

For the Council Meeting of June 12, 2012

ADVISORY INFORMATION	
Date:	May 16, 2012
Subject:	Authorization to Award Contract 12P004 for Security Guard Services for MCES Facilities and 390 North Robert Street
District(s), Member(s):	All
Policy/Legal Reference:	Council Policy 3-3 Expenditures - Procurement of Goods and Services Over \$250,000
Staff	Jim Schmidt 651-602-8335; Micky Gutzmann 651-602-
Prepared/Presented:	1741
Division/Department:	MCES c/o William G. Moore 651-602-1162

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to execute a one-year contract with the option to extend for two additional one-year periods with Allied-Barton Security Services to provide Security Guard Services for MCES Facilities and 390 North Robert Street in a not to exceed amount of \$2,358,735.

Background

The Council's Environmental Services and Regional Administration Divisions utilize security guard services at various wastewater treatment facilities and the Council's corporate headquarters.

A formal Request for Proposals (RFP) was advertised and issued for these services. Proposals were submitted by nine vendors: Allied Barton, American Security, Diamond Security, G4S USA, General Security Services Corporation (GSSC), PER MAR Security Services, US Security, Viking Security, and Whelan Security.

Proposals were evaluated based on the following factors: The Service Delivery Plan, Qualifications of the Proposer, Quality of the Proposal and Price of the proposal, with Price being approximately equal in importance to a combination of the other criteria.

All proposals were evaluated individually by each panel member without collaboration with any other panel member. The proposal submitted by Allied Barton was given the highest ranking and is being recommended.

Rationale

Procurement of Goods and Services for amounts exceeding \$250,000 requires Council approval.

Funding

The contract will be funded using the Operations Budget for each facility utilizing the contract. Annual expenditures for these services are estimated at approximately \$786,245.

Known Support / Opposition

There is no known opposition to this item.