

M Management Committee

Transportation Committee: March 8, 2010

Community Development Committee: March 15, 2010

Metropolitan Council: March 24, 2010

Meeting date: March 24, 2010**ADVISORY INFORMATION****Date:** March 16, 2010**Subject:** 2010 Unified Operating Budget Amendment**District(s), Member(s):** All**Policy/Legal Reference:** MN Statutes section 473.13, sub. 1 -- Council Budget Requirements**Staff:** Wes Kooistra (602-1567) Chief Financial Officer**Prepared/Presented:** Paul Conery (602-1374), Manager, Budget & Evaluation**Division/Department:** All**Proposed Action**

That the Metropolitan Council:

- Amend the 2010 Unified Operating Budget as indicated and in accordance with attached tables.

Background

During the 1st Quarter of each year, staff requests changes to the Unified Operating Budget adopted by the Council the previous December. Requests are primarily to continue or complete projects initiated in prior years.

Staff recommends the following revisions to the 2010 budget.

Transportation

**MTS Change in Revenues: \$6,645,683; Expenditures: \$7,086,841;
Reserves: (\$441,158)**

- \$2,376,424 is requested to continue St Paul to Forest Lake to express service, Job Access Reverse Commute Program and New Freedom Grants. This is offset by Federal and Local Revenues.
- \$4,230,323 is requested to continue work on the On-Board Travel Behavior Inventory, Travel Demand Management Strategic Plan and the Metropolitan Highway System Investment Study. This is partially offset by Federal and State Revenues. This would require the use of reserves totaling \$146,064
- \$185,000 is requested for the completion of the Cycloplan Project. This is offset by Federal Revenues.
- \$295,094 is requested for Trapeze Software Licenses and training. This will require the use of reserves.

Community Development

Change in Expenditures: \$294,600; Reserves: (\$294,600)

- \$263,000 is requested to purchase and implement the regional growth forecast model and is necessary to continue development of this valuable tool that will be the foundation of the forecast work that grounds our regional long-range planning.
- \$25,000 is requested to provide temporary assistance, if necessary, for the completion of the statutory 2008 comprehensive plan update process.
- \$6,600 is requested for the purchase of writing services to complete the Regional Parks Policy Plan.

Regional Administration

Change in Expenditures: \$42,200; Reserves: (\$42,200)

- \$42,200 is requested to implement self service modules that will complete the PeopleSoft Human Resources Management System Upgrade.

Rationale

Staff is recommending the following revisions to the 2010 budget.

Funding

The proposed operating budget amendment makes the following changes to the 2010 Unified Operating Budget.

The Transportation Division request is funded almost entirely with Federal and Local Revenues. The use of \$295,095 of Metro Mobility and \$146,062 of Transit Administration Reserves are less than the growth (unaudited) in fund balance during 2009. Reserves will continue to meet Council targets.

General Fund Operations, which includes Community Development and Regional Administration, ended 2009 over \$1.4 M (unaudited) under budget. This action would reduce that by \$336,800. Reserves will continue to meet Council targets.

	Adopted Budget	Previous Amendments	Proposed Amendment	Proposed Budget
Revenues				
Operating	\$ 499,850,930	\$ 150,000	\$ 6,645,683	\$ 506,646,613
Pass Through	78,378,860	-	-	78,378,860
Debt Service	137,278,790	-	-	137,278,790
Total Revenues	\$ 715,508,580	\$ 150,000	\$ 6,645,683	\$ 722,304,263
Expenditures				
Operating	\$ 519,405,804	\$ 150,000	\$ 7,423,641	\$ 526,979,445
Pass Through	78,253,455	-	-	78,253,455
Debt Service	140,929,993	-	-	140,929,993
Total Expenditures	\$ 738,589,252	\$ 150,000	\$ 7,423,641	\$ 746,162,893
Surplus / (Deficit)	\$ (23,080,672)	\$ -	\$ (777,958)	\$ (23,858,630)

Know Support / Opposition

Committee Actions:

Community Development: presented and passed March 15, 2010

Transportation Committee: presented and passed March 8, 2010

**Metropolitan Council
2010 Annual Budget - Summary of Revisions
Operating Budget Amendment - Business Item 2010-81**

	2010 Adopted Budget	2010 Amended Budget	Total Reg'l Admin & Community Dev	HRA Programs	Total Transportation	Environmental Services	Capital	Net Change	2010 Revised Budget
Revenues & Other Sources									
Property Tax (Net)	\$ 11,555,894	\$ 11,555,894	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ 11,555,894
Federal	38,506,243	38,506,243	-	-	6,645,683	-	-	6,645,683	45,151,926
State	207,353,555	207,353,555	-	-	-	-	-	-	207,353,555
Municipal & Wastewater Charges	105,628,000	105,628,000	-	-	-	-	-	-	105,628,000
Industrial Waste Charges	9,665,000	9,665,000	-	-	-	-	-	-	9,665,000
Passenger Fares	100,724,775	100,724,775	-	-	-	-	-	-	100,724,775
Debt Service	137,278,790	137,278,790	-	-	-	-	-	-	137,278,790
Passthrough	78,378,860	78,378,860	-	-	-	-	-	-	78,378,860
Other Sources	26,417,463	26,417,463	-	-	-	-	-	-	26,417,463
Total Revenues and Other Sources	\$ 715,508,580	\$ 715,508,580	\$ -	\$ -	\$ 6,645,683	\$ -	\$ -	\$ 6,645,683	\$ 722,154,263
Expenses									
Salaries & Benefits	\$ 304,349,627	\$ 304,444,327	-	\$ -	-	\$ -	\$ -	\$ -	\$ 304,444,327
Consultant / Contractual Services	37,927,699	37,982,999	336,800	-	4,460,323	-	-	4,797,123	42,780,122
Materials and Supplies	33,827,578	33,827,578	-	-	115,094	-	-	115,094	33,942,672
Rent, Utilities, & Insurance	27,820,000	27,820,000	-	-	-	-	-	-	27,820,000
Other Operating Expenses	40,401,128	40,401,128	-	-	-	-	-	-	40,401,128
Transit Assistance	73,079,597	73,079,597	-	-	-	-	-	-	73,079,597
Debt Service	140,929,993	140,929,993	-	-	-	-	-	-	140,929,993
Passthrough Grants & Loans	74,785,040	74,785,040	-	-	2,041,424	-	-	2,041,424	76,826,464
Capital Expenditures	5,468,590	5,468,590	-	-	470,000	-	-	470,000	5,938,590
Total Expenses	\$ 738,589,252	\$ 738,739,252	\$ 336,800	\$ -	\$ 7,086,841	\$ -	\$ -	\$ 7,423,641	\$ 746,162,893
Other Uses									
Interdivisional Expense Allocation	\$ -	\$ -	-	\$ -	-	\$ -	\$ -	\$ -	\$ -
A-87 Charges/Planning Chargebacks	-	-	-	-	-	-	-	-	-
Transfers (From) To Other Funds	-	(150,000)	-	-	-	-	-	-	(150,000)
Total Other Uses	\$ -	\$ (150,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (150,000)
Total Expenses and Other Uses	\$ 738,589,252	\$ 738,589,252	\$ 336,800	\$ -	\$ 7,086,841	\$ -	\$ -	\$ 7,423,641	\$ 746,012,893
Surplus/(Deficit)	\$ (23,080,672)	\$ (23,080,672)	\$ (336,800)	\$ -	\$ (441,158)	\$ -	\$ -	\$ (777,958)	\$ (23,858,630)

C Community Development Committee

Meeting date: March 15, 2009

ADVISORY INFORMATION

Date:	February 26, 2010
Subject:	2010 Unified Operating Budget Amendment
District(s), Member(s):	All
Policy/Legal Reference:	MN Statute 473.13 – Council Budget Requirements
Staff Prepared/Presented:	Guy Peterson, Director 651 602-1418
Division/Department:	Community Development Division

Proposed Action

That the Metropolitan Council amend the 2010 Unified Operating Budget as indicated:

Background

- Carry forward \$294,600 is requested to provide budget authority from 2009 as follows:
 - \$133,000 – This money was budgeted for the services necessary to implement the new growth forecast model purchased from Cubeland.
 - \$130,000 – These funds are necessary to acquire data and software to implement the new growth forecast model.
 - \$25,000 – These dollars will allow for the contracting of temporary assistance, if necessary, for the completion of the statutory 2008 comprehensive plan update process.
 - \$6,600 – These funds have already been committed for the purchase of writing services related to the revision of the Regional Parks Policy Plan.
- This request will be presented to the Management Committee on March 10th and the Council on March 24th, as part of a consolidated request.

Rationale

All of the dollars related to the regional growth forecast model are necessary to continue development of this valuable tool that will be the foundation of the forecast work that grounds our regional long-range planning. The new model will enable the Council to integrate demographic, land use and transportation forecasting for the first time – bringing us in line with “best Practices.” The proposed carry forward for planning assistance is requested in light of the difficult, though few, plan updates that remain to be reviewed this year in light of potential staff turnover in 2010.

Funding

Community Development ended 2009 nearly \$739,000 under budget. This action will reduce that to approximately \$444,400.

Known Support / Opposition

None.

T Transportation Committee
Meeting date: March 8, 2010
Management Committee: March 24, 2010
Metropolitan Council: March 24, 2010

ADVISORY INFORMATION

Date: February 25, 2010
Subject: 2010 Unified Operating Budget Amendment
District(s), Member(s): All
Policy/Legal Reference: MN Statutes Section 473.13, sub. 1 – Council Budget Requirements
Staff Prepared/Presented: Arlene McCarthy, MTS Director (651-602-1217)
Amy Vennewitz, Deputy Director (651-602-1058)
Sean Pfeiffer, Financial Analyst, MTS (651-602-1887)
Division/Department: Transportation/Metropolitan Transportation Services

Proposed Action

That the Council amend the 2010 Unified Operating Budget in accordance with the attached table.

Background

This amendment carries forward previously budgeted federal revenue, required local match, and related expenses from the 2009 Unified Operating Budget to the 2010 Unified Operating Budget. The proposed changes are described below.

Metropolitan Transportation Services

Increase/(Decrease) in Revenues: \$6,645,683; Expenditures: \$7,086,841; Reserves: (\$441,158)

- In 2008 and 2009 a regional solicitation awarded JARC and New Freedom monies to a number of regional agencies. Many of these federal projects have activities that continue in 2010. This amendment carries forward the remaining awarded project balances and corresponding expense totaling \$1,957,202. These projects were previously approved by the Council with business items 2008-039 and 2009-057.
- This amendment carries forward \$419,222 in revenue and expense to provide the Ramsey County Regional Rail Authority with operating funds for the Forest Lake to St. Paul demonstration express bus service. This project was previously approved by the Council with business item 2009-326.
- This amendment carries forward \$3,999,233 in revenue and expense for the regional Travel Behavior Inventory (TBI) into the 2010 Unified Operating Budget. This project was put out for competitive proposals and a consultant selected during 2009. Project work will begin in March.
- Remaining revenues and expense for two projects begun in 2009 as part of the federal Unified Planning Work Program (UPWP) are being carried forward. The first is \$191,252 for the Metropolitan Highway System Investment Study (MHSIS) and the second is \$39,838 for the Travel Demand Management Strategic Plan (TDMSP). Both of these projects are 80% federally funded with the local match coming from MTS reserves. This use of reserves will not cause MTS to fall below its 10% target fund balance.
- Federal grant revenue and corresponding expense of \$185,000 for the Cycloplan project is being carried forward. This grant award and project was previously approved by the Council with business item 2009-179.

- At the end of 2009, Metro Mobility realized approximately \$1.4 million in fuel savings and this amount was added to Metro Mobility reserves at year end. This amendment proposes to use \$295,094 of this savings for two new Metro Mobility projects in 2010. The first project will purchase additional software licenses for contract transit providers and the second project will train new users on the Trapeze trip scheduling software system.

Rationale

This amendment carries-forward unspent federal funds and the local match for previously approved projects and also adds expense for two Metro Mobility projects funded with 2009 savings.

Funding

The \$7,086,841 in expenses will be funded with \$6,551,683 in federal dollars, \$94,000 in local revenue and a use of reserves of \$441,158. This usage of reserves will not cause either Metro Mobility or Planning and Transit Services to fall below their 10% target fund balance policy levels.

Known Support / Opposition

No known opposition.