

T Transportation Committee

For the Metropolitan Council meeting of October 22, 2008

ADVISORY INFORMATION

Date Prepared: September 24, 2008

Subject: 2009 Unified Planning Work Program (UPWP), Authorization to File Grant Application, Resolution 2008-28

Proposed Action:

- That the Metropolitan Council adopt the proposed 2009 Unified Planning Work Program with a budget of \$4,010,072.
- That the Council adopt Resolution 2008-28 authorizing the filing of an application with the Minnesota Department of Transportation for a planning grant under the Safe, Accountable, Flexible, Efficient Transportation Equity Act for the 21st Century – A Legacy for Users.
- That the Regional Administrator be authorized to enter into agreement with the State of Minnesota, Department of Transportation, for distribution of FHWA and FTA planning funds.

[\(UPWP attached\)](#)

Summary of Committee Discussion / Questions:

Connie Kozlak presented information on the item to the Transportation Committee. There was no committee discussion. Motion was made, seconded, and passed.

Transportation Committee

Business Item

Item: 2008-249

Meeting date: September 22, 2008

ADVISORY INFORMATION

Date: September 18, 2008
Subject: 2009 Unified Planning Work Program (UPWP), Authorization to File Grant Application, Resolution 2008-28
District(s), Member(s): All
Policy/Legal Reference: SAFETEA-LU
Staff Prepared/Presented: Arlene McCarthy, Director, MTS, 651-602-1754
Amy Vennewitz, Deputy Director, Finance & Planning, MTS, 651-602-1058
Connie Kozlak, Manager, Transportation Planning & Programming, MTS, 651-602-1720
Elaine Koutsoukos, Senior Planner, MTS, 651-602-1717
Division/Department: Metropolitan Transportation Services (MTS)

Proposed Action

- That the Metropolitan Council adopt the proposed 2009 Unified Planning Work Program with a budget of \$4,010,072.
- That the Council adopt the attached resolution authorizing the filing of an application with the Minnesota Department of Transportation for a planning grant under the Safe, Accountable, Flexible, Efficient Transportation Equity Act for the 21st Century – A Legacy for Users.
- That the Regional Administrator be authorized to enter into agreement with the State of Minnesota, Department of Transportation, for distribution of FHWA and FTA planning funds.

Background

- Includes work proposed by the Metropolitan Council, the Minnesota Department of Transportation (Mn/DOT), the Minnesota Pollution Control Agency (MPCA), and Metropolitan Airports Commission (MAC).
- There are six planning activities (Planning Program Support and Administration, TIP Development and Management, Comprehensive and Land Transportation Planning, Research and Travel Forecasting, Operations and Management, and Aviation Transportation Planning) in the proposed 2009 UPWP with an overall budget of \$4,010,072 (Appendix A attached).

Rationale

The main purpose of the UPWP is to serve as an application to US DOT for federal transportation planning funds and to ensure coordination of planning activities among the various agencies involved in the transportation planning process.

Funding

- The proposed UPWP is based on the assumption that \$2,696,027 will be available in 2009 from Federal Highway Administration and Federal Transit Administration for the proposed Council work. If the final approved grant amounts are different, the Council reserves the right to reconsider the work program. The local match is \$1,314,045, with the Metropolitan Council providing \$1,209,546 and MAC providing \$104,499.

Known Support / Opposition

The 2008 UPWP was reviewed by the Transportation Advisory Committee and approved by the Transportation Advisory Board on September 17, 2008 (Action item attached). There is no known opposition.

METROPOLITAN COUNCIL
390 Robert Street North, St. Paul, Minnesota 55101-1805

RESOLUTION NO. 2008-28

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MINNESOTA
DEPARTMENT OF TRANSPORTATION,
FOR A CONSOLIDATED PLANNING GRANT UNDER THE
SAFE, ACCOUNTABLE, FLEXIBLE , EFFICIENT TRANSPORTATION EQUITY ACT
FOR THE 21ST CENTURY – A LEGACY FOR USERS

- WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects and transportation planning; and
- WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs; and
- WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of the Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant give an assurance that it will comply with the Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and
- WHEREAS, Title 23, U.S. Code requires that a continuing, comprehensive, and cooperative (3-C) transportation planning process be carried out between the state and local governments in urbanized areas; and
- WHEREAS, the Metropolitan Council is eligible to receive Federal Highway Administration and Federal Transit Administration grant funds for the 2009 transportation planning work program.

NOW, THEREFORE, BE IT RESOLVED:

1. THAT the Regional Administrator is authorized to execute and file an application on behalf of the Metropolitan Council, to aid in the financing of FTA Technical Studies Projects in the calendar 2009 Council's transportation work program;
2. THAT the Metropolitan Council enter into an agreement for distribution of Federal Highway Administration and Federal Transit Administration Planning Funds with the State of Minnesota, Department of Transportation.
3. THAT the Regional Administrator is hereby authorized to execute the following agreement: Minnesota Department of Transportation agreement(s) for Federal Highway Administration and Federal Transit Administration planning funds;
4. THAT the Regional Administrator is authorized to furnish such additional information as the Mn/DOT or the U.S. Department of Transportation may require in connection with applications, projects, or agreements.

Adopted this _____ day of _____, 2008.

Peter Bell, Chair

Pat Curtiss, Recording Secretary

Appendix A
2009 Unified Planning Work Program Budget
Metropolitan Council - Metropolitan Transportation Services

| | Staff Weeks 2009 | Salary Cost | Consult- ant Cost | Overhead and Expenses | Total Cost | Federal | Local | MAC | Total | Percent Local |
|------------------------------------|------------------------|----------------|-------------------------|-----------------------------|---------------|-------------|-------------|-----------|-------------|------------------|
| A Planning Program Support & Adm | 307 | \$566,221 | | \$489,516 | \$1,055,737 | \$844,589 | \$211,148 | | \$1,055,737 | 20% |
| B TIP Development & Management | 53 | \$78,947 | | \$27,978 | \$106,925 | \$85,540 | \$21,385 | | \$106,925 | 20% |
| C Comprehensive & Land Transp PI | 513 | \$842,061 | \$135,000 | \$270,806 | \$1,247,867 | \$966,405 | \$281,462 | | \$1,247,867 | 23% |
| D Research & Travel Forecasting | 154 | \$267,433 | \$50,000 | \$196,283 | \$513,716 | \$370,973 | \$142,743 | | \$513,716 | 28% |
| E Operations and Management | 445 | \$728,269 | | \$207,459 | \$935,728 | \$428,520 | \$507,208 | | \$935,728 | 54% |
| Federally Funded | 1,472 | \$2,482,931 | \$185,000 | \$1,192,042 | \$3,859,973 | \$2,696,027 | \$1,163,946 | | \$3,859,973 | 30% |
| F Aviation Transportation Planning | 62 | \$117,370 | | \$32,729 | \$150,099 | | \$45,600 | \$104,499 | \$150,099 | 100% |
| Locally Funded | 62 | \$117,370 | \$0 | \$32,729 | \$150,099 | \$0 | \$45,600 | \$104,499 | \$150,099 | 100% |
| | | | | | | | | | | |
| Total | 1,534 | \$2,600,301 | \$185,000 | \$1,224,771 | \$4,010,072 | \$2,696,027 | \$1,209,546 | \$104,499 | \$4,010,072 | 33% |