

M Management Committee

Meeting date: June 24, 2009

ADVISORY INFORMATION

Date: June 18, 2009

Subject: Authorization to Amendment Contract for Security Guard Services for 390 North Robert Street

District(s), Member(s): All

Policy/Legal Reference: Council Procurement Procedure 10.1.3 - Amendments to Non-Construction Contracts

Staff Prepared/Presented: Micky Gutzmann, 602-1741

Division/Department: RA c/o Wes Kooistra, 602-1567

Proposed Action:

That the Metropolitan Council authorize the Regional Administrator to execute a contract amendment with General Security Services Corporation (GSSC) to continue to provide Security Guard Services for 390 North Robert Street for a two-year period in the amount of \$270,000.

Background:

- Council Procurement Procedure 10.1.3 - Amendments to Non-Construction Contracts states: For contracts with an initial value of more than \$250,000 Amendments that are greater than 10% of the original contract value or greater than \$100,000 must be approved by the Council.
- Before the move to Robert Street the building management company at Mears Park was responsible for the provision of various services including Security, Trash Collection and Janitorial. At the time of the move we added Robert Street to our existing contract with GSSC; this allowed the Council to obtain immediate service.
- The MCES locations will be under separate contract (recently approved by the Environment Committee) for their security requirements. The business decision was made to remove the Robert Street location from that contract, though language in said contract allows for the addition and removal of sites at the Council's discretion and continue with GSSC at this location.

Rationale:

- Security services for MCES are more industrial in nature while Robert Street is an office location.
- MCES is a 24/7/365 need while Robert Street requires 16 hours per day, 7 days a week.
- The interaction with the public is less at the MCES locations and dominant at Robert Street.
- The security services are funded from different budgets.
- The security service at the Robert Street location has been judged to be excellent.

Funding:

- Funds are available through the RA annual operating budget.

Known Support / Opposition

- None