

M Management Committee

Meeting date: July 8, 2009

For the Metropolitan Council meeting on July 8, 2009

ADVISORY INFORMATION	
Date:	June 30, 2009
Subject:	Authorization to Amend Contract for Security Guard Services
District(s), Member(s):	All
Policy/Legal Reference:	Council Procurement Procedure 10.1.3 - Amendments to Non-Construction Contracts
Staff Prepared/Presented:	Micky Gutzmann, 602-1741
Division/Department:	MCES c/o William Moore, 602-1162

Proposed Action:

That the Metropolitan Council authorize the Regional Administrator to execute a contract amendment with General Security Services Corporation (GSSC) to increase the contract’s maximum compensation by \$50,000 to a total amount of\$2,235,000.

Background:

- Council Procurement Procedure 10.1.3 - Amendments to Non-Construction Contracts states: For contracts with an initial value of more than \$250,000 Amendments that are greater than 10% of the original contract value or greater than \$100,000 must be approved by the Council.
- This is Amendment Two to the contract. Amendment One increased the maximum compensation by \$100,000 in accordance with the provisions of the above-referenced Procedure therefore Council approval is required for any addition increase to the contract amount.
- A formal Request for Proposals was recently issued to implement a new contract for Security Guard Services for MCES Facilities and 390 North Robert Street. The proposal submitted by Allied Barton was judged to be the most advantageous to the Council. Authorization to execute the new contract with Allied Barton was given by the Council under Business Item 2009-201 on June 24, 2009.

Rationale:

- The current contract is nearly out of funds and the transition to Allied Barton will not be complete until August 1, 2009. The additional funds will ensure a smooth transition and close out the contract with GSSC. The \$50,000 is a Not to Exceed amount and will not be expended unless needed.

Funding:

- Funds are available through the annual operating budget of the departments utilizing the services.

Known Support / Opposition

- None