M Management Committee

For the Metropolitan Council meeting of December 12, 2007

ADVISORY INFORMATION

Date Prepared: December 5, 2007

Subject: 2008 Sole Source Procurement of Maintenance Services for Software and Hardware

Proposed Action:

That the Metropolitan Council authorize the Regional Administrator to make ongoing maintenance and support service payments on a sole-source basis for installed software and hardware, with the service to be procured from the vendors on the attached *2008 Information Services Sole Source Vendor List* up to the amount listed.

Summary of Committee Discussion / Questions:

After a short presentation, Rich Halsted, Manager of Contracts and Dave Hinrichs, Chief Information Officer answered questions. In response to a question about the procurement process, it was stated that the Metropolitan Council utilizes a variety of hardware and software technology in the operation of its business functions. This technology is acquired through competitive procurements and requires on-going maintenance and support service agreements to ensure that the technology is kept current. When the decision is made to buy technology from a vendor, the maintenance and support of that technology is provided by that vendor or an approved subcontractor – thus making these services a Sole Source procurement.

In response to a question about the number of vendors on the list, it was noted that the Council is continually looking for opportunities to reduce and consolidate the number of hardware and software agreements that are necessary to support business functions. A good example is the Peoplesoft financial and human resource systems installed for use across the Council. Peoplesoft is now owned by Oracle, and so is our Synergen system, so maintenance and support for a variety of Oracle software packages are procured through a single consolidated bill with Oracle. The Information Services Sole Source Vendor list is updated annually as a result of price changes and merger and acquisition activity in the vendor market.

The Management Committee unanimously approved the proposal at its November 14, 2007 meeting.

Ref	Vendor	Sole Source Maintenance and Support Services	Annual Estimate
1	Apogee	Dreamweaver-web authoring	$8,200
2	Audimation	IDEA Audit Software	$1,500
3	Bentley Systems	Microstation, GeoPack, StormCad, Pond Pack, Engineering Apps - CCPO	$6,000
4	Bureau of National Affairs	Annual Subscription to Environmental Library	$5,000
5	Business Objects	Crystal Enterprise 8 Report Software	$15,000
6	Catapult	Inquisite Professional Software	$8,400
7	Citrix	MetaFrame	$22,000
8	Cognos Corporation	Adaytum Budget Software	$19,000
9	Cubic	Regional Fare Collection Software	$564,000
10	DLT Solutions	Netbackup,	$56,117
11	DLT Solutions	AutoCAD and other Engineering Applications - CCPO	$24,390
12	Datalink	Veritas Software and EMC Navisphere and Analyzer - Hardware Brocade and Crossroads switches, Storage Tek and EMC Clarion	$87,000
13	DataMax	RFGen Barcoding Softwarae	$1,500
14	Digital Data Voice Corporation	Busline Software/Hardware	$33,000
15	Embarcadero Technologies	DB Artisan Software	$50,000
16	enfo Tech	PACS Software	$28,000
17	Environmental Systems Research	ARC/INFO and ARC/VIEW Software	$40,000
18	Executive Information Systems	SAS - Statistical Analysis software	$22,000
19	Giro	Hastus - Scheduling and Garage Ops for Transit	$130,000
20	GS Systems	WonderWare Software	$80,000
21	Hummingbird	Exceed Software	$5,000
22	IBM Corporation	IBM & RS6000 Operating System Software, router maintenance	$100,000
23	Informative Graphics Corp	Net-It Central Software	$4,200
24	InMagic	DB TextWeb Publisher Software, Content Server	$15,000
25	Knowledge Front	Up/down	$30,700
26	Loftware	Barcode Printing software	$1,500
27	Marsh	Stars Software	$65,000
28	Message Labs	E-mail Spam Virus filtering - 3 year maintenance expires in 2009	$72,000
29	MidAmerica Business Systems	Documentum – Document Management Application	$26,560
30	Microfocus	Server Express/Cobol Workbench Software	$5,000
31	Midwave Systems	Nokia Hardware and Check Point Software, Smart Defense	$29,000
32	Mitel	Phone System Hardware and Software	$350,000
33	NeoGov	Human Resources Application	$24,000
34	Network Appliance	Centralized server storage system	$514,000
35	BMC	Sniffer Pro Lan, Support Magic	$25,000
36	Oracle Corporation	Oracle Database App Server, Gateways, Developer and PeopleSoft Software	$970,000
37	Power/mation	Cimplicity SCADA Software	$18,000
38	Primavera	Maintenance for LAN 2, P3e Software	$8,000
39	Quest Software	Toad Developer Tool, Groupwise Migrator	$10,000
40	QuestionMark	SSP QuestionMark Perception Software	$3,500
41	Safe Software, Inc.	SpatialDirect GIS Software	$5,500
42	Pitney Bowes	Sagent Data Warehouse Software (Used to be Group 1 Software)	$43,000
43	Siemens	TransitMaster Software	$143,000
44	Standard Register	Standard Register check printing hardware and software	$10,000
45	SPSS Co. Inc.	SPSS Software	$5,000
46	Sybase	Sybase Database Software, Power Builder, Power Designer, Appeon	$135,000
47	Symantec	Storage Foundation Windows Server	$3,000
48	Syntax	Citrix Metaframe Software Maintenance	$60,000
49	Thermo Fischer	Labs Management Software	$57,000
50	Trapeze Software Group	Route Planning, TIPS, and RidePro Software	$180,000
51	Veritas	SQL Oracle Performance Software, Server Clustering Software	$38,000
52	WebSpy Ltd	WebSpy Software Maintenance	$5,000
53	Zasio	Versatile Software	$3,600
		Total Annual Estimate	**$4,165,667**

M Management Committee

Meeting date: November 14, 2007

Metropolitan Council December 12, 2007

ADVISORY INFORMATION

Date:	November 7, 2007
Subject:	2008 Sole Source Procurement of Maintenance Services for Software and Hardware
District(s), Member(s):	All
Policy/Legal Reference:	Council Policy 3-3 Expenditures – Procurement of Goods and Services over $250,000
Staff Presented:	Richard Halsted, Manager, Contracts and Procurement, 602-1038 Dave Hinrichs, CIO, 602-1443
Division/Department:	RA – Information Services / Dave Hinrichs, 602-1443

Proposed Action/Motion

That the Metropolitan Council authorize the Regional Administrator to make ongoing maintenance and support service payments on a sole-source basis for installed software and hardware, with the services to be procured from the vendors on the attached *2008 Information Services Sole Source Vendor List* up to the amount listed.

Issue(s)

Much of the hardware and software purchased by the Council requires ongoing maintenance and support. In some cases license fees must be paid on an annual basis. Competitive procurements for the hardware and software have already been completed; this item addresses ongoing maintenance and support services.

These software and hardware services meet the Council's requirements for Sole Source Procurement in that the services are unique, the uniqueness is substantially related to the objective of the services, and that similar services are unable to meet the required objective.

Overview and Funding

Authorization to purchase these types of services on a sole source basis is requested annually. This request provides for the authorization of an updated list of vendors and services for 2008.

Purchases will generally be made by purchase order or by extension of previously executed maintenance agreements. The Regional Administrator will either authorize the purchase or delegate the authority to authorize the purchase as appropriate under Council *Policy 3-3 Expenditures* and Council *Procedure 3-3c Delegation of Procurement and Contract Authority*.

Funding for these software and hardware services is included in the Council's operating budget.

2008 Information Services Sole Source Vendor List

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