

**T** Transportation Committee  
For the Metropolitan Council meeting of July 8, 2009

**ADVISORY INFORMATION**

Date June 23, 2009  
Prepared:  
Subject: Amendment to 2009 Unified Planning Work Program (UPWP) –  
(Resolution)

**Proposed Action:**

- That the Metropolitan Council amend the 2009 Unified Planning Work Program, as shown on the attached summary sheet, to add \$909,608 CPG Planning funds and \$3,500,000 ARRA funds for an amended budget of \$8,419,681.
- That the Metropolitan Council adopt the attached resolution and authorize the Regional Administrator to amend the UPWP agreement with the State of Minnesota, Department of Transportation, to obtain the additional planning funds.

**Summary of Committee Discussion / Questions:**

Elaine Koutsoukos, MTS Senior Planner, presented this item to the committee. There were no questions from committee members.

Motion by Steffen, seconded by Beach and passed.

# T Transportation Committee

**Meeting date: June 22, 2009****Council meeting: July 8, 2009****ADVISORY INFORMATION**

**Date:** June 16, 2009  
**Subject:** Amendment to 2009 Unified Planning Work Program (UPWP) –  
**(Resolution)**  
**District(s), Member(s):** All  
**Policy/Legal Reference:** SAFETEA-LU  
**Staff Prepared/Presented:** Arlene McCarthy, Director MTS, 651-602-1754  
Amy Vennewitz, Dep. Dir. Finance & Planning, 651-602-1058  
Connie Kozlak, Mgr. Systems Planning, 651-602-1720  
Elaine Koutsoukos, Senior Planner MTS, 651-602-1717  
**Division/Department:** Metropolitan Transportation Services (MTS)

**Proposed Action**

- That the Metropolitan Council amend the 2009 Unified Planning Work Program, as shown on the attached summary sheet, to add \$909,608 CPG Planning funds and \$3,500,000 ARRA funds for an amended budget of \$8,419,681.
- That the Metropolitan Council adopt the attached resolution and authorize the Regional Administrator to amend the UPWP agreement with the State of Minnesota, Department of Transportation, to obtain the additional planning funds.

**Background**

The primary purpose of the UPWP is to serve as an application to the US DOT for federal transportation planning funds and to ensure coordination of planning activities among the various agencies involved in the transportation planning process. When the UPWP was approved, an estimate of federal funds was used to prepare the budget. When additional or less money becomes available from the US DOT, the UPWP must be amended. Additional funds were made available in 2009.

**Rationale**

In order for MnDOT to prepare an amended contract, an amended 2009 UPWP must be approved.

**Funding**

In October 2008 the Metropolitan Council adopted a \$4,010,072 2009 Unified Planning Work Program, based on the assumption that \$2,696,027 would be available from US DOT, plus \$1,314,046 in local match. The Council adopted a reduced UPWP budget on the assumption of receiving fewer funds in 2009. The Council reserved the right to reconsider the work program if the final approved grant amount was different than the amount assumed. Once Congress adopted a 2009 budget, the final Metropolitan Council share of the Minnesota MPO funds was determined by MnDOT to be \$3,605,635, an increase of \$909,608 over the budgeted amount. ARRA funds are also being received and included the budget.

The additional funding is proposed to be spent as described below:

- Travel Behavior Inventory
- Air Quality Maintenance Plan Update
- Transitway Studies

**Known Support / Opposition**

The Council applied for and MnDOT approved the initial funding application. There is no known opposition.

METROPOLITAN COUNCIL  
390 Robert Street North, St. Paul, Minnesota 55101-1805

RESOLUTION NO. 2009-06

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MINNESOTA  
DEPARTMENT OF TRANSPORTATION,  
FOR A CONSOLIDATED PLANNING GRANT UNDER THE  
SAFE, ACCOUNTABLE, FLEXIBLE, EFFICIENT TRANSPORTATION EQUITY ACT  
FOR THE 21<sup>ST</sup> CENTURY – A LEGACY FOR USERS

- WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects and transportation planning; and
- WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs; and
- WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of the Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant give an assurance that it will comply with the Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and
- WHEREAS, Title 23, U.S. Code requires that a continuing, comprehensive, and cooperative (3-C) transportation planning process be carried out between the state and local governments in urbanized areas; and
- WHEREAS, the Metropolitan Council is eligible to receive Federal Highway Administration and Federal Transit Administration grant funds for the 2009 transportation planning work program.

NOW, THEREFORE, BE IT RESOLVED:

1. THAT the Regional Administrator is authorized to execute and file an application on behalf of the Metropolitan Council, to aid in the financing of FTA Technical Studies Projects in the calendar 2009 Council's transportation work program;
2. THAT the Metropolitan Council enter into an agreement for distribution of Federal Highway Administration and Federal Transit Administration Planning Funds with the State of Minnesota, Department of Transportation.
3. THAT the Regional Administrator is hereby authorized to execute the following agreement: Minnesota Department of Transportation agreement(s) for Federal Highway Administration and Federal Transit Administration planning funds;
4. THAT the Regional Administrator is authorized to furnish such additional information as the Mn/DOT or the U.S. Department of Transportation may require in connection with applications, projects, or agreements.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

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Peter Bell, Chair

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Pat Curtiss, Recording Secretary

**2009 Unified Planning Work Program Budget - Amended  
Metropolitan Council - Metropolitan Transportation Services**

	Staff Weeks 2009	Salary Cost	Consult- ant Cost	Overhead & Expenses	Total Cost	UPWP Federal	Local Met C	Local MAC	ARRA	Total	Local Per- cent
A Planning Program Support & Admin	307	\$566,221		\$489,516	\$1,055,737	\$844,590	\$211,147			\$1,055,737	20%
B TIP Development & Management	53	\$78,947		\$27,978	\$106,925	\$85,540	\$21,385			\$106,925	20%
C Comprehensive & Land Transp PI	513	\$842,061	\$463,608	\$270,806	\$1,576,475	\$1,133,619	\$442,855			\$1,576,475	28%
D Research & Travel Forecasting	154	\$267,433	\$4,131,000	\$196,283	\$4,594,716	\$793,304	\$301,412		\$3,500,000	\$4,594,716	28% <sup>3</sup>
E Operations and Management	445	\$728,269		\$207,459	\$935,728	\$748,583	\$187,146			\$935,728	20%
<b>Federally Funded</b>	1,472	\$2,482,931	\$4,594,608 <sup>1</sup>	\$1,192,042	\$8,269,581	\$3,605,635	\$1,163,946		\$3,500,000	\$8,269,581	24% <sup>2</sup>
F Aviation Transportation Planning	62	\$117,370		\$32,729	\$150,099		\$45,600	\$104,499		\$150,099	100%
<b>Locally Funded</b>	62	\$117,370	\$0	\$32,729	\$150,099	\$0	\$45,600	\$104,499		\$150,099	100%
<b>Total</b>	1,534	\$2,600,301	\$4,594,608	\$1,224,771	\$8,419,681	\$3,605,635	\$1,209,546	\$104,499	\$3,500,000	\$8,419,681	25% <sup>2</sup>

<sup>1</sup> Increased consulting total by \$4,409,608.

<sup>2</sup> Does not include ARRA Funds in Local Percent calculation. ARRA funds are 100% federal funds with no local match requirement.