93,295) 9,256 (81,276)	53,270,841 1,596,606 170,000 1,965,000 57,002,447	50.33% 39.07% -4.88% 50.47% 49.86%
EXPENSES Salary and Benefits Consulting & Contractual Services Rent & Utilities Housing Expenses Travel Insurance Other Operating Expenses Total Expenses	1,079,178 434,365 99,055 26,928,486 16,522 85,638 96,840	1,191,025 485,000 101,640 25,839,984 25,000 57,500 96,300	111,847 50,635 2,585 (1,088,502) 8,478 (28,138) (540) (943,635)	2,700,125 970,000 203,280 51,679,968 50,000 115,000 192,600 55,910,973	39.97% 44.78% 48.73% 52.11% 33.04% 74.47% 50.28%
Allocations Total Transfers SURPLUS (DEFICIT)	(375,827) (375,827)	(473,970) (473,970) 230,805	98,143	(947,940) (947,940) 143,534	39.65%

Metropolitan Transit Services (MTS) June 30, 2011 (Un-audited)

Account	Metro Mobility	Suburban Providers	Contracted Transit	Total
Cash & Cash Equivalents	7,934,881	(162,527)	8,515,122	16,287,476
Accounts Receivable	97,148	0	167,457	264,605
Due from Other Govern Units	0	1,879,033	0	1,879,033
Total Assets	8,032,029	1,716,506	8,682,579	18,431,114
Accounts Pavable	2,403,525	1,481,256	659,690	4,544,471
Total Liabilities	2,403,525	1,481,256	659,690	4,544,471
Fund Equity Accounts	•			
Beginning Fund Equity	5,351,198	0	9,470,923	14,822,121
	277,306	235,250	(1,448,034)	(935,478)
Ending Equity	5,628,504	235,250	8,022,889	13,886,643
Total Liabilities and Equity	8,032,029	1,716,506	8,682,579	18,431,114

STATEMENT OF REVENUES AND EXPENSES Metro Transportation Services (MTS) June 30, 2011 (Un-audited)

	YTD ACTUALS	YTD BUDGET	VARIANCE FAVORABLE (UNFAVORABLE)	YEARLY BUDGET	% OF YRLY BUDGET
Federal Revenue State Revenue Local Revenue Investment Earnings Other Revenue Total Revenue	1,008,673 30,267,410 290,285 56,648 3,911,251 35,534,267	6,428,190 34,427,816 476,370 114,964 3,876,820 45,324,160	(5,419,517) (4,160,406) (186,085) (58,316) 34,431 (9,789,893)	12,430,690 68,855,634 716,340 229,920 7,753,635 89,986,219	8.11% 43.96% 40.52% 24.64% 50.44% 39.49%
Salary and Benefits Consulting & Contractual Services Rent & Utilities Travel Grants Other Operating Expenses Total Expenses	1,524,046 21,390,631 163,783 10,724 10,883,957 1,875,562 35,848,703	1,563,964 30,463,285 109,705 18,000 13,373,157 2,135,549 47,663,660	39,918 9,072,654 (54,078) 7,276 2,489,200 259,987 11,814,957	3,545,600 60,926,570 219,410 36,000 26,746,314 4,271,097 95,744,991	42.98% 35.11% 74.65% 29.79% 40.69% 43.91%
TRANSFERS Transfer In Chargeback from MAC Allocations Transfer Out Total Transfers	52,455 23,153 (642,600) (54,050) (621,042)	10,575 52,741 (769,515) 0	41,880 (29,588) 126,915 (54,050) 85,157	21,150 105,482 (1,539,030) 0 (1,412,398)	248.01% 21.95% 41.75% 0.00%
SURPLUS (DEFICIT)	(935,478)	(3,045,699)	2,110,221	(7,171,170)	

BALANCE SHEET

Retiree Health Care Liability (OPEB) June 30, 2011 (Un-audited)

	Environmental Services	Metropolitan Transit	Regional Administration	Total Retiree Health
Account	901	902	903	
Investments OPEB Pool	40,536,694	56,662,872	2,878,528	100,078,094
Investment Shares	167,256	825,743	0	992,999
Cumul Unreal Gain/Loss OPEB	2,107,468	2,947,566	149,688	5,204,722
Accrued Earnings Rec OPEB Pool	62,285	87,057	4,423	153,765
Assets	42,873,703	60,523,238	3,032,639	106,429,580
OPEB Liability	12,042,584	43,363,427	2,541,911	57,947,922
Liabilities	12,042,584	43,363,427	2,541,911	57,947,922
Fund Equity Accounts:				
Beginning Fund Equity	27,345,111	11,084,619	306,111	38,735,841
Income Statement	3,486,008	6,075,192	184,617	9,745,817
Ending Fund Equity	30,831,119	17,159,811	490,728	48,481,658
Total Liabilities + Equity	42,873,703	60,523,238	3,032,639	106,429,580