

M Management Committee

Meeting date: August 22, 2007

ADVISORY INFORMATION

Date:	August 15, 2007
Subject:	Summary of Procurements for Second Quarter 2007
District(s), Member(s):	All
Policy/Legal Reference:	Council Policy 3-3 Expenditures
Staff Presented:	Richard Halsted, 651-602-1038
Division/Department:	Contracts and Procurement

Council *Policy 3-3 – Expenditures* authorizes the Regional Administrator to approve awards not exceeding \$250,000 for all purchases of budgeted goods and services. In addition, the Regional Administrator is authorized to approve construction contracts where

- (a) the value of the contract does not exceed \$1,000,000;
- (b) the construction project was included in the Council-adopted capital budget;
- (c) the cost of the project is less than the Engineer's Probable Construction Costs plus 10%; and
- (d) sufficient funds available in the capital budget to complete the project.

The delegation authority of the Regional Administrator to approve awards for all purchases of budgeted goods and services was increased from \$100,000 to \$250,000 in August of 1999. Related to this increase in authority, the Council requested a report on any contracts valued at between \$100,001 and \$250,000.

At the end of each quarter a report that summarizes procurements for the preceding quarter is presented to the Council through the Management Committee to satisfy this requirement. The report gives a breakdown of the number of procurements executed during the reporting period grouped by value, and details of all procurements which have a value greater than \$100,000 but less than or equal to \$250,000.

Procurements valued at greater than \$250,000 are generally approved individually by the Council, except for those construction contracts that meet the criteria given above. The Management Committee requested a quarterly summary of contracts over \$250,000.

The *Second Quarter 2007 Procurement Summary Information* is attached.

Second Quarter 2007 Procurement Summary Information

Summary of Procurements

Dollar Amount Range	Number of Procurements	Percent of Value	Total Value
Up to \$2,500	3,839	3.3%	\$2,166,609
\$2,501 – \$50,000	559	8.2%	\$5,357,423
\$50,001 – \$100,000	13	1.5%	\$960,078
\$100,001 – \$250,000	11	3.1%	\$2,001,122
Greater than \$250,000	18	83.9%	\$54,598,428
Total	4440	100%	\$65,083,660

Details of Procurements Valued Between \$100,001 and \$250,000

Contracts awarded based on a formal invitation for bids				
Contractor		Amount	Division	Description
1	Five Star H. Enterprises	\$172,500	RA	Janitorial Services for 390 N. Robert St.
2	Zahl Petroleum Co.	\$117,545	Metro Transit	In-Ground Hoist Cylinder Replacement
3	Electronic Data Magnetics	\$184,875	Metro Transit	Magnetic Transfer Tickets
4	Griffin Contracting	\$208,175	Metro Transit	I-35W – 95 th Avenue Park & Ride Expansion
5	Electronic Data Magnetics	\$224,000	Metro Transit	Magnetic Fare Cards
Contracts awarded based on a formal request for proposals				
Contractor		Amount	Division	Description
1	Barr Engineering	\$240,325	MCES	Water Supply Availability Analysis
2	Construction Support Services, Inc.	\$200,000	MCES	Master Contract for Construction Scheduling Services
3	STS Consultants	\$232,330	Metro Transit	Construction Inspection/Testing at 28 th Ave Parking Structure
Contracts awarded based on other processes				
Contractor		Amount	Division	Description
1	Brown & Caldwell	\$170,000	MCES	Engineering Services for Interceptor 1-MN-320 Rehabilitation - Emergency Declaration 2007-130
2	Giro, Inc.	\$126,372	RA	HASTUS Maintenance & Support Agreement – Sole Source
3	Siemens Water Technologies	\$125,000	MCES	Bulk Calcium Nitrate for Odor Control at MCES Lift Stations – Sole Source

Second Quarter 2007 Procurement Summary Information

Summary of Procurements Valued at Greater Than \$250,000

Contractor		Amount	Division	Description	Council Action
1	LaTour Construction	\$1,583,149	MCES	Dayton-Champlin Interceptor Metering Station Construction	Council Business Item 2007-176 Environment Committee 5/8/07 Council Approval 5/23/07
2	Lametti & Sons	\$2,937,700	MCES	Emergency Declaration for the repair of Interceptor 1-MN-320	Council Business Item 2007-130 Environment Committee 4/10/07 Council Approval 4/25/07
3	Earth Tech	\$1,500,000	MCES	Construction Support Services – Master Contract	Council Business Item 2007-159 Environment Committee 4/24/07 Council Approval 5/9/07
4	Bonestroo, Inc.	\$1,500,000	MCES	Construction Support Services – Master Contract	Council Business Item 2007-158 Environment Committee 4/24/07 Council Approval 5/9/07
5	Howard R, Green	\$1,500,000	MCES	Construction Support Services – Master Contract	Council Business Item 2007-160 Environment Committee 4/24/07 Council Approval 5/9/07
6	TKDA	\$1,500,000	MCES	Construction Support Services – Master Contract	Council Business Item 2007-161 Environment Committee 4/24/07 Council Approval 5/9/07
7	Hartford Life Group Sales	\$782,000	RA	LTD Benefits	Council Business Item 2006-337 Management Committee 10/11/06 Council Approval 10/25/06
8	Insituform Technologies	\$1,149,667	MCES	Shakopee Interceptor Rehabilitation	Council Business Item 2007-115 Environment Committee 3/13/07 Council Approval 3/28/07
9	Premier Electrical Corporation	\$3,211,230	MCES	Electrical maintenance Services	Council Business Item 2007-157 Environment Committee 4/24/07 Council Approval 4/25/07
10	Various	\$3,046,520	MCES	Procurement of Process Chemicals	Council Business Item 2007-133 Environment Committee 4/10/07 Council Approval 4/25/07
11	Garda	\$290,000	Metro Transit	Armored Car Service	Council Business Item 2007-55 Transportation Committee 2/12/07 Council Approval 2/28/07
12	Carl Bolander & Sons	\$420,313	Metro Transit	South Bloomington Transit Center Expansion	Construction Contract authorized by Metro Transit General Manager as delegated by Regional Administrator
13	Lund-Martin Construction	\$498,322	Metro Transit	Public Facilities Along I-94 (Five Shelters)	Construction Contract authorized by Metro Transit General Manager as delegated by Regional Administrator
14	Law Enforcement Technology	\$639,213	Metro Transit	Police Information Management System	Council Business Item 2007-138 Transportation Committee 4/23/07 Council Approval 5/9/07
15	Parkos Construction	\$1,254,306	Metro Transit	South Garage Addition and Renovation	Council Business Item 2007-167 Transportation Committee 5/14/07 Council Approval 5/23/07
16	New Flyer of America	\$5,651,070	Metro Transit	Purchase 10 Articulated Transit Buses	Council Business Item 2006-386 Transportation Committee 11/27/06 Council Approval 12/13/06
17	MotivePower	\$10,730,656	Metro Transit	Purchase 4 Remanufactured MP-36 Locomotives	Council Business Item 2007-119 Transportation Committee 3/26/07 Council Approval 3/28/07