

**T Transportation Committee**  
**For the Metropolitan Council meeting of May 26, 2010**

**ADVISORY INFORMATION**

Date April 27, 2010  
Prepared:  
Subject: Amendment to 2010 Unified Planning Work Program (UPWP)

**Proposed Action:**

- That the Metropolitan Council amend the 2010 Unified Planning Work Program, as shown on the attached summary sheet, to add \$505,473 CPG Planning funds and \$126,368 matching funds for an amended budget of \$8,070,025.
- That the Metropolitan Council adopt the attached Resolution 2010-11 and authorize the Regional Administrator to amend the UPWP agreement with the State of Minnesota, Department of Transportation, to obtain the additional planning funds.

**Summary of Committee Discussion / Questions:**

Elaine Koutsoukos, MTS Senior Planner, presented this item. There were no questions from the committee.

Motion by McFarlin, seconded by Hilker and passed unanimously.

Hearing no objections, Chair Meeks stated that this item could proceed to the Council as a Consent Item.

# T Transportation Committee

**Business Item**

Item: 2010-119

**Meeting date: April 26, 2010**

**Council Meeting May 26, 2010**

## ADVISORY INFORMATION

|                                  |   |
|----------------------------------|---|
| <b>Date:</b>                     | April 21, 2010  |
| <b>Subject:</b>                  | Amendment to 2010 Unified Planning Work Program (UPWP)  |
| <b>District(s), Member(s):</b>   | All   |
| <b>Policy/Legal Reference:</b>   | SAFETEA-LU  |
| <b>Staff Prepared/Presented:</b> | Arlene McCarthy, Director MTS, 651-602-1754<br>Amy Vennewitz, Dep. Dir. Finance & Planning, 651-602-1058<br>Connie Kozlak, Mgr. Systems Planning, 651-602-1720<br>Elaine Koutsoukos, Senior Planner MTS, 651-602-1717 |
| <b>Division/Department:</b>      | Metropolitan Transportation Services (MTS)  |

### Proposed Action

- That the Metropolitan Council amend the 2010 Unified Planning Work Program, as shown on the attached summary sheet, to add \$505,473 CPG Planning funds and \$126,368 matching funds for an amended budget of \$8,070,025.
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### Background

The primary purpose of the UPWP is to serve as an application to the US DOT for federal transportation planning funds and to ensure coordination of planning activities among the various agencies involved in the transportation planning process. When the UPWP was approved, an estimate of 2010 federal funds was used to prepare the budget. When additional money becomes available from the US DOT, the UPWP must be amended to show how the money will be spent. Additional funds have been made available in 2010.

### Rationale

In order for Mn/DOT to prepare an amended contract, an amended 2010 UPWP must be approved.

### Funding

In October 2009 the Metropolitan Council adopted a \$7,438,184 2010 Unified Planning Work Program, based on the assumption that \$3,064,790 would be available from US DOT, plus \$817,911 in Metropolitan Council local match, \$105,482 from the Metropolitan Airports Commission, and \$3,450,000 of ARRA funds for the Travel Behavior Inventory. The Council reserved the right to reconsider the work program if the final approved grant amount was different than the amount assumed.

Minnesota received \$505,473 additional in federal planning money after Congress approved 2010 funding for USDOT. Washington County is providing \$50,000 in local match for the I-94 Alternatives Analysis and the Metropolitan Council is providing \$76,368 in local match. Mn/DOT and High Priority Project (HPP) funds are being received in place of ARRA funds for the Travel Behavior Inventory. This results in a new total of \$8,070,025.

The additional funding is proposed to be spent as listed below:

- Metropolitan Highway System Investment Study (carryover from 2009)
- Travel Demand Management Study (carryover from 2009)
- Federal compliance of JARC and New Freedoms grants
- Arterial BRT Study
- I-94 Alternatives Analysis with Washington County
- Regional Transitway Guidelines
- Metro Mobility/Dial-A-Ride Cubic Programming

### **Known Support / Opposition**

The Council applied for and Mn/DOT approved the initial funding application. There is no known opposition.

METROPOLITAN COUNCIL  
390 Robert Street North, St. Paul, Minnesota 55101-1805

RESOLUTION NO. 2010-11

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MINNESOTA  
DEPARTMENT OF TRANSPORTATION,  
FOR A CONSOLIDATED PLANNING GRANT UNDER THE  
SAFE, ACCOUNTABLE, FLEXIBLE, EFFICIENT TRANSPORTATION EQUITY ACT  
FOR THE 21<sup>ST</sup> CENTURY – A LEGACY FOR USERS

- WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects and transportation planning; and
- WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs; and
- WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of the Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant give an assurance that it will comply with the Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and
- WHEREAS, Title 23, U.S. Code requires that a continuing, comprehensive, and cooperative (3-C) transportation planning process be carried out between the state and local governments in urbanized areas; and
- WHEREAS, the Metropolitan Council is eligible to receive Federal Highway Administration and Federal Transit Administration grant funds for the 2010 transportation planning work program.

NOW, THEREFORE, BE IT RESOLVED:

1. THAT the Regional Administrator is authorized to execute and file an amended application on behalf of the Metropolitan Council, to aid in the financing of FTA Technical Studies Projects in the calendar 2010 Council's transportation work program;
2. THAT the Metropolitan Council enter into an agreement for distribution of Federal Highway Administration and Federal Transit Administration Planning Funds with the State of Minnesota, Department of Transportation.
3. THAT the Regional Administrator is hereby authorized to execute the following agreement: Minnesota Department of Transportation agreement(s) for Federal Highway Administration and Federal Transit Administration planning funds, for an amended total of \$4,464,543;
4. THAT the Regional Administrator is authorized to furnish such additional information as the Mn/DOT or the U.S. Department of Transportation may require in connection with applications, projects, or agreements.

Adopted this 26th day of May, 2010.

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Peter Bell, Chair

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Pat Curtiss, Recording Secretary

**2010 Unified Planning Work Program Budget (Amended)**  
**Metropolitan Council - Metropolitan Transportation Services**

|                                 | EXPENDITURES     |                        |                          |                            |             | FUNDING SOURCES          |             |                       |           |                          |             |                  |
|---------------------------------|------------------|------------------------|--------------------------|----------------------------|-------------|--------------------------|-------------|-----------------------|-----------|--------------------------|-------------|------------------|
|                                 | Staff Weeks 2010 | Salary Cost            | Consultant Cost          | Expenses & A-87 Allocation | Total Cost  | UPWP Federal             | Local Met C | Other Local           | Local MAC | Mn/DOT/HPP/Local for TBI | Total       | % Local          |
| A Planning Prog Support & Admin | 307              | \$516,395              |                          | \$492,221                  | \$1,008,616 | \$806,893                | \$201,723   |                       |           |                          | \$1,008,616 | 20%              |
| B TIP Development & Mgmt        | 53               | \$80,094               |                          | \$33,311                   | \$113,405   | \$90,724                 | \$22,681    |                       |           |                          | \$113,405   | 20%              |
| C Comp & Land Transp PI         | 566              | \$994,675 <sup>1</sup> | \$1,051,090              | \$354,132                  | \$2,399,897 | \$1,894,957              | \$423,739   | \$50,000 <sup>5</sup> |           |                          | \$2,399,897 | 20%              |
| D Research & Travel Forecasting | 159              | \$280,303              | \$3,600,000              | \$116,579                  | \$3,996,882 | \$437,505                | \$109,376   |                       |           | \$3,450,000              | \$3,996,882 | 20% <sup>6</sup> |
| E Operations and Mgmt           | 107              | \$126,442              | \$215,000                | \$52,588                   | \$394,030   | \$315,224                | \$78,806    |                       |           |                          | \$394,030   | 20%              |
| <b>Federally Funded</b>         | 1,192            | \$1,997,908            | \$4,866,090 <sup>2</sup> | \$1,048,831                | \$7,912,829 | \$3,570,263 <sup>3</sup> | \$842,566   | \$50,000              |           | \$3,450,000              | \$7,912,829 | 20%              |
| F Aviation Transp Planning      | 56               | \$111,022              |                          | \$46,174                   | \$157,196   |                          | \$51,714    |                       | \$105,482 |                          | \$157,196   | 100%             |
| <b>Locally Funded</b>           | 56               | \$111,022              | \$0                      | \$46,174                   | \$157,196   | \$0                      | \$51,714    | \$0                   | \$105,482 |                          | \$157,196   | 100%             |
| <b>Total</b>                    | 1,248            | \$2,108,930            | \$4,866,090              | \$1,095,005                | \$8,070,025 | \$3,570,263              | \$894,280   | \$50,000              | \$105,482 | \$3,450,000              | \$8,070,025 |                  |

<sup>1</sup> Increased salary total by \$63,200.

<sup>2</sup> Increased consulting total by \$568,641; of which \$231,090 is carryover funds for projects begun in 2009.

<sup>3</sup> Increased UPWP federal funds by \$505,473; of which \$184,872 (80% of \$231,090) is carryover funds for projects begun in 2009.

<sup>4</sup> Increased Met Council match by \$76,368; of which is \$46,218 (20% of \$231,090) is carryover funds for projects begun in 2009.

<sup>5</sup> Washington County providing match for I-94 Alternatives Analysis.

<sup>6</sup> Does not include Mn/DOT and High Priority Project Funds in Local Percent calculation of UPWP required match.