

# M Management Committee

**Business Item**

Item: 2010-423

**Meeting date: December 8, 2010**

## ADVISORY INFORMATION

<b>Date:</b>	December 8, 2010
<b>Subject:</b>	Amendment of Contract with Taleo
<b>District(s), Member(s):</b>	All
<b>Policy/Legal Reference:</b>	Council Policy 3-3 Expenditures more than \$100,000
<b>Staff Prepared/Presented:</b>	Marcy Syman Dave Hinrichs
<b>Division/Department:</b>	Human Resources/Information Services

## Proposed Action/Motion

That the Metropolitan Council authorizes the Regional Administrator to execute an amendment to extend the contract for the Council's learning management system (LearnCenter) with Taleo for three years (January 15, 2011 to January 15, 2014).

## Issues/Background

This vendor was selected through a competitive process in 2009 and a one-year contract was signed. Because three-year rates are being offered at a 12% discount, staff recommends that the contract be amended to include coverage through 1/15/2014.

## Rationale

The LearnCenter went live in July 2010, after an investment of time in construction and integration with PeopleSoft. We have already seen benefits by the automation and streamlining of training assignments and registrations, plus tracking requisite certification and licensure of certain positions. We expect to see further benefits in the delivery of job-critical learning to employees as Regional Administration, Metro Transit and Environmental Services administrators add online training content and continue integrating the system into daily operations.

The first contract was in the amount of \$180,200, which was a one-year contract that included set-up costs (costs of building the LearnCenter.) We are asking to amend the contract to add three years of services for an additional amount of \$311,250. This amendment will extend the already developed service and includes some additional capacity (safety-related web content at an ongoing annual cost of \$12,800 and a one-time cost of \$4,750 for data upload and administrative support). We're recommending a three-year contract to take advantage of a 12% discount offered by the vendor, saving the Council \$43,200 over the three-year period. It should be noted that the extension of service for 2011 only was already included in Information Services' 2011 sole source procurement of maintenance services for software and hardware in the amount of \$90,000.

## Funding

Funding: The recommended amendment is available within the IS budget for maintenance/hosting fees, HR for training content and administration and ES for safety training content.

## **Known Support / Opposition**

None