

METROPOLITAN COUNCIL
390 North Robert Street, St. Paul, Minnesota 55101

REGULAR MEETING OF THE MANAGEMENT COMMITTEE
Wednesday, February 11, 2009

Committee Members Present: Roger Scherer, Chair; Lynette Wittsack, Vice Chair; Sherry Broecker; Robert McFarlin; Craig Peterson; Tony Pistilli.

CALL TO ORDER

A quorum being present, Committee Chair Scherer called the regular meeting of the Council's Management Committee to order at 2:30 p.m. on Wednesday, February 11, 2009.

APPROVAL OF AGENDA AND MINUTES

It was moved by C. Peterson, seconded by Vice Chair L. Wittsack to approve the agenda.
The motion carried.

It was moved by C. Peterson, seconded by S. Broecker to approve the minutes of the January 14, 2009 regular meeting of the Management Committee. **The motion carried.**

BUSINESS

2009-59 Authorization to Renew the Metropolitan Council's Property Insurance with FM Global

This item was presented by Phil Walljasper, Manager, Risk Management. Mr. Walljasper described how property insurance rates are calculated and detailed the request for proposal solicitation process from Alliant Insurance Services through their Public Entity Property Insurance Program (PEPIP). He explained the PEPIP structural program at length and compared the rates proposed and policy coverage differences between the Council's current carrier, FM Global, and the proposal received from Alliant Insurance Services.

Mr. Walljasper addressed questions related to higher deductibles as well as the Council's high-risk exposures and claim history. It was Mr. Walljasper's recommendation that, with FM Global's proposed 5% policy rate reduction plus the policy enhancements offered, the Council renew its property insurance coverage with the current carrier.

It was moved by Vice Chair L. Wittsack, seconded by S. Broecker:

"That the Metropolitan Council authorize renewal of the Property Insurance with the current carrier, FM Global, for the period 3/1/2009 to 3/1/2010, in an amount not to exceed \$1,130,000."

The motion carried.

2009-63 Authorization to Award a Contract for Telephone Support Services

Dave Hinrichs, Chief Information Officer, presented this item to the Management Committee. Mr. Hinrichs conducted a formal solicitation process for equipment maintenance support to the Council's Mitel phone system. Four proposals were received and judged by an evaluation panel based on quality, qualifications, experience and price. Marco was recommended due to its 35 years of experience, the price proposed, and its understanding of scope requirements and the Council's needs. A new three-year contract with Marco will result in a cost savings of \$167,728 to the Council over three years in comparison to current support costs.

It was moved by Vice Chair L. Wittsack, seconded by C. Peterson:

“That the Metropolitan Council authorize the Regional Administrator to execute a three-year contract in the amount not to exceed \$517,292 with Marco, for the Phone Equipment Service Support of the Mitel phone system.”

The motion carried.

INFORMATION

2009-56 Summary of Procurements for Fourth Quarter and Year End 2008

Micky Gutzmann, Manager, Contracts and Procurements, presented this informational overview of the Fourth Quarter 2008 procurement information and year-end data to the Management Committee. Expenditure lists were categorized by Fourth Quarter 2008 procurements valued between \$100,001 and \$250,000, and those valued at greater than \$250,000. A summary of all 2008 Procurements was also provided.

In answer to a question by Vice Chair L. Wittsack, Mary Bogie, Deputy Chief Financial Officer, informed Committee members that employee Purchasing Cards are not used for contract expenditures and have low spending limits.

Draft of 2009 Management Committee Work Plan

Wes Kooistra, Chief Financial Officer, presented a draft of the proposed 2009 Management Committee Work Plan. Mr. Kooistra explained that bold items indicated a change from 2008 and he sought feedback from Committee members regarding the Plan. He asked that Committee members send an e-mail with additions desired, if any, to him or Trudy Aldrich, Recording Secretary. The Work Plan will be updated and brought to the next meeting of the Management Committee.

ADJOURNMENT

Business completed, the meeting adjourned at 3:05 p.m.

Respectfully submitted,

Trudy M. Aldrich
Recording Secretary