

M Management Committee
Meeting date: July 14, 2010

ADVISORY INFORMATION	
Date:	July 8, 2010
Subject:	Authorization to Award Contract for Disk Backup System Upgrade, Software
District(s), Member(s):	All
Policy/Legal Reference:	Council Policy 3-3 Expenditures – Procurement of Goods and Services over \$250,000
Staff Prepared/Presented:	David Hinrichs, CIO, 651-602-1443/Pancho Henderson, IS Manager II, 651-602-1627/Micky Gutzmann, Manager Contracts and Procurement, 651-602-1741
Division/Department:	Regional Administration, Information Services

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to execute a contract with Applied Communications to provide **software and services** to upgrade and consolidate the Council’s multiple data backup processes for a term of three (3) years at a cost not to exceed \$400,493.

And that the Metropolitan Council authorize the Regional Administrator to issue a Purchase Order, utilizing State of Minnesota Contract #442683, to Applied Communications for **hardware and related maintenance** to upgrade the Council’s data backup processes for a term of three (3) years in an amount not to exceed \$257,377.

Background

A formal, advertised Request for Proposals for software and related services was issued April 7, 2010 and 4 proposals were received on April 23, 2010. Applied Communications was determined to be the most advantageous to the Council.

Business Item 2009-451 designated Network Appliance as the sole source manufacturer for the procurement of the hardware. This will be procured off the State of Minnesota Contract #442683.

Rationale

The Council’s current data back-up system is antiquated and the volume of data the Council backs up is 25 times greater than when the system was implemented. The backup of the data needs to run on the weekends because it takes approximately 30 hours to complete. A long backup run time exposes the Council to a higher risk of losing critical data.

A new system that allows data to be backed up quickly, reliably and securely, and that can scale to meet the continually increasing volume of data, is necessary to protect the integrity of Council data.

Funding

Funds to replace the Council’s data backup system are available in the Council’s 2010 Capital budget. Approximately half of the funding will consist of FTA funds.

Known Support / Opposition

Information Services supports this procurement.

No opposition known.