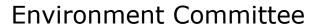
Item: 2010-433



For the Metropolitan Council meeting of January 12, 2011

#### **ADVISORY INFORMATION**

Date Prepared: December 21, 2010

Subject: Authorization to Negotiate and Execute Engineering Services Agreement

for East Bethel Reclaimed Water Distribution System, Contract 09P235,

MCES Project Number 801620

## **Proposed Action:**

That the Metropolitan Council authorizes its Regional Administrator to negotiate and execute an architectural/engineering services agreement with Bolton and Menk, Inc. in the amount not to exceed \$572,161 for East Bethel Reclaimed Water Distribution Design and Construction Phase Services, Contract No. 09P235, MCES Project Number 801620.

### **Summary of Committee Discussion / Questions:**

There were no questions. Motion to approve the proposed action was made, seconded, and passed unanimously.

# **Environment Committee**

Meeting date: December 14, 2010

For the Metropolitan Council Meeting of January 12, 2011

### **ADVISORY INFORMATION**

Date: November 23, 2010

Subject: Authorization to Negotiate and Execute Engineering Services

Agreement for East Bethel Reclaimed Water Distribution System, Contract 09P235, MCES Project Number 801620

District(s), Member(s): District 9, Natalie Steffen

Policy/Legal Reference: Council Policy 3-3, Expenditures

Staff Prepared/Presented: Jim Roth 651-602-1123; Bryce Pickart 651-602-1091

Division/Department: MCE c/o William G. Moore 601-1162

### **Proposed Action**

That the Metropolitan Council authorizes its Regional Administrator to negotiate and execute an architectural/engineering services agreement with Bolton and Menk, Inc. in the amount not to exceed \$572,161 for East Bethel Reclaimed Water Distribution Design and Construction Phase Services, Contract No. 09P235, MCES Project Number 801620.

### **Background**

This project provides architectural/engineering services for design and construction phase services for construction of 24,000 feet of 16 and 10 inch reclaimed water lines between the East Bethel Water Reclamation Plant and two land application sites. The contract also provides acquisition assistance for acquiring permanent and temporary easements necessary for construction of the project.

Eight proposals were received. The proposals were evaluated on the following criteria:

- The quality of the proposal
- The qualifications of the proposer
- The experience of the proposer
- The price of the proposal

The evaluation committee found three proposals were of similar quality and rated these proposals as very good. Other proposals were rated good or marginal.

The prices ranged from \$572,161 to \$1,207,565. Bolton and Menk, Inc. offered the lowest price among all the proposals and its proposal was rated as one of the three with the highest quality overall proposal.

#### Rationale

Professional services contracts with an amount exceeding \$250,000 require Metropolitan Council authorization.

## **Funding**

Annual or	Project No.	Estimated	Current	Unencumbered	Requested
Capital		Project Cost	Authorization	Funds	Amount
Capital	801620	28,000,000	28,000,000	\$17,600,000	\$572,161

# **Known Support / Opposition**

The City of East Bethel supports the project.