

# M Management Committee

Meeting date: April 27, 2011

## ADVISORY INFORMATION

<b>Date:</b>	April 22, 2011
<b>Subject:</b>	Summary of Procurements for First Quarter 2011
<b>District(s), Member(s):</b>	All
<b>Policy/Legal Reference:</b>	Council Policy 3-3 Expenditures
<b>Staff Presented:</b>	Micky Gutzmann, 651-602-1741
<b>Division/Department:</b>	Contracts and Procurement

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$250,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where

- (a) the value of the contract does not exceed \$1,000,000;
- (b) the construction project was included in the Council-adopted capital budget;
- (c) the cost of the project is less than the Engineer's Probable Construction Costs plus 10%;  
and
- (d) sufficient funds available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$100,000 to \$250,000 in August of 1999. Related to this increase in authority, the Council requested a report on any contracts valued between \$100,001 and \$250,000.

To satisfy this requirement a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee at the end of each quarter. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$250,000.

Procurements valued at greater than \$250,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$250,000.

The First Quarter 2011 Procurement Summary Information is attached.

# First Quarter 2011 Procurement Summary Information

## Summary of Procurements

Dollar Amount Range	Number of Procurements	Percent of Value	Total Value
Up to \$2,500	3702	2.5%	\$2,484,195
\$2,501 – \$50,000	804	8.0%	\$8,067,248
\$50,001 – \$100,000	31	1.7%	\$1,722,474
<b>\$100,001 – \$250,000</b>	<b>23</b>	<b>4.0%</b>	<b>\$3,981,342</b>
Greater than \$250,000	24	83.8%	\$84,089,969
<b>Total</b>	<b>4584</b>	<b>100%</b>	<b>\$100,345,228</b>

### Details of Procurements Valued Between \$100,001 and \$250,000

<b>Contracts Awarded Based on a Formal Invitation for Bids</b>					
<b>Contractor</b>		<b>Amount</b>	<b>Division</b>	<b>Description</b>	<b>Type &amp; Term</b>
1	Alltech Engineering	\$131,900	MCES	Seneca WWTP Sludge Pump Replacement	One Time Construction Services
2	FL Smidth Airtech, Inc.	\$174,670	MCES	FBR Baghouse Bag and Cage Replacement	One Time Goods Procurement
3	Minnesota Elevator, Inc.	\$241,500	MCES	Elevator Maintenance for MCES and Robert Street	Non-Construction Services 3-Year Term
4	JACOBS US, LLC	\$170,000	Metro Transit	I-394 Seven Station Park & Ride Maintenance	One Time Non-Construction Services
5	Tousley Ford	\$200,000	MTS	Small Bus Engine Contract	One Time Goods Procurement
6	Floyd Total Security	\$157,362	Council Wide	Card Access Maintenance Services	Non-Construction Services 2-Year Term
7	Gillig Corp.	\$102,925	Metro Transit	SBC Boards for Metro Transit TVM	One Time Goods Procurement
<b>Contracts Awarded Based on a Formal Request for Proposals</b>					
<b>Contractor</b>		<b>Amount</b>	<b>Division</b>	<b>Description</b>	<b>Type &amp; Term</b>
1	Wenck Associates, Inc.	\$200,000	MCES	Permitting Assistance Services	Master Contract 3-Year Term
2	Aerotek Scientific, Inc.	\$170,000	MCES	Temporary Staffing for Metro Laboratory	PTS 2-Term Term
3	Wendel Duchsherer	\$250,000	Metro Transit	A/E Design Services	Master Contract 3-Year Term
4	LTK Engineering Services	\$125,000	Metro Transit	On-Call Systems Engineering Services	Master Contract 2-Term Term
5	Rail Systems Solutions, LLC	\$125,000	Metro Transit	On-Call Systems Engineering Services	Master Contract 2-Term Term
6	Toltz, King, Duvall, Anderson & Associates	\$125,000	Metro Transit	On-Call Systems Engineering Services	Master Contract 2-Term Term

**Contracts Awarded Based on a Formal Request for Proposals**

	<b>Contractor</b>	<b>Contractor</b>	<b>Contractor</b>	<b>Contractor</b>	<b>Contractor</b>
7	Wendel Duchsherer	\$249,980	Metro Transit	Heywood II Garage Design	6-Month Term
8	Catherine Widgery	\$187,000	CCLRT	Public Art for Hamline, Victoria & Western Transit Stations	Non-Construction Services through 6/30/2013

**Contracts Awarded Based on Other Processes**

	<b>Contractor</b>	<b>Amount</b>	<b>Division</b>	<b>Description</b>	<b>Type &amp; Term</b>
1	Parker Rosen, LLC	\$250,000	RA	Tort and Property Damage Legal Services	Legal Services 3-Year Term
2	Parker Rosen, LLC	\$250,000	RA	Employment and HR Legal Services	Legal Services 3-Year Term
3	Parker Rosen, LLC	\$125,000	RA	Mikail Gurman v. Metro HRA, et al Legal Services	Legal Services through 1/31/14
4	Parker Rosen	\$125,000	RA	Sia Xiong v. Met Council and ATU Local 1005	Legal Services through 6/30/12
5	Workers Compensation Reinsurance Assn	\$130,705	RA	Workers Compensation Policy Premiums	Annual Renewal
6	GS Systems	\$117,775	MCES	Wonderware Software Renewal	Sole Source
7	Trapeze Software Group	\$188,635	MTS	Trapeze Software Renewal	Sole Source
8	Cubic Transportation Systems	\$183,890	Metro Transit	SBC Boards for TVM	Sole Source

**Emergency Declarations**

	<b>Reason</b>	<b>Date Signed</b>	<b>Amount Requested</b>	<b>Date Ratified</b>	<b>Amount Ratified</b>	<b>PO Amount to Date</b>	<b>Council Action</b>
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## First Quarter 2011 Procurement Summary Information

### Summary of Procurements Valued at Greater Than \$250,000

Contractor		Amount	Division	Description	Type & Term	Council Action
1	Brown & Caldwell	\$1,000,000	MCES	A/E Services for Interceptor Rehab Projects	Master Contract 5-Year Term	Business Item 2010-426 Environment Comm. 12/14/10 Council Approval 1/12/11
2	Foth Infrastructure & Environment	\$500,000	MCES	A/E Services for Interceptor Rehab Projects	Master Contract 5-Year Term	Business Item 2011-17 Environment Comm. 1/11/11 Council Approval 1/26/11
3	Toltz, King, Duvall, Anderson & Associates	\$500,000	MCES	A/E Services for Interceptor Rehab Projects	Master Contract 5-Year Term	Business Item 2011-17 Environment Comm. 1/11/11 Council Approval 1/26/11
4	SRF Consulting Group	\$350,000	Metro Transit	Design Services	Master Contract 3-Year Term	Business Item 2010-294 Trans Comm. 9/13/10 Council Approval 9/22/10
5	URS, Inc.	\$350,000	Metro Transit	Design Services	Master Contract 3-Year Term	Business Item 2010-294 Trans Comm. 9/13/10 Council Approval 9/22/10
6	Cousineau McGuire Chartered	\$355,000	RA	Workers Compensation Legal Services	Legal Services 3-Year Term	Business Item 2010-377 Management Comm. 11/15/10 Council Approval 12/8/10
7	Heacox Hartmann	\$355,000	RA	Workers Compensation Legal Services	Legal Services 3-Year Term	Business Item 2010-377 Management Comm. 11/15/10 Council Approval 12/8/10
8	McCollum Crowley	\$355,000	RA	Workers Compensation Legal Services	Legal Services 3-Year Term	Business Item 2010-377 Management Comm. 11/15/10 Council Approval 12/8/10
9	Lametti & Sons, Inc.	\$10,537,070	MCES	S. St. Paul Forcemain Phase 1B	Construction Contract	Business Item 2010-385 Environment Comm. 11/10/10 Council Approval 12/8/10
10	Lametti & Sons, Inc.	\$5,784,700	MCES	S. St. Paul Forcemain Phase 1C	Construction Contract	Business Item 2010-427 Environment Comm. 12/14/10 Council Approval 1/12/11
11	Lametti & Sons, Inc.	\$4,558,755	MCES	MCES Meter Station Improvements Phase 1	Construction Contract	Business Item 2010-428 Environment Comm. 12/14/10 Council Approval 1/12/11
12	Lametti & Sons, Inc.	\$1,253,700	MCES	MCES Meter Station Improvements Phase 2	Construction Contract	Business Item 2010-429 Environment Comm. 12/14/10 Council Approval 1/12/11
13	Rice Lake Contracting	\$4,598,600	MCES	Metro/Eagles Point Sludge Storage Tank Rehab	Construction Contract	Business Item 2010-430 Environment Comm. 12/14/10 Council Approval 1/12/11
14	PCI Roads, LLC	\$325,150	MCES	1-MN-Protection	Construction Contract	Construction Contract - Delegated Authority to GM MCES

<b>Contractor</b>		<b>Amount</b>	<b>Division</b>	<b>Description</b>	<b>Type &amp; Term</b>	<b>Council Action</b>
15	Corval Constructors, Inc.	\$1,788,000	MCES	Metro WWTP Non-Condensing Steam Turbine Generator	Construction Contract	Business Item 2010-431 Environment Comm. 12/14/10 Council Approval 1/12/11
16	PCL Construction	\$43,139,389	CCLRT	CCLRT Operations and Maintenance Facility	Construction Contract	Business Item 2010-396 Trans Comm. 11/22/10 Council Approval 12/8/10
17	Rochon Corporation	\$1,138,000	Metro Transit	FTH Computer Room Upgrade	Construction Contract	Business Item 2011-11 Trans Comm. 1/10/11 Council Approval 1/12/11
18	Northland Mechanical Contractors	\$2,248,435	Metro Transit	Recommissoning Upgrades	Construction Contract	Business Item 2011-10 Trans Comm. 1/10/11 Council Approval 1/26/11
19	Polydyne, Inc.	\$3,175,000	MCES	Polymer Procurement for Metro WWTP	Goods Procurement 3-Year Term	Business Item 2010-390 Environment Comm. 11/9/10 Council Approval 12/8/10
20	Foster Willey Jr.	\$374,000	CCLRT	Public Art for Transit Stations	Non-Construction Services through 6/30/ 14	Business Item 2010-401 Trans Comm. 11/23/10 Council Approval 12/8/10
21	ROM, Inc.	\$370,000	Metro Transit	Sump Cleaning and Disposal	One Time Procurement	Business Item 2011-25 Trans Comm. 1/24/11 Council Approval 2/9/11
22	NCompass Solutions, Inc.	\$303,910	RA	Next-Generation Street Centerline Solution	PTS 3-Year Term	Business Item 2010-304 Management Comm. 9/8/10 Council Approval 9/22/10
23	Rice Lake Contracting	\$374,800	MCES	Metro WWTP EPS Generator Site Prep	Construction Contract	Construction Contract - Delegated Authority to GM MCES
24	GFI Genfare	\$355,460	MTS	Cents-A-Bill Fareboxes	One Time Goods Procurement	Business Item 2011-46 Trans Comm. 2/14/11 Council Approval 2/23/11
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### **End of First Quarter 2011 Procurement Summary**