

M Management Committee
For the Metropolitan Council meeting of July 11, 2012

ADVISORY INFORMATION

Date Prepared: July 3, 2012

Subject: Contract 12P070 for Occupational Health and Medical Services

Proposed Action:

That the Metropolitan Council authorize the Regional Administrator to execute a contract with Minnesota Occupational Health (MOH) in the amount of \$700,000 to provide Occupational Health and Medical Services for all Council divisions for a period of three years.

Summary of Committee Discussion / Questions:

Management Committee – June 27, 2012: Staff presented the business item and answered Committee-members questions. The motion passed unanimously.

ADVISORY INFORMATION

Date:	June 1, 2012
Subject:	Contract 12P070 for Occupational Health and Medical Services
District(s), Member(s):	All
Policy/Legal Reference:	Council Policy 3-3 Expenditures - Procurement of Goods and Services Over \$250,000
Staff Prepared/Presented:	Micky Gutzmann 651-602-1741; Connie DeVolder 612-349-7668
Division/Department:	RA c/o Wes Kooistra 651-602-1567

Proposed Action

That the Metropolitan Council authorize the Regional Administrator to execute a contract with Minnesota Occupational Health (MOH) in the amount of \$700,000 to provide Occupational Health and Medical Services for all Council divisions for a period of three years.

Background

- A formal Request for Proposals was issued April 11, 2012
- There were six plan holders of record
- Four proposals were received on May 14, 2012. Proposals were submitted by the following firms:

U.S. Health Works	Twin Cities Occupational Health and Rehabilitation
Health Partners	Minnesota Occupational Health

- Proposals were evaluated:
 All proposals were evaluated individually by each panel member without collaboration with any other panel member. A consensus meeting was held May 25, 2012 where consensus was reached. The proposals were evaluated for overall quality of the proposal, the qualifications of the clinic and clinic staff—paying particular attention to the providers’ qualifications including board certified occupational medicine physicians, experience of the clinic as well as the providers within the clinic. Lastly price was a consideration in the evaluation.

Rationale

All four proposals met the minimum requirements of the RFP. The proposals submitted by MOH and Health Partners were substantially more detailed, including Doctor experience/qualifications and examples of all forms to be used under the contract. Clinic locations were very good for both of these proposers. The proposal submitted by MOH is the most advantageous to the Council based on price, quality, clinic locations and past experience the Council has had with MOH.

Funding

Funding is available through the HR Annual Operating Budget.

Known Support / Opposition

No opposition is known at this time.