

E Environment Committee
For the Metropolitan Council meeting of April 8, 2009

ADVISORY INFORMATION

Date Prepared: March 26, 2009

Subject: Authorization to Negotiate and Execute Engineering Services Agreement for Specialized Process Engineering Services

Proposed Action:

That the Metropolitan Council authorizes its Regional Administrator to negotiate and execute an engineering services agreement for specialized process engineering services with Brown & Caldwell for an amount not to exceed \$500,000.

Summary of Committee Discussion / Questions:

Motion to accept the proposed action was made, seconded, and passed unanimously.



Environment Committee

Meeting date: March 24, 2009

For the Metropolitan Council Meeting of April 8, 2009

Business Item

Item: 2009 – 113

ADVISORY INFORMATION	
Date:	March 18, 2009
Subject:	Authorization to Negotiate and Execute Engineering Services Agreement for Specialized Process Engineering Services
District(s), Member(s):	All
Policy/Legal Reference:	Policy 3-3, Expenditures
Staff Prepared/Presented:	Bill Cook 651-602-1811; Bryce Pickart 651-602-1091
Division/Department:	MCES c/o William G. Moore 651-602-1162

Proposed Action

That the Metropolitan Council authorizes its Regional Administrator to negotiate and execute an engineering services agreement for specialized process engineering services with Brown & Caldwell for an amount not to exceed \$500,000.

Background

A Request for Proposal for engineering services was issued with three categories of services and associated examples of work. The stated intent was to award three engineering services contracts, covering three areas of expertise: 1) general wastewater treatment plant engineering; 2) specialized process engineering; and 3) electrical and HVAC engineering.

Fourteen proposals were received. The evaluation panel ranked each firm for each category under which they submitted a proposal and developed a short list of firms by category for further evaluation. These firms are:

1. General Engineering: Howard R. Green
TKDA
Brown & Caldwell
2. Process Engineering: Brown & Caldwell
Black & Veatch
3. Electrical & HVAC: Sebesta Blomberg
TKDA

Brown & Caldwell is recommended in the category of process engineering based on proposed local staff assignments and excellent previous MCES work experience.

Rationale

- Professional services contracts exceeding \$250,000 require Metropolitan Council authorization.
- It is prudent to have available contracted engineering services for wastewater treatment plant planning and design needs to ensure timeliness on small projects and to address needs that do not have a well-defined scope.

Funding

Funding is provided in the MCES Authorized Capital Program.

Known Support / Opposition

None.