

For the Council Meeting of May 23, 2012

ADVISORY INFORMATION

Date:	April 26, 2012
Subject:	Authorization to Award Contract 11P178 for MCES Electrical Services
District(s), Member(s):	All
Policy/Legal Reference:	Council Policy 3-3 Expenditures - Procurement of Goods and Services Over \$250,000
Staff Prepared/Presented:	Micky Gutzmann 651-602-1741; Jim Schmidt 651-602-8335
Division/Department:	MCES c/o William G. Moore 651-602-1162

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to execute a contract for MCES Electrical Maintenance Services to Premier Electrical Corporation for an amount not to exceed \$6,026,996.66 and a term not to exceed five years.

Background

The proposed contract will provide electrical maintenance services to supplement MCES staff. The contractor will provide preventative maintenance services at MCES facilities based on unit prices. Corrective maintenance services will be based on hourly rates and material costs. The work will be performed on an as-needed-basis with an established maximum contract amount.

A two-step prequalification/bid process was used to select the low responsive, responsible contractor. First, firms were invited to prequalify to provide the services. There were nine plan holders of record, and three firms - Premier Electrical Corporation, Total Construction and Equipment, Inc. and Hunt Electric Corporation, submitted the required prequalification documents. All three firms were prequalified to bid. Next, a formal Invitation for Bids was issued; all three prequalified firms submitted bids. Premier Electric submitted the lowest responsive, responsible bid.

The contract has a base term of three-years with the option to extend for two additional one-year terms. The award amount will fund the contract for the maximum term of five-years.

Rationale

Procurement of Goods and Services for amounts exceeding \$250,000 requires Council approval.

Funding

Annual funding for these services is provided in the MCES Operating Budget.

Known Support / Opposition

There is no known opposition to this item.