

T Transportation Committee
For the Metropolitan Council meeting of May 23,
2007

Item: 2007-128

ADVISORY INFORMATION

Date Prepared: May 17, 2007

Subject: Authorization to Award Contract for Minnetonka Area Dial-A-Ride Transit Service

Summary of Committee Discussion:

Bruce Dreier, Metropolitan Transportation Services, presented this item to the committee. He and John Harper, Supervisor Contracted Transit Services, answered questions from committee members and provided explanations for the staff recommendation.

Mr. Ron Bloch, Senior Community Services (SCS) also appeared before the committee to speak in opposition to the staff recommendation.

Councilmember Aguilar voiced a desire to look into reconsidering the contract award. McCarthy stressed the importance of following procurement policies and procedures. Chair Hill Smith noted this service is in Minnetonka, an opt-out area, and Minnetonka staff served on the Evaluation Panel.

Motion by Susag, seconded by Wolter, motion passed with Aguilar voting against.

Recommendation:

That the Metropolitan Council authorize the Regional Administrator to execute a contract with Midwest Paratransit Services, Inc. to provide Minnetonka Area Dial-A-Ride Transit Service from July 2, 2007 to June 30, 2012, in an amount not to exceed \$2,833,857.

Transportation Committee

Executive Summary

Item: 2007-128

Meeting date: Metropolitan Council May 23, 2007

ADVISORY INFORMATION

Date:	May 8, 2007
Subject:	Authorization to Award Contract for Minnetonka Area Dial-A-Ride Transit Service
District(s), Member(s):	All
Policy/Legal Reference:	Council Policy 3-3 Expenditures - Procurement of Goods and Services Over \$250,000
Staff Prepared/Presented:	Arlene McCarthy, Director MTS (651)602-1754 Gerri Sutton, Asst Director - Contracted Transit Services (651)602-1672 Bruce Dreier, Project Administrator (651)602-1708 Chris Gran, Director of Purchasing – Metro Transit (612)349-5060
Division/Department:	Metropolitan Transportation Services (MTS)

Proposed Action/Motion

That the Metropolitan Council authorize the Regional Administrator to execute a contract with Midwest Paratransit Services, Inc. to provide Minnetonka Area Dial-A-Ride Transit Service from July 2, 2007 to June 30, 2012, in an amount not to exceed \$2,833,857.

Issue(s)

- The current contract for operation of the Minnetonka Area Dial-A-Ride Transit Service expires June 30, 2007.

Overview and Funding

The Council contracts for operation of Minnetonka Area Transit Service. The service consists of Dial-A-Ride Transit service in the communities of Minnetonka, Deephaven, Shorewood, Tonka Bay, Excelsior, Greenwood, Mound and Spring Park. The Council issued a Request for Proposals (RFP) for the Minnetonka Area Transit Service through advertisements in the State Register and in Passenger Transport. The RFP packet was mailed to 15 transportation firms.

The Council received three proposals. A five-member evaluation team, consisting of MTS, Metro Transit, Regional Administration and city of Minnetonka staff, evaluated the proposals based on the following criteria: experience; size and scope of experience related to the required service; driver training and selection; management, administrative, financial, and technical capabilities; vehicle maintenance practices; reporting capabilities; compliance with RFP requirements; and cost.

The Evaluation Panel concluded that the proposal submitted by Midwest Paratransit Services, Inc. is the most advantageous to the Council. The Midwest Paratransit Service, Inc. proposal rated high in driver selection/training, and technical capabilities. This RFP resulted in extremely competitive rates. The average hourly proposed rate for the five-year contract is \$42.59 compared to the current hourly rate of \$42.22.

Funding for this service is budgeted in the annual operating budget.