

T Transportation Committee
For the Metropolitan Council meeting of June 13,
2007

Item: **SW** 2007-210

ADVISORY INFORMATION

Date Prepared: June 12, 2007

Subject: Amendment to 2007 Unified Planning Work Program (UPWP)

Summary of Committee Discussion:

Connie Kozlak, Metropolitan Transportation Services, presented this item to the committee and answered questions from committee member Haas Steffen as to where the money will be used, whether this would “free up” dollars in the budget and if this item will be part of an amendment to the operating budget.

Motion by Haas Steffen, seconded by Wolter, motion passed.

Recommendation:

- That the Metropolitan Council amend the 2007 Unified Planning Work Program, as shown on the attached summary sheet, to add \$921,111.
- That the Metropolitan Council adopt the attached resolution and authorize the Regional Administrator to amend the UPWP agreement with the State of Minnesota, Department of Transportation, to obtain the additional planning funds.

Transportation Committee

Meeting date: June 11, 2007

ADVISORY INFORMATION

Date:	June 4, 2007
Subject:	Amendment to 2007 Unified Planning Work Program (UPWP)
District(s), Member(s):	All
Policy/Legal Reference:	SAFETEA-LU
Staff Prepared/Presented:	Arlene McCarthy, Director MTS, 651-602-1754 Amy Vennewitz, Dep. Dir. Finance & Planning, 651-602-1058 Connie Kozlak, Mgr. Systems Planning, 651-602-1720 Elaine Koutsoukos, Senior Planner MTS, 651-602-1717
Division/Department:	Metropolitan Transportation Services (MTS)

Proposed Action/Motion

- That the Metropolitan Council amend the 2007 Unified Planning Work Program, as shown on the attached summary sheet, to add \$921,111.
- That the Metropolitan Council adopt the attached resolution and authorize the Regional Administrator to amend the UPWP agreement with the State of Minnesota, Department of Transportation, to obtain the additional planning funds.

Issues

- The primary purpose of the UPWP is to serve as an application to the US DOT for federal transportation planning funds and to ensure coordination of planning activities among the various agencies involved in the transportation planning process.
- When additional money becomes available from the US DOT, the UPWP must be amended to obtain the funds. An additional \$251,345 is available for 2007.
- In addition, \$660,766 of federal UPWP funds is remaining from 2006.
- Same week action is being requested since the May 28 Transportation Committee meeting was cancelled, and Mn/DOT would like to pass through the money before the June 30 conclusion of State FY 2007.

Overview and Funding

In October 2006 the Metropolitan Council adopted the proposed 2007 Unified Planning Work Program, based on the assumption that \$3,164,210 would be available from US DOT for proposed transportation planning work in 2007. The Council reserved the right to reconsider the work program if the final approved grant amount was different than the amount assumed. Once Congress adopted a 2007 budget, the final Metropolitan Council share of the Minnesota MPO funds was determined by Mn/DOT to be \$3,415,555, an increase of \$251,345.

At the end of 2006, there were \$660,766 remaining federal UPWP funds, resulting from staff vacancies and unspent consulting money. The carryover funds are included in this amendment to allow their expenditure in 2007.

The total federal funding amount budgeted in the UPWP amendment is \$4,076,321, which includes the original UPWP amount of \$3,164,210, plus \$251,345 new funds and \$660,766 carryover funds.

The additional funding is proposed to be spent as described below:

- In April 2007 the Council approved that two existing transportation planning contracts be carried over into 2007.
- The balance of the money is budgeted for other consultant contracts, including the Regional Transit Master Plan, Principal Arterial Study, Congestion Management Study, Regional Garage Needs Study, and Transportation Evaluation (Transportation Audit).

METROPOLITAN COUNCIL
390 Robert Street North, St. Paul, Minnesota 55101-1805

RESOLUTION NO. 2007-14

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MINNESOTA
DEPARTMENT OF TRANSPORTATION,
FOR A CONSOLIDATED PLANNING GRANT UNDER THE
SAFE, ACCOUNTABLE, FLEXIBLE, EFFICIENT TRANSPORTATION EQUITY ACT
FOR THE 21ST CENTURY – A LEGACY FOR USERS

- WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects and transportation planning; and
- WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs; and
- WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of the Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant give an assurance that it will comply with the Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and
- WHEREAS, Title 23, U.S. Code requires that a continuing, comprehensive, and cooperative (3-C) transportation planning process be carried out between the state and local governments in urbanized areas; and
- WHEREAS, the Metropolitan Council is eligible to receive Federal Highway Administration and Federal Transit Administration grant funds for the 2007 transportation planning work program.

NOW, THEREFORE, BE IT RESOLVED:

1. THAT the Regional Administrator is authorized to execute and file an application on behalf of the Metropolitan Council, to aid in the financing of FTA Technical Studies Projects in the calendar 2007 Council's transportation work program;
2. THAT the Metropolitan Council enter into an agreement for distribution of Federal Highway Administration and Federal Transit Administration Planning Funds with the State of Minnesota, Department of Transportation.
3. THAT the Regional Administrator is hereby authorized to execute the following agreement: Minnesota Department of Transportation agreement(s) for Federal Highway Administration and Federal Transit Administration planning funds;
4. THAT the Regional Administrator is authorized to furnish such additional information as the Mn/DOT or the U.S. Department of Transportation may require in connection with applications, projects, or agreements.

Adopted this _____ day of _____, 2007.

Peter Bell, Chair

Pat Curtiss, Recording Secretary

**Revised 2007 Unified Planning Work Program Budget
Metropolitan Council - Metropolitan Transportation Services**

	Staff Weeks 2007	Salary Cost	Consult- ant Cost	Overhead & Expenses	Total Cost	Federal	Local Met C	Local MAC	Total	Percent Local
A Plan Program Support & Admin	335	\$573,782		\$918,622	\$1,492,404	\$1,193,923	\$298,481		\$1,492,404	20%
B TIP Development & Management	71	\$112,421			\$112,421	\$89,937	\$22,484		\$112,421	20%
C Comprehensive & Land Transp PI	475	\$813,990	\$450,798		\$1,264,788	\$1,011,831	\$252,958		\$1,264,788	20%
D Research & Travel Forecasting	187	\$162,399	\$849,022	\$186,170	\$1,197,591	\$958,073	\$239,518		\$1,197,591	20%
E Operations and Management	462	\$724,281	\$80,000	\$223,916	\$1,028,197	\$822,558	\$205,639		\$1,028,197	20%
Federally Funded	1,530	\$2,386,874	\$1,379,820	\$1,328,708	\$5,095,402	\$4,076,321	\$1,019,080		\$5,095,402	20%
F Aviation Transportation Planning	56	\$105,938			\$105,938		\$938	\$105,000	\$105,938	100%
Locally Funded	56	\$105,938	\$0	\$0	\$105,938	\$0	\$938	\$105,000	\$105,938	100%
Total	1,586	\$2,492,812	\$1,379,820	\$1,328,708	\$5,201,340	\$4,076,321	\$1,020,018	\$105,000	\$5,201,340	22%