

METROPOLITAN COUNCIL
390 North Robert Street, St. Paul, Minnesota 55101

REGULAR MEETING OF THE MANAGEMENT COMMITTEE
Wednesday, July 23, 2008

Committee Members Present Roger Scherer, Chair; Lynette Wittsack, Vice Chair; Sherry Broecker; Mary Hill Smith; Craig Peterson; Tony Pistilli; Kris Sanda.

CALL TO ORDER

A quorum being present, Committee Chair R. Scherer called the regular meeting of the Council's Management Committee to order at 2:31 p.m. on Wednesday, July 23, 2008.

APPROVAL OF AGENDA AND MINUTES

It was moved by K. Sanda, seconded by S. Broecker to approve the agenda. *Motion carried.*

It was moved by M Hill Smith, seconded by K. Sanda to approve the minutes of the June 25, 2008 regular meeting of the Management Committee. *Motion carried.*

BUSINESS

Authorization to amend lease agreement between Metropolitan Council and Griggs Midway Corporation

This item was presented by Mark Fuhrmann and Gary Berger. It was moved by M. Hill Smith and seconded by K. Sanda that the Metropolitan Council authorize the Regional Administrator to negotiate and execute an amendment to the Lease Agreement between the Council and Griggs Midway Corporation to include an additional 6,500 sq. ft. for a cost of \$122,276 for the first year, \$124,280 the second year and \$86,443 for one-time leasehold improvements. *Motion carried.*

Authorization to Purchase Furniture Systems and Computer Equipment for the Central Corridor Project Office

This item was presented by Mark Fuhrmann and Gary Berger. After some discussion, it was moved by M. Hill Smith and seconded by K. Sanda that the Metropolitan Council authorizes the Regional Administrator to purchase furniture systems and computer hardware/software for the Central Corridor Project Office (CCPO) in a total amount not to exceed \$704,261. *Motion carried.*

Transfer of Excess Metropolitan Council Environmental Services Operating Reserves

Jason Willett presented this item. It was moved by M. Hill Smith and seconded by K. Sanda that the Metropolitan Council approve a transfer of \$0.5 million from the Reserve/Contingency Fund to the Liability Self-Insurance Fund. *Motion carried.*

Amendment to the 2008 Annual Operating Budget

Paul Conery presented this item. It was moved by M. Hill Smith and seconded by G. Peterson that the Metropolitan Council amend the 2008 Unified Operating Budget as indicated and in accordance with the table below:

	Adopted Budget	Previous Amendments	Proposed Amendment	Proposed Budget
Revenues				
Operating	\$ 477,143,272	\$ 6,166,640	\$ 500,000	\$ 483,809,912
Pass Through	82,032,500	-	-	82,032,500
Debt Service	132,755,208	-	-	132,755,208
Total Revenues	\$ 691,930,980	\$ 6,166,640	\$ 500,000	\$ 698,597,620
Expenditures				
Operating	\$ 482,064,637	\$ 8,613,752	\$ 500,000	\$ 491,178,389
Pass Through	80,792,375	-	-	80,792,375
Debt Service	138,063,093	-	-	138,063,093
Total Expenditures	\$ 700,920,105	\$ 8,613,752	\$ 500,000	\$ 710,033,857
Surplus / (Deficit)	\$ (8,989,125)	\$ (2,447,112)	\$ -	\$ (11,436,237)

This amendment does not affect reserves.

Motion carried.

Authorization to Extend Contract for Building Engineer Services

This item was presented by Michael Karels. It was moved by G. Peterson and seconded by L. Wittsack that the Metropolitan Council authorize the Regional Administrator to extend the contract for Building Engineering services with UHL Company for a period of one year, increasing the total contract amount from \$200,000 to \$300,000. After one year, we will look at other options. *Motion carried.*

Revisions to Procurement Policy

Micky Gutzmann presented this item to the Committee. It was moved by M. Hill Smith and seconded by T. Pistilli that the Metropolitan Council authorize the revision of the 3-4-3 Procurement Policy as outlined adding the language entitled "Prohibited Interests in Contracts" as well as changes in the Small Purchases paragraph in the Methods of Procurement section, and other minor language changes. *Motion carried.*

INFORMATION

2009 Operating Budget – Q&A

Mary Bogie reviewed the Council's level certification from the MN Dept. of Revenue, impacts on the 2009 Operating Budget and gave Council Members another opportunity to ask questions they might have regarding the budget. Very few questions were asked. Staff was complimented by their work in compiling the budget.

Disadvantaged Business Enterprises Report

This item was moved to the agenda for the next Management Committee Meeting scheduled August 13, 2008.

ADJOURNMENT

Business completed, the meeting adjourned at 3:25 p.m.

Respectfully submitted,

Lana K. Lindstrom
Recording Secretary